

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES

AUGUST 13, 2020

This meeting was held by conference call. The toll free call in number was 888-346-3659, the participant code was 403690. Public comment during the appropriate portion of the meeting was via email to fire8883463659@gmail.com

OPENING

The meeting was called to order at 7:31 p.m. followed by a flag salute. Acknowledged on the call were Commissioner Robert McEwan, Commissioner Scott Jarmer, Commissioner Paul Bagdanov, Financial Officer Richard Cuttrell, Attorney James Hundley, Chief Randy Thorne, Asst Chief Ben Benfer, Eagle Co. Capt. Josh Hansen. Commissioner Edwin Deuchar joined the meeting at 7:33 p.m.

The clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2020 issue of the Coaster and the Asbury Park Press. Consistent with Governor's Executive Order 107 and published guidance from the New Jersey Division of Community Affairs, notice that Board meetings subsequent to the Order would be held by conference call, along with the participant call in number and email contact was published in the Coaster.

Roll Call

Present	Commissioner Robert McEwan, Chairman
Present	Commissioner Paul Bagdanov
Present @1933	Commissioner Edwin Deuchar
Absent	Commissioner Matthew Gannon
Present	Commissioner Scott Jarmer

Minutes of the Last Meeting

The July 9, 2020 meeting was cancelled on July 8, due to the likely inability to attain a quorum. The minutes of the June 11, 2020 meeting were presented for review and approval. The minutes were unanimously approved following the motion of Comm. Jarmer and second of Comm. Bagdanov

Communications

Chief Thorne addressed the Board regarding purchase of escape harnesses for firefighters completing the pending escape harness course, having submitted a quote in July.

Action on Communications

The Board unanimously authorized the purchase of escape harnesses, following the motion of Comm. Deuchar and second of Comm. Jarmer. The motion was further designated a Resolution 2020-8-2

Investiture of New members

Eagle Hook & Ladder presented the applications of Patrick Keenan and Thomas Rose Jr. Patrick Keenan was sworn by the Clerk after the meeting, Thomas Rose Jr. to be sworn following receipt of a physician's certification.

Treasurer's Report

The treasurer's report was accepted and the bill list unanimously approved following the motion of Comm. Deuchar and second of Comm. Bagdanov.

Old Business

The siren notification system modification has been completed.

Eagle Firehouse bathroom is substantially complete.

Dual band portable radios are in the process of reprogramming and delivery is expected by August 21, 2020.

New Business

Resolution 2020-8-1

A resolution confirming receipt of the annual report of audit for Neptune Township Fire District No. 2 for the year 2019. Motion by Comm. Jarmer, Second by Comm. Deuchar

YES	Commissioner Robert McEwan, Chairman	
YES	Commissioner Paul Bagdanov	
YES	Commissioner Edwin Deuchar	
	Commissioner Matthew Gannon	NOT PRESENT
YES	Commissioner Scott Jarmer	

Resolution 2020-8-2

A resolution confirming the approval to purchase escape harness systems for firefighters completing the required training to use same. Motion by Comm. Deuchar, Second by Comm. Jarmer

YES	Commissioner Robert McEwan, Chairman	
YES	Commissioner Paul Bagdanov	
YES	Commissioner Edwin Deuchar	
	Commissioner Matthew Gannon	NOT PRESENT

YES Commissioner Scott Jarmer

Resolution 2020-8-3

A resolution to hold closed executive session following public comment to discuss personnel matter.
Motion by Comm. Jarmer, Second by Comm. Bagdanov

YES Commissioner Robert McEwan, Chairman
YES Commissioner Paul Bagdanov
YES Commissioner Edwin Deuchar
Commissioner Matthew Gannon NOT PRESENT
YES Commissioner Scott Jarmer

Reports

FIRE CHIEF: The chief reported 180 alarms to date, 2 recent alarms were fires and were extinguished, August 17, 2020 will be the Relief Association voting, drills are scheduled with All Hands Fire Equipment instructors, fire academy smokehouse training is scheduled for October 7, 2020.

FIRE OFFICIAL: Written report not received prior to meeting.

Public Hearing

CLOSED EXECUTIVE SESSION: Attorney Hundley spoke to the Board regarding a recent applicant that disclosed conviction on criminal charges 20 years ago, which were subsequently confirmed as accurately disclosed in the NTPD provided criminal history report. The applicant is not barred by statute from being a firefighter as the offenses are not among those that prohibit appointment or employment as a firefighter.

On the motion of Comm. Jarmer and second of Comm Bagdnov, the Board concluded the closed session and after reopening the meeting, there being no further business before the Board, the meeting was unanimously adjourned following the motion of Comm. Jarmer and second of Comm. Bagdanov

Adjournment

RESOLUTION #2020-8-1

CONFIRM THE RECEIPT OF THE ANNUAL REPORT OF AUDIT
FOR NEPTUNETOWNSHIP FIRE DISTRICT #2 FOR THE YEAR 2019

WHEREAS, N.J.S.A 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and,

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the District Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and,

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments Recommendations Auditors' Opinions

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments Recommendations Auditors' Opinions

as evidenced by the group affidavit form of the governing body; and,

WHEREAS, such resolution of certification shall be adopted by the Governing body no later than forty-five (45) days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and,

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S.52:27BB-52 - " A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE BE IT RESOLVED, that the Board of Fire Commissioners of Neptune Township Fire District #2 hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

The above is a true and exact copy of a resolution adopted by the Board of Fire Commissioners of Neptune Township Fire District #2 on August 13, 2020
