



**Historic Preservation Commission
REGULAR MEETING MINUTES
Tuesday, September 28th 2021
to be Held Remotely Via Zoom**

Opening Statement and Flag Salute:

The meeting was called to order by the HPC Attorney for the Commission, Ms. Deborah Osepchuk at 7:01 pm. Mr. Steven Tombalakian read the notice of compliance with the New Jersey Open Public Meetings Act and indicated that appropriate notice was forwarded to the officially designated newspaper Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org. This meeting was held virtually via ZOOM.

Pledge of Allegiance was recited.

Attendance:

MacMorris, Douglas	<u>P</u>	Wierzbinsky, Joseph	<u>p</u>	Rudell, Jeffery	<u>P</u>
Steen, Leonard	<u>A</u>	McKeon, Douglas	<u>P</u>	Heinlein, Lucinda	<u>P</u>
Shaffer, Jenny	<u>P</u>	Cavano, Kurt	<u>P</u>	Osepchuk, Deborah	<u>P</u>

Applications Reviewed:

1. Application HPC2021-124 for 134 Cookman Ave also known as Block 259 Lot 3

Present: Mr. John Lombardi, Applicant
Description of Work: Addition, Gutters & Leaders, Paint, Roof, Siding, Skylight, Windows

A motion was made by Mr. Rudell to **approve** the application as presented with conditions relating to the rear siding material and sky light. The motion was seconded by Mr. MacMorris and passed.

MacMorris, Douglas	<u>Y</u>	Wierzbinsky, Joseph	<u>Y</u>	Rudell, Jeffery	<u>Y</u>
Steen, Leonard	<u>N/A</u>	McKeon, Douglas	<u>Y</u>	Heinlein, Lucinda	<u>Y</u>
Shaffer, Jenny	<u>Y</u>	Cavano, Kurt	<u>N/A</u>	Osepchuk, Deborah	<u>Y</u>

2. Application HPC2021-091 for 29 Pitman Ave also known as Block 144 Lot 16

Present: Mr. Joseph Walker, Architect
Description of Work: AC Unit, Addition, Chimney, Columns, Doors, Exterior Alterations, Gutters & Leaders, Lattice, Porch, Railings, Siding, Stairs, Windows

A motion was made by Mrs. Heinlein to **approve** the subject application with conditions relating to the bay windows, trim material, windows must be clear glass, and changes to the south east corner (second floor). The TRC will review and sign off on updated plans. The motion was seconded by Mr. Rudell and passed.

MacMorris, Douglas	<u>Y</u>	Wierzbinsky, Joseph	<u>Y</u>	Rudell, Jeffery	<u>Y</u>
Steen, Leonard	<u>N/A</u>	McKeon, Douglas	<u>Y</u>	Heinlein, Lucinda	<u>Y</u>
Shaffer, Jenny	<u>Y</u>	Cavano, Kurt	<u>N/A</u>	Osepchuk, Deborah	<u>Y</u>

3. Application HPC2021-123 for 127 Whitefield Ave also known as Block 260 Lot 13

Present: Mr. Christopher Beekman, Attorney and Mr. Steve Washuta
Description of Work: Stacked River Rock Retaining Wall

The subject application was **carried** to the November 9, 2021 regular meeting. A motion was made by Mr. Cavano and seconded by Ms. Shaffer. All voting members in favor.



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- 4. Application HPC2021-093 for 38 Olin Street also known as Block 165 Lot 4**
Present: Mr. Donald Passman, Applicant and Mr and Mrs. Coumo, Property Owners
Description of Work: Outdoor Shower

A motion was made by Mr. Wierzbinsky to defer the subject application to the October 26, 2021 meeting. The motion was seconded by Mr. Rudell. All voting members in favor.

- 5. Application HPC2021-045 for 24 Sea View Ave also known as Block 105 Lot 9**
Present: Jack Green
Description of Work: Doors and Windows

A motion was made by Mr. Cavano to approve the application. The motion was seconded by Mr. MacMorris.

MacMorris, Douglas	<u>Y</u>	Wierzbinsky, Joseph	<u>Y</u>	Rudell, Jeffery	<u>Y</u>
Steen, Leonard	<u>N/A</u>	McKeon, Douglas	<u>Y</u>	Heinlein, Lucinda	<u>Y</u>
Shaffer, Jenny	<u>Y</u>	Cavano, Kurt	<u>N/A</u>	Osepchuk, Deborah	<u>Y</u>

Administrative Approvals (September 2nd, 2021-September 21st, 2021):

Cert. of Appropriateness	Parcel Data	Block	Lot	Type of Work II
HPC2021-163	9 PITMAN AVE	145	7	AC UNIT
HPC2021-162	18 EMBURY AVE	228	2	DOOR
HPC2021-161	28 ABBOTT AVE	246	6	WINDOW
HPC2021-160	123 FRANKLIN AVE	271	10	ROOF REPAIR
HPC2021-159	45 EMBURY AVE	214	11	ROOF REPAIR
HPC2021-158	46 EMBURY AVE	227	8	ROOF REPAIR
HPC2021-152	132 STOCKTON AVE	288	2	AC UNIT

Discussion Items - No additional items discussed.

Resolutions to be Memorialized – None.

Adjournment:

With no further business before the Commission a motion to adjourn the regular meeting at 9:23 pm was offered by Mr. Rudell. The motion was seconded by Ms. Shaffer. All present members were in favor. Minutes respectfully submitted by Alison Walby, HPC Administrative Officer