

TOWNSHIP COMMITTEE SINE-DIE MEETING - JANUARY 1, 2019 - 11:55 A.M.

Mayor Williams calls the meeting to order and requests the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley	_____
Robert Lane, Jr.	_____
Kevin B. McMillan	_____
Carol Rizzo	_____
Nicholas Williams	_____

Also present at the dais:

Vito D. Gadaleta, Business Administrator; Richard J. Cuttrell, Municipal Clerk; Gene Anthony, Township Attorney, and Pamela D. Howard, Deputy Municipal Clerk.

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of fire, you will be notified by fire alarm and/or public address system, then move to the nearest smoke-free exit".

Mayor Williams announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press and The Coaster on January 4, 2018, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notice with the Municipal Clerk.

REMAINING BUSINESS FOR 2018

Mayor Williams calls for the transaction of any remaining business for the year of 2018.

The Clerk replies that there is no further business to be transacted.

Motion made by _____, seconded by _____, to Adjourn Sine Die.

**2019 REORGANIZATION MEETING – JANUARY 1, 2019
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE**

CALL TO ORDER - The Municipal Clerk calls the 2019 Township Committee Reorganization Meeting to order at 12:00 p.m.

NOTICE REQUIREMENTS

The Clerk announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press and the Coaster on January 4, 2018, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda and resolutions are posted online at www.neptunetownship.org.

INVOCATION – Jessica Campbell, Pastor, Hamilton United Methodist Church, Neptune
Gabrielle Clissold, Cantor, Monmouth Reform Temple, Tinton Falls
Dr. Semaj Y. Vanzant, Sr., Pastor, Second Baptist Church, Asbury Park

FLAG SALUTE

OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBERS

Re-elected Township Committeeman Dr. Michael Brantley will be sworn into office by The Honorable Vin Gopal, Senator, New Jersey 11th Legislative District.

Re-elected Township Committeeman Nicholas Williams will be sworn into office by Senator Gopal.

MEMBERS QUALIFIED TO SERVE

The Clerk certifies that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2019:

Dr. Michael Brantley Robert Lane, Jr. Kevin B. McMillan
Carol Rizzo Nicholas Williams

ELECTION OF MAYOR

Res. # 19-1 - Elect Chairperson and Mayor of the Township Committee of the Township of Neptune for the year 2019.

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

Oath of Office administered by Senator Gopal.

ELECTION OF DEPUTY MAYOR

Res. # 19-2 - Elect Vice-Chairperson and Deputy Mayor of the Township Committee of the Township of Neptune for the year 2019.

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

Oath of Office administered by The Honorable Eric Houghtaling, Assemblyman, New Jersey 11th Legislative District, and former Mayor of the Township of Neptune.

PRESENTATION

The Mayor will make a presentation to Nicholas Williams who served as Mayor in 2018.

APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS

The Mayor will announce the appointments of Departmental Chairpersons for 2019:

- DR. MICHAEL BRANTLEY – Public Works, Engineering, Police, and Land Use
- ROBERT LANE, JR. – Construction, Recreation, Senior Center, Tourism, and MURC
- KEVIN B. MC MILLAN – Library, Economic Development, OEM, and Community Development
- NICHOLAS WILLIAMS – Police, Court, and Marina
- CAROL RIZZO – Administration, Finance, Code Enforcement and EMS

CONSENT AGENDA – PROFESSIONAL APPOINTMENTS

- Res. # 19-3 - Appoint Township Attorney.
- Res. # 19-4 - Appoint Acting Township Attorney.
- Res. # 19-5 - Appoint Labor Attorney.
- Res. # 19-6 - Appoint Prosecutor.
- Res. # 19-7 - Appoint Public Defender.
- Res. # 19-8 - Appoint Regional Contribution Agreement and Environmental/Shade Tree Comm. Attorney.
- Res. # 19-9 – Appoint Bond Counsel
- Res. # 19-10 – Appoint Transcript Reporter.
- Res. # 19-11 - Appoint Auditor.
- Res. # 19-12 - Appoint Consulting Engineers.
- Res. # 19-13 – Appoint Consultant for Computer Aided Drafting and Design (CADD) Services
- Res. # 19-14 – Appoint Environmental Engineering Consultant.
- Res. # 19-15 - Appoint Historic Preservation Commission Attorney.
- Res. # 19-16 – Appoint Public Relations and Marketing Consultant.
- Res. # 19-17 – Appoint Police Committee Consultant.
- Res. # 19-18 – Appoint Risk Management Consultant.

Vote on Consent Agenda – Professional Appointments

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

Oath of Office will be administered to professional appointees in attendance.

CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS

- Res. # 19-19 - Appoint member to the Township of Neptune Sewerage Authority.
- Res. # 19-20 - Appoint member to the Ocean Grove Sewerage Authority.
- Res. # 19-21 - Appoint members to the Board of Adjustment.
- Res. # 19-22 - Appoint members to the Recreation Committee.
- Res. # 19-23 - Appoint members to the Senior Citizens Advisory Council.
- Res. # 19-24 - Appoint members to the Municipal Alliance Against Alcoholism and Drug Abuse.
- Res. # 19-25 - Appoint members to the Fletcher Lake Commission.
- Res. # 19-26 - Appoint members to the Wesley Lake Commission.
- Res. # 19-27 - Appoint member to the Deal Lake Commission.
- Res. # 19-28 - Appoint members to the Parade/Municipal Special Events Committee.
- Res. # 19-29 - Appoint members to the Local Emergency Planning Committee.
- Res. # 19-30 - Appoint members to the Rent Leveling Board.

Vote on Consent Agenda - Citizen Board Appointments

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

MAYOR'S APPOINTMENTS TO CITIZEN BOARDS

The Mayor announces the following appointments to the Environmental/Shade Tree Commission:

- Denise Summer, Richard Ambrosio and William Heyniger to three year terms.**
- Nadia Holzer to an unexpired three year term.**
- Jessica Ford to an unexpired three year term.**
- Virginia Lally as the Alternate #1 member to a two year term.**

Res. # 19-31 - Confirm Mayor's appointments to the Environmental/Shade Tree Commission.

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

The Mayor announces the following appointments to the Planning Board:

- Dr. Michael Brantley as the Class I Member to a one year term.**
- John Bonney as the Class II member to a one year term.**
- Robert Lane, Jr. as the Class III member to a one year term.**
- Dyese Davis and Richard Culp as Class IV members to a four year term.**
- Keith Cafferty as a Class IV member to an unexpired four year term.**
- Linda Kornegay as the Class IV Alternate #1 to a two year term.**
- Linda Boyd as the Class IV Alternate #2 to an unexpired two year term.**

Res. # 19-32 - Confirm Mayor's appointments to the Planning Board.

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

The Mayor announces the following appointments to the Historic Preservation Commission:

Jen Shaffer as a Class A member to a four-year term
Joseph Wierbinsky as a Class C member to a four-year term
James McNamara as the Alternate #1 member to a one-year term

Res. # 19-33 - Confirm Mayor's appointments to the Historic Preservation Commission.

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

The Mayor announces the following appointments to the Board of Library Trustees:

Teretha Jones to a five-year term.
Meghan Plevier as the Superintendent of School's representative to a one-year term.
Fred Mayo as the Mayor's representative for a term concurrent with the Mayor.

Res. # 19-34 - Confirm Mayor's appointments to Board of Library Trustees.

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

CONSENT AGENDA – TOWNSHIP COMMITTEE/ADMINISTRATIVE STAFF APPOINTMENTS

Res. # 19-35 - Appoint Community Development representatives.

Res. # 19-36 - Appoint Municipal Liaison to the Monmouth County Transportation Council.

Res. # 19-37 - Appoint Board of Education Liaison.

Res. # 19-38 – Designate Public Agency Compliance Officer.

Res. # 19-39 – Appoint Emergency Management Coordinator.

Res. # 19-40 – Appoint representative to the Monmouth County Tax Advisory Board.

Res. # 19-41 – Appoint municipal representatives to Sustainable New Jersey.

Res. # 19-42 – Appoint Garden State Municipal Joint Insurance Fund Commissioner.

Vote on Consent Agenda - Township Committee/Administrative Staff Appointments

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULES/LEGAL NOTICES

Res. # 19-43 - Approve 2019 Temporary Budget.

Res. # 19-44 – Designate meeting dates for 2019.

Res. # 19-45 – Designate official newspapers.

Res. # 19-46 - Establish a grace period for tax, sewer and commercial refuse payments.

Res. # 19-47 - Approve Petty Cash Funds.

Res. # 19-48 - Establish the interest rates to be charged by the tax office.

Res. # 19-49 - Establish rate of reimbursement for use of a personal vehicle for official Township business.

Res. # 19-50 - Establish a fee schedule for repair rates performed by the Department of Public Works.

Res. # 19-51 - Authorize the execution of stipulations and filing of cross appeals and assessor appeals for corrections only in connection with tax appeals.

Res. # 19-52 – Establish 2019 hourly rates for part-time positions.

Res. # 19-53 – Establish 2019 salary for Municipal Judge.

Res. # 19-54 – Establish policy for selecting professional services from engineering pool list.

Res. # 19-55 - Establish Cash Management Plan and Financial Management Policies.

Res. # 19-56 – Reauthorize change funds in various departments.

Res. # 19-57 – Authorize Township Engineering Consultant to perform engineering services for improvements to Neptune Boulevard.

Res. # 19-58 – Authorize Township Engineering Consultant to perform engineering services for improvements to Heck Avenue.

Vote on Consent Agenda - Financial & Administrative Matters/Fee Schedules/Legal Notices

Offered by: _____ Seconded by: _____
Brantley, _____; Lane, _____; McMillan, _____; Williams, _____; Rizzo, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

COMMENTS FROM THE TOWNSHIP COMMITTEE

MAYOR'S ADDRESS

CLOSING PRAYER – Pastor Jessica Campbell, Cantor Gabrielle Clissold, and Pastor Semaj Vanzant.

ADJOURNMENT – Please join the Township Committee in the Rotunda on the main floor for light refreshments.

RESOLUTION #19-3 - 1/1/19

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$310,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2019, effective January 1, 2019 at an annual retainer of \$36,499.41 and a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

RESOLUTION #19-4 - 1/1/19

APPOINT ACTING TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Acting Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$9,500.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Acting Township Attorney for the year 2019, effective January 1, 2019 at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #19-5 - 1/1/19

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior five years for these services, it is estimated that the total 2019 appropriation for this contract will be \$150,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Grace Marmero & Associates as Township Labor Attorney for the year 2019, effective January 1, 2019 at an hourly rate of \$160.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #19-6 - 1/1/19

APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Municipal Court S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2019, effective January 1, 2019 at an annual salary of \$40,385.33; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator, and Assistant C.F.O.

RESOLUTION #19-7 - 1/1/19

APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Public Defender S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin Wigenton as Public Defender for the year 2019, effective January 1, 2019 at an annual salary of \$21,923.50; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator and Assistant C.F.O.

RESOLUTION #19-8 - 1/1/19

APPOINT REGIONAL CONTRIBUTION AGREEMENT AND ENVIRONMENTAL/
SHADE TREE COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$9,500.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney for the year 2019, at a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Environmental/Shade Tree Commission, and Assistant C.F.O.

RESOLUTION #19-9 - 1/1/19

APPOINT BOND COUNSEL

WHEREAS, the Township of Neptune desires to appoint a Township Bond Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$15,000.00. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriations entitled Financial Administration, O.E.; Sewer Utility; and various bond ordinances, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wilentz, Goldman & Spitzer, as Township Bond Counsel for the year 2019, effective January 1, 2019 at an hourly rate of \$160.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

RESOLUTION #19-10 - 1/1/19

APPOINT TRANSCRIPT REPORTER

WHEREAS, the Township of Neptune desires to appoint a Township Transcript Reporter through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and will make selections from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$10,000.00 Funds will be provided various Developer's Escrow Accounts and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Torro Reporting to serve as Transcript Reporter for all municipal boards and committees for the year 2019, at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Planning Board/Board of Adjustment Administrative Officer, H.P.C. Secretary and Assistant C.F.O.

RESOLUTION #19-11 - 1/1/19

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$80,000.00. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Financial Administration O.E.; Audit Services O.E.; Municipal Court, O.E.; Library, O.E.; Sewer Utility, O.E. and Marina Utility, O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Fallon & Company, LLP as Township Auditor for the year 2019, effective January 1, 2019 at an hourly rate of \$145.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #19-12 - 1/1/19

APPOINT CONSULTING ENGINEERS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consulting Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2019:

ARH Engineers
CME Associates
Prestige Engineering

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #19-13 - 1/1/19

APPOINT CONSULTANT FOR COMPUTER AIDED
DRAFTING AND DESIGN (CADD) SERVICES

WHEREAS, the Township of Neptune desires to appoint a Consultant for Computer Aided Drafting and Design (CADD) Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$7,500.00 Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Engineering O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of CME Associates for Computer Aided Drafting and Design Services for year 2019, at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #19-14 - 1/1/19

APPOINT ENVIRONMENTAL ENGINEERING CONSULTANT

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering that require the services of an Environmental Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 27, 2018 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints T&M Associates as Environmental Engineering Consultant who will be solicited for proposals on larger and/or specialized environmental engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #19-15 - 1/1/19

APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$22,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Historic Preservation Commission O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Ronald Cucchiaro, Weiner Law Group, as Attorney to the Historic Preservation Commission for the year 2019 at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, H.P.C. Secretary and Assistant C.F.O.

RESOLUTION #19-16 - 1/1/19

APPOINT PUBLIC RELATIONS AND MARKETING CONSULTANT

WHEREAS, the Township of Neptune desires to appoint a Public Relations Consultant through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Publicity & Tourism, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Lenox Consulting as Public Relations Consultant for the year 2019 at a monthly rate of \$3,500.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #19-17 - 1/1/19

APPOINT POLICE COMMITTEE CONSULTANT

WHEREAS, the Township of Neptune desires to appoint a Police Committee Consultant through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 6, 2018 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Police O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Barry Colicelli as Police Committee Consultant for the year 2019 at a monthly rate of \$2,000.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Police Committee, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #19-18 - 1/1/19

APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, participating members are required to appoint a Risk Management Consultant; and,

WHEREAS, the Municipality has complied with relevant law with regard to the appointment of a Risk Management Consultant; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. The Township Committee hereby appoints RD Parisi Associates, Inc. as its local Risk Management Consultant for the year 2019, subject to right of termination pursuant to Risk Management Contract.

2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement.

I, Richard J. Cuttrell, Clerk of the Township of Neptune, County of Monmouth, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the governing body of the Township of Neptune, in the County of Monmouth, New Jersey, on January 1, 2019.

Richard J. Cuttrell, Clerk

RESOLUTION #19-19 - 1/1/19

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that James W. Manning, Jr. be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2019 and expiring January 31, 2024; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

RESOLUTION #19-20 - 1/1/19

APPOINT MEMBER TO THE OCEAN GROVE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Joel Popkin be and is hereby appointed to the Ocean Grove Sewerage Authority for a term of five years effective February 1, 2019 and expiring January 31, 2024; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Ocean Grove Sewerage Authority.

RESOLUTION #19-21 - 1/1/19

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

Dr. James Brown and William Frantz to a four-year term expiring December 31, 2022

Naomi Riley as the Alternate #1 member to a two year term expiring December 31, 2020

Michael Pullano as the Alternate #2 member to an unexpired two year term expiring December 31, 2019

Ashley Vidal as the Alternate #3 member to a two year term expiring December 31, 2020

Joyce Bradley as the Alternate #4 member to an unexpired two year term expiring December 31, 2019

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

RESOLUTION #19-22 - 1/1/19

APPOINT MEMBERS TO THE RECREATION COMMITTEE

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2019:

Margot Wright
Michelle Moss
Jeff Narciso
Monica Kowalski
Bridget James
Maureen Ruotolo
Kevin McMillan
Scott Imbriaco

Verita Hill
Niarra Harvey
Steve Bailey
Nadine Kleiberg
Robert Lane
Laria Hamilton
Kathy Gamba

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

RESOLUTION #19-23 - 1/1/19

APPOINT MEMBERS TO THE SENIOR CITIZENS ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizens Advisory Council for the year 2019:

Deputy Chief Larry Fisher	Cynthia Moore
Maureen Minnick	Arthur Bauter
Elizabeth Schneider	Anne Alling
Joan Keleigh	Richard Kuchen
Robert Hodges	Angela Germann
Serena Norall	Joseph Kraft
Esther Day	June Stucky
Walter Drummond	Michele D'Amato
Anne Sibole (member emeritus)	

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

RESOLUTION #19-24 - 1/1/19

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE
AGAINST ALCOHOLISM AND DRUG ABUSE

BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2019:

Ava Johnson
Kevin B. McMillan
Billy Brown
Liza DeJesus
Laria Hamilton
Callie Peters

Sherry Sotnikoff
John Bonney
Rick Matson
Deputy Chief Larry Fisher
Juan Omar Beltran

BE IT FURTHER RESOLVED, that Kevin B. McMillan shall serve as Mayoral Representative to the Drug Alliance.

RESOLUTION #19-25 - 1/1/19

APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2019:

Nicholas Williams - Township Committee Member
Susan Roach – Township Committee Representative
(VACANT) - Business Administrator's Representative
Mark Balzarano - Director of Public Works representative
Robert Scholz - At-large member
John Kneute - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

RESOLUTION #19-26 - 1/1/19

APPOINT MEMBERS TO THE WESLEY LAKE COMMISSION

BE IT RESOLVED, by the Township Committee that the following individuals are hereby appointed to the Wesley Lake Commission for a three year term expiring December 31, 2021:

Dr. Michael Brantley - Township Committee member
Dr. James Brown - Business Administrator's Representative
Mark Baizarano - Director of Public Works representative
VACANT – At-large resident
Keith Fiori – At-large resident
Rev. Beth Whalley Mitchell - Alternate

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Wesley Lake Commission.

RESOLUTION #19-27 - 1/1/19

APPOINT MEMBER TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby appointed as the Neptune Township member to the Deal Lake Commission for a one year term expiring December 31, 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.

RESOLUTION #19-28 - 1/1/19

APPOINT MEMBERS TO THE PARADE/MUNICIPAL SPECIAL EVENTS COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Robert Lane, Assemblyman Eric Houghtaling, Roberta Grace, and Joyce Bradley be and are hereby appointed to serve on the Parade/Municipal Special Events Committee for the year 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee.

RESOLUTION #19-29 - 1/1/19

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2019:

Michael Bascom - Emergency Management Coordinator/Chairman
Michael DiLeo – Deputy Emergency Management Coordinator - Haz-Mat
Donald Colarusso – Deputy Assistant Coordinator
William Rosen - Deputy Assistant Coordinator
David Shotwell – EMS
George Waterman – EMS
Doug Rowell - Fire
James Hunt, Chief of Police
Sharon Rowe - Secretary
Tami R. Crader - Board of Education
Don Frangipane – Board of Education / EOC Facility
Vito Gadaleta – Business Administrator/Public Information Officer
Edward Hudson - Purchasing/Resource Management
Carol Rizzo - Mayor
Nicholas Williams - Police Committee
Adrienne Sanders – Police Committee
Doug Campbell - JSUMC
Mark Balzarano - Public Works
Randy Bishop - Shelter Management
Richard Cuttrel – Weather
Bernard Haney – GIS/Donations Management
Leanne Hoffmann - Engineer
Joseph Mauro - TNHA
James W. Manning, Jr. - TNSA
Stephen Vetrano, D.O. – Medical Director
William Doolittle – Construction Official
Edward Finlay – Marina
Stephanie Oppegaard – Human Resources
OGCMA designee
Neptune Fire Chief
Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

RESOLUTION #19-30 - 1/1/19

APPOINT MEMBERS TO THE RENT LEVELING BOARD

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Rent Leveling Board for the year 2019:

Constance Holmes
James Manning, Jr.
Catherine McAphee
Ruth Johnson
Naomi Riley
Jeff Klein – Alternate #1
Deacon Morrell Massicot – Alternate #2

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

RESOLUTION #19-31 - 1/1/19

CONFIRM MAYOR'S APPOINTMENTS TO THE
ENVIRONMENTAL/SHADE TREE COMMISSION

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Denise Summer, Richard Ambrosio and William Heyniger to three year terms expiring December 31, 2021.

Nadia Holzer to an unexpired three year term expiring December 31, 2019.

Jessica Ford to an unexpired three year term expiring December 31, 2019.

Virginia Lally as the Alternate #1 member to a two year term expiring December 31, 2020.

(VACANT) as the Alternate #2 member to an unexpired two year term expiring December 31, 2019.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

RESOLUTION #19-32 - 1/1/19

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board for the year 2019:

Dr. Michael Brantley, as the Class I Member for a one year term expiring December 31, 2019.

John Bonney, as the Class II member for a one year term expiring December 31, 2019.

Robert Lane, Jr., as the Class III member for a one year term expiring December 31, 2019.

Richard Culp, as a Class IV member for a four year term expiring December 31, 2022.

Dyese Davis, as a Class IV member for a four year term expiring December 31, 2022.

Keith P. Cafferty, as a Class IV member for an unexpired four year term expiring December 31, 2019.

Linda Kornegay, as the Class IV Alternate #1 for a two year term expiring December 31, 2020.

Linda Boyd, as the Class IV Alternate #2 for an unexpired two year term expiring December 31, 2019.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

RESOLUTION #19-33 - 1/1/19

CONFIRM MAYOR'S APPOINTMENTS TO
THE HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Jen Shaffer as a Class A member for a four-year term expiring December 31, 2022

Joseph Wierzbinsky as a Class C member for a four-year term expiring December 31, 2022

James McNamara as the Alternate #1 member for a one-year term expiring December 31, 2019

(VACANT) as the Alternate #2 member for a one-year term expiring December 31, 2019

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

RESOLUTION #19-34 - 1/1/19

CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Teretha Jones for a five-year term expiring December 31, 2023

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2019.

Fred Mayo as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

RESOLUTION #19-35 - 1/1/19

APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Vito Gadaleta be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2019; and,

BE IT FURTHER RESOLVED, that Michael Bascom is hereby appointed as the Alternate Community Development Representative; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

RESOLUTION #19-36 - 1/1/19

APPOINT REPRESENTATIVE TO THE
MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kevin McMillan be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

RESOLUTION #19-37 - 1/1/19

APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2019.

RESOLUTION #19-38- 1/1/19

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Sandra Petersen be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2019 in accordance with P.L. 1985 c 125 (N.J.A.C. 18:28) at an annual salary previously established by Resolution #17-43; and,

BE IT FURTHER RESOLVED, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Administration S&W, and the Chief Financial Officer has so certified in writing,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

RESOLUTION #19-39 - 1/1/19

APPOINT EMERGENCY MANAGEMENT COORDINATOR

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Michael J. Bascom be and is hereby appointed as Emergency Management Coordinator of the Township of Neptune for a three-year term expiring December 31, 2021 at an annual salary previously established by Resolution #17-43; and,

BE IT FURTHER RESOLVED, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Office of Emergency Management S&W, and the Chief Financial Officer has so certified in writing,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Emergency Management.

RESOLUTION #19-40 - 1/1/19

APPOINT REPRESENTATIVE TO THE MONMOUTH COUNTY TAX ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Carol Rizzo be and is hereby appointed as the Township Committee representative to the Monmouth County Tax Advisory Board for the year 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Monmouth County Board of Taxation.

RESOLUTION #19-41 - 1/1/19

APPOINT MUNICIPAL REPRESENTATIVES TO SUSTAINABLE NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams and Kevin McMillan be and are hereby appointed as Municipal Representatives to Sustainable New Jersey for the year 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Sustainable New Jersey.

RESOLUTION #19-42 - 1/1/19

APPOINT GARDEN STATE MUNICIPAL JOINT INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36; and,

WHEREAS, the Fund requires participating members to appoint a Fund Commissioner,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. Stephanie Oppegaard is hereby appointed as the Fund Commissioner for the Municipality.
2. Michael J. Bascom is hereby appointed as the Alternate Fund Commissioner for the Municipality.
3. The Municipality's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Garden State Municipal Joint Insurance Fund.

RESOLUTION #19-43 - 1/1/19

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2019 Temporary Budget be and the same is hereby approved; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

Budget Journal Entry

ENTRY# 0 DATE: 12/28/2018

General Fund
Temporary Budget

Account Number	Description	Debit	Credit
01-201-20-100-010	General Administration S&W		62,738.00
01-201-20-100-020	General Admin OE		22,969.00
01-201-20-105-010	Human Resources S&W		22,969.00
01-201-20-105-020	Human Resources OE		1,575.00
01-201-20-110-010	Mayor and Committee S&W		
01-201-20-110-020	Mayor and Committee OE		
01-201-20-120-010	Municipal Clerk S&W		58,013.00
01-201-20-120-020	Municipal Clerk OE		7,350.00
01-201-20-130-010	Financial Administration S&W		91,442.00
01-201-20-130-020	Financial Admin OE		24,938.00
01-201-20-135-020	Audit Services OE		12,075.00
01-201-20-140-010	MIS S&W		38,719.00
01-201-20-140-020	MIS OE		7,613.00
01-201-20-145-010	Revenue Administration S&W		102,638.00
01-201-20-145-020	Revenue Administration OE		6,825.00
01-201-20-150-010	Tax Assessment Administration S&W		58,013.00
01-201-20-150-020	Tax Assessment Admin OE		2,074.00
01-201-20-155-010	Legal Services S&W		
01-201-20-155-020	Legal Services OE		271,000.00
01-201-20-165-010	Engineering Services S&W		50,000.00
01-201-20-165-020	Engineering Services OE		19,031.00
01-201-20-170-010	Economic Development Agencies S&W		
01-201-20-170-020	Economic Development Agencies OE		269.93
01-201-20-275-010	Municipal Prosecutor S&W		
01-201-21-180-010	Planning Board S&W		14,175.00
01-201-21-180-020	Planning Board OE		3,872.00
01-201-21-185-010	Zoning Board of Adjustment S&W		
01-201-21-185-020	Zoning Board of Adjustment OE		2,651.00
01-201-21-186-010	Historic Preservation Comm S&W		2,520.00
01-201-21-186-020	Historic Preservation Comm OE		5,828.00
01-201-21-188-010	LAND USE ADMIN S&W		27,694.00
01-201-21-188-020	Zoning Land Use Administration OE		591.00
01-201-21-190-010	Community Programs S&W		
01-201-21-190-020	Community Programs OE		
01-201-21-706-020	DCA- Neighborhood Housing Rehab OE		
01-201-22-195-010	Uniform Construction Code S&W		135,000.00
01-201-22-195-020	Uniform Construction Code OE		5,749.00
01-201-22-200-010	OthCode Enf Functions S&W		50,000.00
01-201-22-200-020	Oth Code Enf Functions OE		1,838.00
01-201-22-205-010	Mercantile Licensing S&W		1,956.00
01-201-22-205-020	Mercantile Licensing OE		2,625.00
01-201-23-210-020	Liability Insurance OE		250,000.00
01-201-23-215-020	Worker Compensation Insurance OE		250,000.00
01-201-23-220-020	Employee Group Insurance OE		1,500,000.00
01-201-23-221-100	Health Benefit Waiver		
01-201-23-225-020	Unemployment Insurance OE		5,000.00
01-201-24-220-020	Outside Approp Emp Group Insurance OE		
01-201-24-240-010	Outside Approp Police Depart S&W		
01-201-24-240-020	Outside Approp Police Department OE		
01-201-24-241-010	Outside Approp Homeland Sec Police S&W		
01-201-24-241-020	Outside Approp Homeland Security OE		
01-201-24-252-020	Outside Approp OEM OE		
01-201-24-261-010	Outside Approp Homeland Sec OEM S&W		
01-201-24-261-020	Outside Approp Homeland Security OEM OE		
01-201-24-290-010	Outside Approp Streets & Road Maint S&W		
01-201-24-290-020	Outside Approp Streets & Road Maint OE		
01-201-24-410-020	OUTSIDE APPROPRIATION SNOW REMOVAL		
01-201-24-465-020	Recycling Tax on Landfill Costs		15,000.00
01-201-24-471-020	Outside Approp PERS OE		
01-201-24-475-020	Outside Approp PFRS OE		
01-201-25-240-010	Police Department S&W		2,000,000.00

Budget Journal Entry

ENTRY# 0 DATE: 12/28/2018

Temporary Budget

Account Number	Description	Debit	Credit
01-201-25-240-020	Police Department OE		85,313.00
01-201-25-241-020	Homeland Security Police OE		
01-201-25-250-010	Police Dispatch 911 S&W		
01-201-25-250-020	Police Dispatch 911 OE		
01-201-25-252-010	Office of Emergency Management S&W		1,313.00
01-201-25-252-020	Office of Emergency Management OE		13,125.00
01-201-25-253-010	EMS S&W		100,000.00
01-201-25-253-020	EMS OE		18,900.00
01-201-25-259-020	Emergency Medical Services		
01-201-25-260-010	Aid to Volunteer Ambulance Co. S&W		
01-201-25-260-020	Aid to Volunteer Ambulance Co. OE		10,500.00
01-201-25-261-020	Homeland Security OEM OE		2,625.00
01-201-25-262-020	Public Safety Program OE		
01-201-25-275-010	Municipal Prosecutor S&W		10,500.00
01-201-25-275-020	Municipal Prosecutor OE		
01-201-26-290-010	Streets & Road Maintenance S&W		204,750.00
01-201-26-290-020	Streets and Road Maintenance OE		64,313.00
01-201-26-295-010	National Emergency Grant (Mon Cty)		
01-201-26-295-020	National Emergency Grant (Mon Cty)		
01-201-26-300-010	Other Public Works Functions S&W		60,769.00
01-201-26-300-020	Other Public Works Functions OE		4,331.00
01-201-26-305-010	Solid Waste Collection S&W		283,500.00
01-201-26-305-020	Solid Waste Collection OE		5,250.00
01-201-26-310-010	Buildings and Grounds S&W		108,938.00
01-201-26-310-020	Buildings and Grounds OE		31,500.00
01-201-26-315-020	Public Works Vehicle Maintenance OE		250,000.00
01-201-27-330-010	Public Health Services S&W		31,631.00
01-201-27-330-020	Public Health Services OE		1,811.00
01-201-27-335-010	Environmental/Shade Tree Services S&W		512.00
01-201-27-335-020	Environmental/Shade Tree Services OE		1,641.00
01-201-27-340-020	Animal Control OE		23,100.00
01-201-27-345-010	Welfare Administration S&W		
01-201-27-345-020	Welfare Administration OE		
01-201-27-346-020	Mon Cty Drug Alcohol Abuse Services OE		3,675.00
01-201-28-370-010	Recreation Services and Programs S&W		45,000.00
01-201-28-370-020	Recreation Services and Programs OE		9,450.00
01-201-28-372-010	Senior Citizens Programs S&W		75,000.00
01-201-28-372-020	Senior Citizens Programs OE		25,000.00
01-201-28-375-010	Maintenance of Parks S&W		
01-201-28-375-020	Maintenance of Parks OE		40,425.00
01-201-28-492-010	Senior Citizens Outside Cap S&W		
01-201-29-390-010	Education Municipal Library S&W		125,000.00
01-201-29-390-020	Education Municipal Library OE		200,000.00
01-201-29-392-010	Education Museum S&W		
01-201-29-392-020	Education Museum OE		
01-201-30-411-010	Shade Tree S&W		
01-201-30-411-020	Shade Tree OE		
01-201-30-412-010	Publicity & Tourism S&W		3,675.00
01-201-30-412-020	Publicity & Tourism OE		11,419.00
01-201-30-420-020	Celebration of Public Events OE		2,100.00
01-201-31-430-020	Electricity OE		53,813.00
01-201-31-435-020	Street Lighting OE		57,750.00
01-201-31-440-020	Telephone OE		40,688.00
01-201-31-445-020	Water OE		13,125.00
01-201-31-446-020	Natural Gas OE		26,250.00
01-201-31-447-020	Fuel Oil OE		
01-201-31-450-020	Telecommunications Costs OE		26,250.00
01-201-31-460-020	Gasoline OE		69,563.00
01-201-32-465-020	Solid Waste Disposal OE		280,000.00
01-201-35-470-020	Contingent Contingent OE		
01-201-36-471-020	Statutory Expenses PERS OE		975,578.00

Budget Journal Entry

ENTRY# 0 DATE: 12/28/2018

Temporary Budget

Account Number	Description	Debit	Credit
01-201-36-472-020	Statutory Expenses Social Security OE		25,000.00
01-201-36-474-020	Statutory Expenses C PFRS OE		
01-201-36-475-020	Statutory Expenses PFRS OE		2,476,054.07
01-201-36-476-020	Statutory Expenses PAF		
01-201-36-477-020	Statutory Expense - DCRP		1,000.00
01-201-37-290-020	DECLARED STATE OF EMERG - SNOW REMOVAL		
01-201-41-700-010	SrCitizens Title III S&W		
01-201-41-700-020	Sr Citizens Title III OE		
01-201-41-701-020	Recycling Tonage Grant OE		
01-201-41-702-010	HOME Neighborhood Preservation S&W		
01-201-41-702-020	HOME Neighborhood Preservation OE		
01-201-41-703-020	ANSWER Team Spec Leg OE		
01-201-41-704-020	2016 Pedestrian Safety Education/Enforcem		
01-201-41-705-010	2018 Pedestrian Safety Enforcement		
01-201-41-705-020	2018 Pedestrian Safety Enforcement		
01-201-41-706-010	DCA- Neighborhood Housing Rehab S&W		
01-201-41-706-020	DCA- Neighborhood Housing Rehab OE		
01-201-41-707-020	NJ Clean Vessel Act		
01-201-41-708-020	Federal Emergency Mgt Assistance OE		
01-201-41-709-020			
01-201-41-710-010	DEDR Municipal Alliance S&W		
01-201-41-710-020	DEDR Municipal Alliance OE		
01-201-41-711-010	MUNICIPAL ALLIANCE GRANT S&W		
01-201-41-711-020	MUNICIPAL ALLIANCE GRANT		5,000.00
01-201-41-712-020	Supplemental Fire Services OE		500.00
01-201-41-713-020	Drunk Driving Enforcement OE		
01-201-41-714-020	2014 Emerg Mgmt Assistance/Performance		
01-201-41-715-020	Alcohol Education Rehab OE		
01-201-41-716-020	Over the Limit Under Arrest OE		
01-201-41-717-020	2015 DRIVE SOBER/GET PULLED OVER		
01-201-41-718-010	NJEDA/NJDEP Site Remediation S&W		
01-201-41-718-020	NJEDA/NJDEP Site Remediation OE		
01-201-41-719-020	HDSRF - Shark River Mun Marina OE		
01-201-41-720-010	Local Law EnforceBlk S&W		
01-201-41-720-020	Local Law Enforce Blk OE		
01-201-41-721-020	COPS IN SHOPS SUMMER SHORE INITITAVE '16		
01-201-41-722-010	2017-18 Cops in Shops S&W		
01-201-41-722-020	Cops in Shops OE		
01-201-41-723-020	Fed Bulletproof Vest OE		
01-201-41-724-020	2014 BULLETPROOF VEST PARTNERSHIP		
01-201-41-725-020	Clean Communities OE		
01-201-41-726-020	BODY ARMOR REPLACEMENT FUND - FY15		
01-201-41-727-020	Municipal Public Access Planning		
01-201-41-728-020	OPERATION CLEAN SHORES OE		
01-201-41-729-020	15 Bulletproof Vest - USDOJ JAG		
01-201-41-730-020	2017 Bulletproof Vest - USDOJ JAG		
01-201-41-731-020	USEPA - BROWNSFIELD PETROLEUM ASSESSMENT		
01-201-41-732-020	USEPA - BROWNSFIELD HAZARDOUS ASSESSMENT		
01-201-41-733-020	SLCHIP Housing Inspection Grant		
01-201-41-734-020	NJ Body Armor Replacement Fund OE		
01-201-41-735-020	Click it or Ticket 2017- Seat Mobil		
01-201-41-736-020	Sandy/Environ Resources Inv		
01-201-41-737-020	Sandy/Commun Resiliency North Island		
01-201-41-738-020	Sandy/Parks, Rec, Open Space Master Plan		
01-201-41-739-020	Sandy/Commun Resiliency SRH		
01-201-41-740-020	Statewide Insurance Safety		
01-201-41-741-020	Post Sandy Planning Asst Grant		
01-201-41-742-020	Summer Food Service Program OE		
01-201-41-743-010	Interfaith Neighbors Meal Program S&W		
01-201-41-743-020	Interfaith Neighbors Meal Program OE		
01-201-41-744-010	U.C.CCommunity Director S&W		

Budget Journal Entry

ENTRY# 0 DATE: 12/28/2018

Temporary Budget

Account Number	Description	Debit	Credit
01-201-41-744-020	Sandy/Ord to Reduce Flood Risk		
01-201-41-745-020	ACHIEVE GRANT		
01-201-41-746-020	NJ GREEN COMMUNITIES GRANT		
01-201-41-747-020	HMGP - Energy Allocation Init Generator		
01-201-41-748-020	'13 Edward Byrne Memorial		
01-201-41-749-020	NJDL&PS Highway Traffic Safety Grant		
01-201-41-751-020	NJBPU Microgrid Feasibility Study Incent		
01-201-41-752-020	FY15 Edward Byrne Justice Assist Grant		
01-201-41-753-020	Mon Cty Homeland Security ALPR System		
01-201-41-754-020	NJDOT Youth Corps - Urban Gateway Prgrm		
01-201-41-755-020	Click It or Ticket 2015		
01-201-41-756-020	14 Body Armor Replacement Fund		
01-201-41-757-020	Mon Cty Investment Bd Youth Initiative		
01-201-41-758-020	2013 BODY ARMOR		
01-201-41-759-020	2015 Drive Sober-Year End Holiday Crackd		
01-201-41-760-020	HMEP TRAINING		
01-201-41-761-020	HMEP PLANNING		
01-201-41-762-020	2017 USDOJ JAG		
01-201-41-763-020	2018 JAG Law Enforcement Equipt Grant		
01-201-41-764-020	2014 USDOJ - JAG ASST GRANT		
01-201-41-765-020	Post Sandy Planning - Community Facility		
01-201-41-766-020	Post Sandy Planning - Strategic Recovery		
01-201-41-767-020	Post Sandy Planning - Land Dev Ord		
01-201-41-768-020	Arthritis Intervention in Parks/Rec		
01-201-41-769-020	Distracted Driving Crackdown		
01-201-41-770-020	SLAHEOP Program OE		
01-201-41-771-020	Enhanced 911 General Assist OE		
01-201-41-772-020	Enhanced 911 Equipment OE		
01-201-41-773-020	DCA Smart Future Planning OE		
01-201-41-774-020	CTV Franchise Agreement OE		
01-201-41-775-011	National Emergency Grant S&W		
01-201-41-776-020	NJDOT Safe Routes to School Grant		
01-201-41-777-020	Click It or Ticket OE		
01-201-41-778-020	HMEP - ANNUAL PLANNING		
01-201-41-779-020	16 Bulletproof Vest		
01-201-41-780-020	HMEP Pass-Thru Grant OE		
01-201-41-781-020	17 Drive Sober/Get Pulled Over		
01-201-41-783-010	Divof Hwy Traffic Safety - You DDL S&W		
01-201-41-784-020	2005 Ed Byrne Mem Justice Assist OE		
01-201-41-785-020	USDOJ COPS HIRING PROGRAM GRANT		
01-201-41-786-010	DOJ Cops in schools program S&W		
01-201-41-787-010	Neptune BOE Cops in Schools S&W		
01-201-41-787-020	'12 State Body Armor Replacement Fund		
01-201-41-788-020	Smart Growth Planning AP OE		
01-201-41-789-020	Smart Growth Com School Planning OE		
01-201-41-790-020	Special Leg Grant Project ANCHOR OE		
01-201-41-791-020	Copsmore 2000 OE		
01-201-41-792-020	Copsmore02 OE		
01-201-41-793-020	FY12 Urban Areas Security Initiative		
01-201-41-794-020	FY16-Edward Byrne JAG		
01-201-41-795-020	FY16-State Body Armor Replacement Fund		
01-201-41-796-020	Secure Our Schools Act OE		
01-201-41-797-020	NJDOT I Boat OE		
01-201-41-798-020	Homeland Security OE		
01-201-41-799-020	Exercise Improvement Action OE		
01-201-41-800-020	HMEP Grant - Scene Training		
01-201-41-801-020			
01-201-41-898-020	Matching Funds for Grants OE		
01-201-41-899-020	Matching Funds for Grants OE		1,000.00
01-201-42-100-020	Neptune BOE Newsletter		500.00
01-201-42-150-020	Interlocal - County Assessment Program		500.00

Budget Journal Entry

ENTRY# 0 DATE: 12/28/2018

SEWER
Temporary Budget

Account Number	Description	Debit	Credit
07-201-55-501-010	Utility Operating S&W		150,000.00
07-201-55-501-020	Utility Operating OE		183,000.00
07-201-55-505-020	TNSA Annual Charge		975,000.00
07-201-55-506-020	OGSD Capacity Purchase		
07-201-55-507-020	Group Insurance		50,000.00
07-201-55-511-020	Capital Improvement Fund		25,000.00
07-201-55-512-020	Capital Outlay		250.00
07-201-55-520-020	Payment of Bond Principal		10,000.00
07-201-55-521-020	Payment of BANs & Capital Notes		
07-201-55-522-020	Interest on Bonds		5,000.00
07-201-55-523-020	Interest on Notes		1,000.00
07-201-55-525-020	MCIA Capital Lease Program		10,000.00
07-201-55-526-020	NJ ENVIRONMENTAL INFRASTRUCTURE TRUST		21,000.00
07-201-55-531-020	Overexpenditure		
07-201-55-533-020	Utility Deferred Charge		
07-201-55-540-020	PERS Contribution		50,000.00
07-201-55-541-020	Social Security - FICA		10,000.00
07-201-55-542-020	Unemployment Comp Ins		250.00
07-201-55-575-020	Deferred Charges SP&C EMERGENCY 5 YEARS		
		-	1,490,500.00

RESOLUTION #19-44 - 1/1/19

DESIGNATE MEETING NIGHTS FOR THE YEAR 2019

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month (unless otherwise noted) at the Neptune Municipal Complex, 2nd Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2019 in accordance with the requirements of R.S. 10:4-18:

January 14	June 24
January 28	July 22
February 11	August 12
February 25	September 9
March 11	September 23
March 25	October 10 (Thursday)
April 8	October 28
April 22	November 7 (Thursday)
May 13	November 25
May 23 (Thursday)	December 9
June 10	December 19 (Thursday)

January 1, 2020 - 11:55 A.M.
Sine Die Meeting
January 1, 2020 – 12:00 P.M.
Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

Dated: January 1, 2019

RESOLUTION #19-45 - 1/1/19

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2019 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.
2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.
4. This resolution shall take effect immediately.

RESOLUTION #19-46 - 1/1/19

ESTABLISH A GRACE PERIOD FOR TAX, SEWER
AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,

BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

RESOLUTION #19-47 - 1/1/19

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated:

Police	Chief James Hunt	250.00
Finance	Michael J. Bascom	200.00
Library	John Bonney	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

RESOLUTION #19-48 - 1/1/19

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.

3. This resolution shall be published in its entirety once in the Coaster.

4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

RESOLUTION #19-49 - 1/1/19

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE
FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township business; and,

Fifty-eight (58) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.

RESOLUTION #19-50 - 1/1/19

ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED
BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2019:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	25.00 per ton
Disposal Fee	110.00 per ton
Plywood	25.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll
All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

RESOLUTION #19-51 - 1/1/19

AUTHORIZE THE EXECUTION OF STIPULATIONS AND FILING OF CROSS APPEALS
AND ASSESSOR APPEALS FOR CORRECTIONS ONLY
IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2018 and 2019 County and State Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor, Deputy Tax Assessor and Township Attorney sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor, Deputy Tax Assessor and Township Attorney be and are hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that Arthur J. Lehman will act as the Township expert in defense of 2018 and 2019 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Assessor, and the County Board of Taxation.

RESOLUTION #19-52 - 1/1/19

ESTABLISH 2019 HOURLY RATES FOR PART-TIME POSITIONS

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2019; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2019:

Title	2019 Hourly Rate
Yard Attendant	15.76
Bus Driver	17.12
Kitchen Aid	15.76
Building Inspector	32.31
Sub-Code Official	40.98
Marina Attendant	15.76
Tourism Representative	15.76
Special Law Enforcement Officer - Class 1	17.33
Special Law Enforcement Officer - Class 2	21.01
Supervising Special Law Enforcement Officer	25.22
Special Law Enforcement Officer - Class 2 (School Resource Officer)	30.00
Part-Time On Call Custodian w/o Black Seal	21.01
Part-Time On Call Custodian with Black Seal	22.07
Violations Clerk	15.76
Municipal Intern	10.00
Public Safety Officer	17.87
Senior Public Safety Officer	21.54
Property Maintenance	18.91
Customer Service Representative	15.76
Code Enforcement Inspector	17.33
Jailer	21.01
School Crossing Guard	15.76

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

RESOLUTION #19-53 - 1/1/19

ESTABLISH SALARY FOR MUNICIPAL JUDGE

WHEREAS, Robin Wernik, Municipal Judge, is serving a three year term and is not covered by a collective bargaining contract; and,

WHEREAS, the Township Committee desires to establish the salary for Judge for the year 2019; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Municipal Court S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes the 2019 annual salary for Robin Wernik, Municipal Judge, as \$60,736.17; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

RESOLUTION #19-54 – 1/1/19

ESTABLISH POLICY FOR SELECTING PROFESSIONAL SERVICES
FROM THE ENGINEERING POOL LIST

WHEREAS, Neptune Township maintains an Engineering Pool List of engineers who are chosen for professional services when needed, and in accordance with the Public Contract Law, and based on their listing on the Engineering Pool List and expertise in the area needed by Neptune Township; and

WHEREAS, any engineer on the Engineering Pool List, which is selected for professional services on behalf of Neptune Township cannot serve or be retained by private clients in Neptune Township on services that require the attention or review of Municipal Officials, Agencies or Boards, since such dual representation of both Neptune Township and private clients would serve as a conflict of interest; and

WHEREAS, Neptune Township desires to establish a policy to address potential and actual conflicts of interest with regard to the Request for Professional Services in the area of engineering, which is the basis of this Resolution.

THEREFORE, BE IT RESOLVED, by Township Committee of the Township of Neptune, that the governing body shall continue to maintain through the Engineering Department of Neptune Township, an Engineering Pool List of qualified engineers to be used for various engineering projects sponsored by Neptune Township, but in furtherance of the policy to avoid conflicts of interest, shall require any engineer on the Engineering Pool List who is selected for services to execute a Certification concerning conflict of interest certifying that the particular engineer/engineering firm, while providing services under any contract with Neptune Township for Neptune Township, shall not be representing private clients in Neptune Township at the same time, where such representation of private clients would require action or review by Neptune Township Municipal Officials, Agencies or Boards in fulfilling the engineer's obligations for a private client; and,

BE IT FURTHER RESOLVED, that should an engineer have a conflict, it shall not be selected by Neptune Township on a municipal project while the conflict exists, and should the conflict be discovered by Neptune Township and confirmed after an engineer on the Engineering Pool List certifies that no conflict exists, then that engineer/firm shall be removed from the Engineering Pool List, and not be returned to the Engineering Pool List for a period of at least three years, with further certification of lack of conflict of interest at the time of future placement on the Engineering Pool List; and,

BE IT FURTHER RESOLVED, that the Municipal Engineer shall provide a monthly report to the governing body as to the selection of engineers for services by the Municipal Engineering Department, and the basis for such selection from the Engineering Pool List.

RESOLUTION #19-55 - 1/1/19

ESTABLISH CASH MANAGEMENT PLAN AND
FINANCIAL MANAGEMENT POLICIES

WHEREAS, pursuant to Chapter 8, Laws of 1982, The Township of Neptune is required to annually adopt a Cash Management Plan and Financial Management Policies,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan and Financial Management Policies, dated January 1, 2019, and on file in the offices of the Municipal Clerk and Chief Financial Officer shall be adopted for the year 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.

RESOLUTION #19-56 - 1/1/19

REAUTHORIZE CHANGE FUNDS IN VARIOUS DEPARTMENTS

WHEREAS, various departments within the Township Government accept payments and require change funds,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following change drawers are hereby reauthorized:

Current Fund - \$775

Tax Collection Department - \$425

Municipal Clerk's Office - \$20

Vital Statistics/Dog Licensing - \$80

Construction Department - \$100

Municipal Court - \$100

Police Department - \$50

Sewer Utility - \$200

Marina Utility - \$50

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

RESOLUTION #19-57 - 1/1/19

**AUTHORIZE TOWNSHIP ENGINEERING CONSULTANT TO PERFORM
ENGINEERING SERVICES FOR IMPROVEMENTS TO NEPTUNE BOULEVARD**

WHEREAS, the Township of Neptune received a NJDOT grant for improvements to the west side of Neptune Boulevard from West Lake Avenue to Washington Avenue; and,

WHEREAS, it is necessary for a Township Engineer Consultant, from the approved list of 2019 Engineering Consultants appointed via Request for Proposals, to perform professional engineering services including plans, specifications, permitting, and inspection services; and,

WHEREAS, the Township Engineer has solicited and reviewed submitted quotes and has determined that ARH Associates has submitted the low quote; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 18-19 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes ARH Associates to perform the services as stated herein as Township Engineering Consultant at an amount not to exceed \$37,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Public Works Director and Township Engineer.

RESOLUTION #19-58 - 1/1/19

AUTHORIZE TOWNSHIP ENGINEERING CONSULTANT TO PERFORM
ENGINEERING SERVICES FOR IMPROVEMENTS TO HECK AVENUE

WHEREAS, the Township of Neptune received a NJDOT grant for improvements to Heck Avenue from State Highway 35 to Memorial Drive; and,

WHEREAS, it is necessary for a Township Engineer Consultant, from the approved list of 2019 Engineering Consultants appointed via Request for Proposals, to perform professional engineering services including plans, specifications, permitting, and inspection services; and,

WHEREAS, the Township Engineer has solicited and reviewed submitted quotes and has determined that CME Associates has submitted the low quote; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 18-11 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes CME Associates to perform the services as stated herein as Township Engineering Consultant at an amount not to exceed \$40,630.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Public Works Director and Township Engineer.