

TOWNSHIP COMMITTEE WORKSHOP MEETING – NOVEMBER 25, 2013 – 6:00 P.M.

Mayor Houghtaling calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Mary Beth Jahn	_____
Kevin B. McMillan	_____
Eric J. Houghtaling	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor Houghtaling announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2013 and the Asbury Park Press on January 4, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Recreation message boards in parks.

2. Discussion – Beach Replenishment meeting.

3. Discussion – Code/construction compliance regarding homes under repair.

3. Review Committee calendars/update on outstanding issues and parking lot items.
 - Broadway Lighting
 - Loffredo Field Drainage – Approved for Spring 2014

Res. # 13-496 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

TOWNSHIP COMMITTEE MEETING – NOVEMBER 25, 2013 – 7:00 P.M.

Mayor Houghtaling calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>	<u>PRESS REPRESENTATIVES</u>
J. Randy Bishop	_____	Don Stine The Coaster
Dr. Michael Brantley	_____	
Mary Beth Jahn	_____	Anthony Panissidi Asbury Park Press
Kevin B. McMillan	_____	
Eric J. Houghtaling	_____	

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Richard J. Cuttrell, Municipal Clerk

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Houghtaling announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2013 and the Asbury Park Press on January 4, 2013, a revised notice published on October 24, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

APPROVAL OF MINUTES

Motion offered by _____, seconded by _____, to approve the minutes of the meetings held on October 10th, October 28th and November 6th.

PROCLAMATION

The Mayor will proclaim the month of December as Drunk and Drugged Driving Prevention Month in the Township of Neptune.

REPORT OF THE CLERK

The Clerk states that the following reports and communications are on file in the Clerk's office:

William Doolittle has been designation as a Certified Floodplain Manager by the Association of State Floodplain Managers.

Senior Center monthly statistics for October and Senior Beacon for December

The Senior Center staff received thank you letters from Dr. & Mrs. Richard DePalma, Linda Hall and Betty Wolny.

COMMENTS FROM THE DAIS

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

For each ordinance with a public hearing, the public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCE NO. 13-42 - An ordinance to amend Volume I, Chapter XVI of the Code of the Township of Neptune by amending the schedule of sewer rental rates – Final Reading

Explanatory Statement: This ordinance amends the schedule of sewer rental rates for all types of properties. The annual rate for a single family private dwelling is \$450.00 in 2014 and \$460.00 in 2015.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

The Public Hearing on Ordinance 13-43 will be held on Monday, December 9, 2013.

CONSENT AGENDA

Res. # 13-497 – Authorize extension of Governor’s Council on Alcoholism and Drug Abuse fiscal grant from January 1, 2014 to June 30, 2014.

Res. # 13-498 – Authorize execution of a Successor Collective Bargaining Agreement with P.B.A. Local #74.

Res. # 13-499 – Authorize execution of Agreements between the Township of Neptune and employees not represented by a Township bargaining unit.

Res. # 13-500 – Authorize the execution of an Agreement between the Township of Neptune and the Neptune Township Department/Division Head Association.

Res. # 13-501 – Authorize the refund of a kayak storage fee at the Municipal Marina.

Res. # 13-502 – Place lien for costs associated with supplies and materials for World Changers project at 2308 West Bangs Avenue.

Res. # 13-503 – Authorize upgrade of Police Department Security Management Video Camera System.

Res. # 13-504 – Adopt 2013 Tax Foreclosure List.

Res. # 13-505 – Employ part-time on-call Building Inspector.

Res. # 13-506 – Authorize execution of a Sign Location Lease with CBS Outdoor for billboard at Highway 33 and Fairview Avenue.

Res. # 13-507 – Authorize Township Energy Projects Engineer to prepare plans and specifications for the replacement of boilers at the Municipal Marina.

Res. # 13-508 – Authorize a reduction in the performance guarantee filed by Epworth Village, LLC for site improvements at Epworth Village (Cookman and Clark Avenues).

Res. # 13-509 – Authorize the temporary closing or a portion of West Lake Avenue in connection with the MURC Christmas Tree Lighting.

Res. # 13-510 – Appoint member of the Neptune Township Housing Authority.

Res. # 13-511 – Authorize an amendment to the 2013 municipal budget to realize monies from the New Jersey Department of Law & Public Safety.

Res. # 13-512 – Authorize an amendment to the 2013 municipal budget to realize monies from the New Jersey Governor’s Council on Alcoholism and Drug Abuse.

Res. # 13-513 – Authorize an amendment to the 2013 municipal budget to realize monies from the New Jersey Division of Highway & Traffic Safety.

Res. # 13-514 – Authorize the refund of taxes as a result of an overpayment.

Res. # 13-515 – Authorize the cancellation of sewer rent (1322 10th Avenue).

CONSENT AGENDA Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-516 – Employ Customer Service representative in the Public Works Department on a probationary basis.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-517 – Authorize tax mapping support and revaluation certification and support under the New Jersey Cooperative Purchasing Program.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-518 - Authorize the payment of bills.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-519 – Appoint member to the Neptune Township Housing Authority.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

RESOLUTION #13-496 – 11/25/13

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel – Recommendation for Customer Service Representative in Public Works Department

Real Estate negotiations – Blue Acres acquisitions.

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

RESOLUTION #13-497 – 11/25/13

AUTHORIZE EXTENSION OF GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT FROM JANUARY 1, 2014 TO JUNE 30, 2014

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and,

WHEREAS, the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, Township was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and,

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and,

WHEREAS, funding has been made available to the Neptune Township Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding; and,

WHEREAS, on October 28, 2013, the Township Committee adopted Resolution #13-462 which authorized the submission of the grant extension but the amount of the grant was expressed in the resolution as the full prior year amount plus the six month extension amount; and,

WHEREAS, the Township Committee desires to adopt this subsequent resolution to authorize the submission of the grant extension with the amount of the grant expressed as the amount of the six month extension period only,

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Neptune hereby authorizes the submission of the grant extension for the Neptune Township Municipal Alliance grant in the amount of:

DEDR	\$ 26,709.50
Cash Match	\$ 6,677.50
In-Kind	\$ 20,032.00

BE IT FURTHER RESOLVED, that this Resolution shall supersede Resolution #13-462 and Resolution #13-462 is hereby repealed in its entirety.

The Township of Neptune acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Eric J. Houghtaling, Mayor

RESOLUTION #13-498 - 11/25/13

AUTHORIZE THE EXECUTION OF A SUCCESSOR COLLECTIVE
BARGAINING AGREEMENT WITH P.B.A. LOCAL #74

WHEREAS, the Collective Bargaining Agreement between the Township of Neptune and P.B.A. Local #74 will expire on December 31, 2013; and,

WHEREAS, representatives from P.B.A. Local #74 and the Township of Neptune engaged in negotiations to develop a Successor Collective Bargaining Agreement; and,

WHEREAS, a Settlement has been reached between the two parties and a Successor Collective Bargaining Agreement has been prepared and endorsed by P.B.A. Local #74,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a Successor Collective Bargaining Agreement, a copy of which is on file with the Municipal Clerk, with P.B.A. Local #74 which details the terms and conditions of employment with said Local for the term of January 1, 2014 to December 31, 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and P.B.A. Local #74.

RESOLUTION #13-499 - 11/25/13

AUTHORIZE THE EXECUTION OF AGREEMENTS BETWEEN THE TOWNSHIP OF NEPTUNE AND EMPLOYEES NOT REPRESENTED BY A TOWNSHIP BARGAINING UNIT

WHEREAS, there are currently twelve (12) employees of the Township of Neptune who are classified as confidential employees and are not represented by any Township bargaining unit; and,

WHEREAS, the following job titles are not covered by a bargaining unit: Business Administrator; Tax Collector/Chief Financial Officer; Tax Assessor; Municipal Clerk; Deputy Tax Collector; Deputy Municipal Clerk; Deputy Tax Assessor; Administrative Assistant to the Business Administrator; Departmental Secretary – Police Department; Departmental Secretary – Tax Collector/Finance Office; Administrative Assistant to the Public Works Director; and Administrative Assistant to the Chief Financial Officer.

WHEREAS, the Township has prepared individual agreements for employees holding each of said job titles,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute agreements between the Township of Neptune, County of Monmouth and the employees holding the job titles listed herein defining wages, benefits and other personnel matters for the period beginning January 1, 2013 and ending December 31, 2016; and,

BE IT FURTHER RESOLVED, that a copy of said agreement is available for public inspection in the office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a copy of this resolution along with an executed copy of the appropriate agreement be forwarded to each non-bargaining unit employee, Chief Financial Officer, Business Administrator and Assistant C.F.O.

RESOLUTION #13-500 - 11/25/13

AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE
TOWNSHIP OF NEPTUNE AND THE NEPTUNE TOWNSHIP
DEPARTMENT/DIVISION HEAD ASSOCIATION

WHEREAS, the Township has negotiated the terms of a contract with the Neptune Township Department/Division Head Association for the period January 1, 2013 through December 31, 2016; and,

WHEREAS, an agreement has been reached with said Association,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute an agreement between the Township of Neptune, County of Monmouth and the Neptune Township Department/Division Head Association defining wages, benefits and other personnel matters for the period beginning January 1, 2013 and ending December 31, 2016; and,

BE IT FURTHER RESOLVED, that a copy of said agreement is available for public inspection in the office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a copy of this resolution along with an executed copy of said agreement be forwarded to the Association, Chief Financial Officer, Business Administrator and Assistant C.F.O.

RESOLUTION #13-501 – 11/25/13

AUTHORIZE THE REFUND OF A KAYAK STORAGE FEE
AT THE MUNICIPAL MARINA

WHEREAS, Jennifer White has made a payment in the amount of \$150.00 for 2013 kayak storage at the Municipal Marina; and,

WHEREAS, Ms. White did not receive a kayak storage slot at the Marina and the Harbor Master recommends a refund of the payment,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Harbor Master be and hereby is authorized to refund the 2013 kayak storage payment in the amount of \$150.00 as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Harbor Master, Assistant Tax Collector, Assistant Purchasing Agent and Auditor.

RESOLUTION #13-502 - 11/25/13

PLACE LIEN FOR COSTS ASSOCIATED WITH SUPPLIES FOR
WORLD CHANGERS PROJECT AT 2308 WEST BANGS AVENUE

WHEREAS, the World Changers volunteers completed a project to install siding at 2308 West Bangs Avenue; and

WHEREAS, it has been determined that the homeowner is responsible for the cost of said materials because the homeowner does not occupy the dwelling; and,

WHEREAS, the Business Administrator has notified the homeowner of the cost and requested reimbursement; and,

WHEREAS, the homeowner has failed to make payment to the Township,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following property; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
2001/12	2308 West Bangs Avenue	\$3,013.68

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Construction Official and Tax Collector.

RESOLUTION #13-503 - 11/25/13

AUTHORIZE UPGRADE OF POLICE DEPARTMENT
SECURITY MANAGEMENT VIDEO CAMERA SYSTEM

WHEREAS, the Police Department solicited quotes for the purchase of and installation of upgrades and an expansion of the Department's internal security management system; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Police Department and the Purchasing Agent who have recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in the a FY2012 Urban Areas Security Initiative (UASI) grant and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase and installation of upgrades and an expansion of the Lenel OnGuard Security Management System in the Police Department be and is hereby authorized through Open Systems Integrators, Inc. pursuant to their quote of \$27,5100.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Deputy Chief of Police and Lt. Anthony Gualario.

RESOLUTION #13-504 - 11/25/13

ADOPT 2013 TAX FORECLOSURE LIST

WHEREAS, N.J.S.A. 54:5-104.35 permits a municipality to foreclose any of the tax sale certificates held by it, by resolution setting for a list to be known as the "2013 Tax Foreclosure List"; and,

WHEREAS, said list has been prepared and certified by the Tax Collector,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the attached list shall constitute the Township of Neptune 2013 Tax Foreclosure List; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector and Township Attorney.

RESOLUTION #13-505 - 11/25/13

EMPLOY PART-TIME ON-CALL BUILDING INSPECTOR

WHEREAS, due to vacations and/or workload there is a need in the Construction Department for an on-call part-time Building Inspector to work as needed; and,

WHEREAS, the Construction Official has made a recommendation to employ a certified inspector who has previously worked in the Department in a part-time temporary capacity; and,

WHEREAS, funds for this purpose will be provided in the appropriation entitled Construction S&W, known as Account 195-010 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the employment of Stephen LoSacco be and is hereby confirmed as a part-time per diem Building Inspector in the Construction Department, not to exceed twenty (20) hours per week, with no health benefits, effective November 15, 2013, at an hourly salary of \$26.78; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Construction Official, Chief Financial Officer, Assistant C.F.O., Business Administrator, and Sandra Petersen.

RESOLUTION #13-506 - 11/25/13

AUTHORIZE EXECUTION OF A SIGN LOCATION LEASE WITH
CBS OUTDOOR FOR BILLBOARD AT HIGHWAY 33 AND FAIRVIEW AVENUE

WHEREAS, the Township is desirous to enter into a continuing Sign Location Lease Agreement with CBS Outdoor for the use of Township owned property located at Route 33 and Fairfield Avenue; and,

WHEREAS, CBS Outdoor will continue to maintain the existing advertising sign on said property; and,

WHEREAS, in consideration of a ten year lease, the Township of Neptune will receive \$1,700.00 annually from 2013 through 2015, \$2,400.00 annually from 2016 through 2018, and \$3,200.00 annually thereafter,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk are hereby authorized to execute a lease agreement with CBS Outdoor for the lease of property in the manner as described herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Administrative Assistant to the C.F.O. and Deputy Tax Collector.

RESOLUTION #13-507 - 11/25/13

AUTHORIZE TOWNSHIP ENERGY PROJECTS ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR THE REPLACEMENT OF BOILERS AT THE MUNICIPAL COMPLEX

WHEREAS, the Township of Neptune is undertaking a project to replace the boilers in the Municipal Complex to achieve energy and cost savings; and,

WHEREAS, it is necessary for the Township's Energy Projects Engineer to prepare plans and specifications in connection with this project; and,

WHEREAS, the Township Engineer recommends that the appointed Energy Projects Engineer, CHA Consulting, Inc., perform said work; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 13-39, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes CHA Consulting, Inc. to perform the services as stated herein at an amount not to exceed \$51,915.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Township Engineer and the Business Administrator.

RESOLUTION #13-508 - 11/25/13

AUTHORIZE A REDUCTION IN THE PERFORMANCE GUARANTEE FILED BY
EPWORTH VILLAGE, LLC FOR SITE IMPROVEMENTS AT EPWORTH VILLAGE
(COOKMAN AND CLARK AVENUES)

WHEREAS, on December 21, 2005, the Township Committee adopted a resolution which accepted performance bond S20145 in the amount of \$165,483.00 filed by Epworth Village, LLC written by First Indemnity of America Insurance Company guaranteeing site improvements at Epworth Village on Cookman and Clark Avenues (Block 49); and,

WHEREAS, at the request of the Developer, the Township Engineer has inspected the site improvements and has recommended a 70% reduction in the performance guarantees which is the maximum amount of reduction permitted under the Municipal Land Use Law; and,

WHEREAS, the Developer will be instructed to post a Change Rider reducing the amount of the performance bond from \$165,483.00 to \$49,645.00; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a reduction in the Performance Guarantee for Epworth Village (Block 49) be and is hereby approved to the amount of \$49,645.00 and the Municipal Clerk is authorized to accept a Change Rider submitted by the Developer to affect said reduction; and,

BE IT FURTHER RESOLVED, that the proportionate 70% amount of cash portion of the performance guarantee in the amount of \$12,871.00 shall be refunded to the Developer; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Township Engineer and the Developer.

RESOLUTION #11-509 - 11/25/13

AUTHORIZE THE TEMPORARY CLOSING OF A PORTION OF WEST LAKE AVENUE IN
CONNECTION WITH THE MURC CHRISTMAS TREE LIGHTING

WHEREAS, MURC has scheduled a Christmas Tree Lighting Ceremony in Midtown Commons Park on December 5, 2013; and,

WHEREAS, it is necessary to temporarily close West Lake Avenue between Highway 35 and Drummond Avenue during the event; and,

WHEREAS, the Police Department has reviewed and approved this closure,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates and authorizes a temporary street closure as follows:

Thursday, December 5, 2013 - 5:00 P.M. to 8:00 P.M.

West Lake Avenue between Highway 35 and Drummond Avenue (Entrance to M&E Motors on West Lake Avenue to remain accessible)

BE IT FURTHER RESOLVED, that the Department of Public Works shall provide barricades at the intersections of Highway 35 and West Lake Avenue and Drummond Avenue and West Lake Avenue; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Deputy Chief of Police, Director of Public Works, Fire Inspector and Business Administrator.

RESOLUTION #13-510 - 11/25/13

APPOINT MEMBER TO THE NEPTUNE TOWNSHIP HOUSING AUTHORITY

BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Beverly Holland to the Neptune Township Housing Authority for an unexpired five year term expiring March 31, 2017; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Neptune Township Housing Authority.

RESOLUTION #13-511 - 11/25/13

AUTHORIZE AN AMENDMENT TO THE 2013 MUNICIPAL BUDGET TO REALIZE
MONIES FROM THE NEW JERSEY DEPARTMENT OF LAW & PUBLIC SAFETY

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2013 in the sum of \$2,000.00 which is now available from the New Jersey Department of Law & Public Safety in the amount of \$2,000.00; and,

BE IT FURTHER RESOLVED that the like sum of \$2,000.00 is hereby appropriated under the caption of 2013 Cops in Shops; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the New Jersey Department of Law & Public Safety – 2013 Cops in Shops Grant in the amount of \$2,000.00; and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop:

Brantley:

Jahn:

McMillan:

Houghtaling:

RESOLUTION #13-512 - 11/25/13

AUTHORIZE AN AMENDMENT TO THE 2013 MUNICIPAL BUDGET TO REALIZE
MONIES FROM THE NEW JERSEY GOVERNOR'S COUNCIL
ON ALCOHOLISM AND DRUG ABUSE

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2013 in the sum of \$12,000.00 which is now available from the New Jersey Governor's Council on Alcoholism and Drug Abuse in the amount of \$12,000.00; and,

BE IT FURTHER RESOLVED that the like sum of \$12,000.00 is hereby appropriated under the caption of 2013 Supplemental Municipal Alliance Grant; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from a New Jersey Governor's Council on Alcoholism & Drug Abuse – 2013 Supplemental Municipal Alliance Grant in the amount of \$12,000.00; and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop:

Brantley:

Jahn:

McMillan:

Houghtaling:

RESOLUTION #13-513 - 11/25/13

AUTHORIZE AN AMENDMENT TO THE 2013 MUNICIPAL BUDGET TO REALIZE
MONIES FROM THE NEW JERSEY DIVISION OF HIGHWAY TRAFFIC SAFETY

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2013 in the sum of \$4,400.00 which is now available from the New Jersey Division of Highway Traffic Safety in the amount of \$4,400.00; and,

BE IT FURTHER RESOLVED that the like sum of \$4,400.00 is hereby appropriated under the caption of 2013 Drive Sober or Get Pulled Over Year End Crackdown; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from a New Jersey Division of Highway Traffic Safety – 2013 Drive Sober or Get Pulled Over Year End Crackdown in the amount of \$4,400.00; and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop:

Brantley:

Jahn:

McMillan:

Houghtaling:

RESOLUTION #13-514 - 11/25/13

AUTHORIZE THE REFUND OF TAXES
AS A RESULT OF AN OVERPAYMENT

WHEREAS, the properties listed below reflect overpayments; and,

WHEREAS, they have furnished the necessary documentation and have requested a refund;
and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune,
County of Monmouth, State of New Jersey, that the Tax Collector be and is hereby authorized to
refund the taxes as stated herein; and,

BLOCK	LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
10016.02	5	PINHO	8 TALL PINES	2013	250.00
35	1558C01	HAAS	57 MAIN AVE # 1	2013	645.09
35	1558C03	SPELLMAN	57 MAIN AVE # 3	2013	450.53
451	12	VYZAS	104 N RIVERSID DR	2013	812.72
54	900C103	HENDRON	61 PILGRIM PW	2013	250.00
6000	20	LACKNER	100 W DIANE DR	2013	1,808.89

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax
Collector, Assistant C.F.O. and Auditor.

RESOLUTION #13-515 - 11/25/13

AUTHORIZE THE CANCELLATION OF SEWER RENT (1322 10TH AVENUE)

WHEREAS, the Tax Collector has requested the cancellation of sewer rent to the property listed below,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to cancel Sewer Rent as stated herein; and,

BLOCK/LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
202/12	Kevin Price	1322 10th Ave	2013	440.00

REASON: Billed for six units, should be five

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

RESOLUTION #13-516 - 11/25/13

EMPLOY CUSTOMER SERVICE REPRESENTATIVE IN THE
PUBLIC WORKS DEPARTMENT ON A PROBATIONARY BASIS

WHEREAS, there is a vacancy in the position of Customer Service Representative in the Public Works Department; and,

WHEREAS, the position was duly posted and advertised and applicants have been interviewed; and,

WHEREAS, the Public Works Director has made his recommendation; and,

WHEREAS, funds will be provided in the appropriation entitled DPW S&W, known as Account No. 300-100, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that _____ be and is hereby employed as a Customer Service Representative in the Public Works Department, on a probationary basis for a period of not less than 90 days and not exceeding one year, pending favorable results of the required physical, effective December 2, 2013, at an annual salary of \$23,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Public Works Director, Chief Financial Officer, Assistant C.F.O., AFSCME Local #1844, and Sandra Petersen.

RESOLUTION #13-517 – 11/25/13

AUTHORIZE TAX MAPPING SUPPORT AND REVALUATION CERTIFICATION AND SUPPORT UNDER THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Tax Assessing Department is preparing for an upcoming revaluation of Township properties and desires to authorize tax mapping support and revaluation certification support through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Civil Solutions has been awarded New Jersey State Contract No. A83668 for these services; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the amount of these services shall not exceed \$51,350.00; and,

WHEREAS, funds for this purpose are available from Ordinance No. 13-38 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that tax mapping support and revaluation certification and support services be and is hereby authorized through the New Jersey Cooperative Purchasing Program at an amount not to exceed \$51,350.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Assessor, Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

RESOLUTION #13-518 – 11/25/13

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	8,105,744.19
FEDERAL & STATE GRANT FUND	429.95
TRUST OTHER	6,472.49
GENERAL CAPITAL FUND	4,570,535.65
SEWER OPERATING FUND	319,920.61
SEWER CAPITAL FUND	33,333.03
MARINA OPERATING FUND	460,528.13
DOG TRUST	7,477.00
LIBRARY TRUST	914.06
BILL LIST TOTAL	\$13,505,355.11

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

RESOLUTION #13-519 - 11/25/13

APPOINT MEMBER TO THE NEPTUNE TOWNSHIP HOUSING AUTHORITY

BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Deputy Chief James Hunt to the Neptune Township Housing Authority for an unexpired five year term expiring March 31, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Neptune Township Housing Authority.