

TOWNSHIP COMMITTEE WORKSHOP MEETING – JANUARY 13, 2014 – 6:00 P.M.

Mayor Brantley calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Eric J. Houghtaling	_____
Mary Beth Jahn	_____
Kevin B. McMillan	_____
Dr. Michael Brantley	_____

Also present: Vito D. Gadaleta, Business Administrator; Edward Hudson, Assistant Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2014 and the Asbury Park Press on January 2, 2014, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Dawn Thompson to discuss Municipal Alliance grant.
2. Discussion – Request from Neptune Fire District for salary increase for Fire Commissioners.
3. Discussion – Draft Responsible Contractor Ordinance. (PW)
4. Discussion – Amendment to Land Development Ordinance concerning Developer’s Agreements. (PW)
5. Discussion – Appointment of Subcommittees. (PW)
6. Review Committee calendars/update on outstanding issues and parking lot items.
- Various on-going capital improvement projects.

Res. # 14-61 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Brantley, _____.

TOWNSHIP COMMITTEE MEETING – JANUARY 13, 2014 – 7:00 P.M.

Mayor Brantley calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>	<u>PRESS REPRESENTATIVES</u>
J. Randy Bishop	_____	Don Stine The Coaster
Eric J. Houghtaling	_____	Charles Layton Blogfinger
Mary Beth Jahn	_____	Kevin Penton Asbury Park Press
Kevin B. McMillan	_____	
Dr. Michael Brantley	_____	

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; Edward Hudson, Assistant Chief Financial Officer; and Richard J. Cuttrell, Municipal Clerk

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2014 and the Asbury Park Press on January 2, 2014, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

REPORT OF THE CLERK

The Clerk states that the following reports and communications are on file in the Clerk's office:

Tax Collector's monthly statements for October, November and December.

Notice from the County of Monmouth that the Township has been awarded a Monmouth County Municipal Open Space Grant in the amount of \$250,000 for the creation of a Skate Park.

A letter from Pearl Anderson thanking the Police Department for their efforts.

A note from Sharon Killgallon commending the Public Works Department on their efforts to clear the streets after the recent snowstorm as well as the Township's enforcement of the snow emergency parking restrictions.

The Senior Center staff received letters of appreciation from Gwendolyn Newman, Carol Bolger, American Legion Post #346, Nancy Colson, Howard Ely and family and Patricia Coffey.

COMMENTS FROM THE DAIS

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

For each ordinance with a public hearing, the public will be permitted one visit to the microphone with a limit of five minutes. (No public hearings scheduled on this agenda)

ORDINANCE NO. 14-01 - An ordinance to amend Volume I, Chapter VII, Section 7-11 of the Code of the Township of Neptune by establishing stop intersections at Cardinal Road and Hoover Road and Robin Road and Hoover Road - First Reading

Explanatory statement: This ordinance authorizes a stop sign on Cardinal Avenue at Hoover Road and on Robin Road at Cardinal Avenue.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Brantley, _____.

ORDINANCE NO. 14-02 - An ordinance amending and supplementing the Land Development Ordinance of the Township of Neptune, by amending Section 1006 entitled Inspections - First Reading

Explanatory statement: This ordinance amends the hourly rate for Township employees performing inspections on Board approved projects. Payment for these inspections is through inspection fee escrow posted by the Developer.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Brantley, _____.

The Public Hearings on Ordinances No. 14-01 and No. 14-02 will be held on Monday, January 27, 2014.

CONSENT AGENDA

Res. # 14-62 – Authorize the sale of Veterans Poppies.

Res. # 14-63 – Place lien on 412 Myrtle Avenue.

Res. # 14-64 – Authorize the execution an agreement with Interfaith Neighbors, Inc. to provide congregate meals at the Neptune Senior Center.

Res. # 14-65 –Terminate employee.

Res. # 14-66 – Accept the resignation of Robert Maritz as a Special Law Enforcement Officer – Class II.

Res. # 14-67 – Amend the salary of Stephanie Oppegaard due to award of professional certification.

Res. # 14-68 – Employ Public Safety Officer on a probationary basis.

Res. # 14-69 – Correct hourly rate for part-time Plumbing Sub-Code Official.

Res. # 14-70 – Authorize execution of contracts with various organizations to provide recreation programs and services.

Res. # 14-71 – Appoint Clean Communities Coordinator.

Res. # 14-72 – Appoint Recycling Coordinator.

Res. # 14-73 – Employ part-time Kitchen Aide in the Senior Center.

Res. # 14-74 – Designate January as School Board Recognition Month.

Res. # 14-75 – Reappoint Hugh Hinds as Registrar of Vital Statistics.

Res. # 14-76 – Authorize execution of a Loaner Agreement with the County of Monmouth and the Monmouth County Sheriff's Office.

Res. # 14-77 – Authorize the cancellation of a mortgage in connection with RCA project at 604 Sayre Street.

Res. # 14-78 – Approve selection of legal counsel to represent police officer (Emmons) in lawsuit for punitive damages.

Res. # 14-79 – Approve selection of legal counsel to represent police officer (Adams) in lawsuit for punitive damages.

Res. # 14-80 – Authorize investigatory services for independent review and investigation of internal complaints filed in the Police Department.

Res. # 14-81 – Authorize stand-by duty payment to Office of Emergency Management personnel.

Res. # 14-82 – Authorize temporary closure of roadway in connection with the "RunAPalooza Relay".

Res. # 14-83 – Retroactively appoint Michele Bivens to the position of Administrative Assistant to the Senior Services Director.

CONSENT AGENDA Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Brantley, _____.

Res. # 14-84 – Authorize the purchase of police and homeland security equipment through the State Cooperative Purchasing Program.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Brantley, _____.

Res. # 14-85 – Authorize the payment of bills.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Brantley, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

ORDINANCE NO. 14-01

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII, SECTION 7-11 OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ESTABLISHING STOP INTERSECTIONS AT CARDINAL ROAD AND HOOVER ROAD AND ROBIN ROAD AND HOOVER ROAD

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-11 – STOP INTERSECTIONS - is hereby amended to add the following:

Intersection

Hoover Road and Cardinal Road

Hoover Road and Robin Road

Stop Sign On:

Cardinal Road

Robin Road

SECTION 2

This ordinance shall become effective immediately upon its adoption and publication according to law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Dr. Michael Brantley,
Mayor

ORDINANCE NO. 14-02

AN ORDINANCE AMENDING AND SUPPLEMENTING THE LAND DEVELOPMENT ORDINANCE OF THE TOWNSHIP OF NEPTUNE, BY AMENDING SECTION 1006 ENTITLED INSPECTIONS

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE, IN THE COUNTY OF MONMOUTH THAT:

SECTION 1

Section 1006 – Inspections and Tests is hereby amended as follows:

H. The hourly rate for inspections by the Municipal Engineer shall be in accordance with the hourly rate as established by the prevailing contract with the Township of Neptune. The hourly rate for inspections by the Township's Engineering Department shall be as follows:

- | | | |
|----|--|----------|
| 1. | Director of Engineering and Planning - | \$131.00 |
| 2. | Engineering Technician - | \$ 84.00 |
| 3. | Assistant Engineer - | \$ 56.00 |

SECTION 2

All ordinances or parts of ordinances of the Township of Neptune, in conflict or inconsistent with this ordinance, are hereby repealed, but only, however, to the extent of such conflict or inconsistency; it being the legislative intent that all other ordinances, or parts of ordinances, now existing and in effect, unless the same be in conflict or inconsistent with any of the provisions of this ordinance, shall remain in full force and effect.

SECTION 3

This ordinance shall take effect after publication and passage according to law.

APPROVED ON FIRST READING:

APPROVED, PASSED AND ADOPTED:

ATTEST:

Richard J. Cuttrell,
Municipal Clerk

Dr. Michael Brantley,
Mayor

RESOLUTION #14-61 – 1/13/14

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Litigation – Update on pending litigation
3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.
4. This Resolution shall take effect immediately.

RESOLUTION #14-62 - 1/13/14

AUTHORIZE THE SALE OF VETERANS POPPIES

BE IT RESOLVED, that the Neptune Township American Legion Auxiliary Unit No. 346 and the O'Brien Major Post No. 2639 be and is hereby authorized to sell Veterans Poppies in the Township of Neptune for the month of May at various locations throughout the Township; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Neptune Township American Legion Auxiliary Unit No. 346, O'Brien Major Post No. 2639 and the Neptune Township Police Department.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-63 - 1/13/14

PLACE LIEN ON 412 MYRTLE AVENUE

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Director of Code Enforcement may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Director of Code Enforcement determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Director of Code Enforcement has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Director of Code Enforcement has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
180/3	412 Myrtle Avenue	\$ 165.00

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-64 - 1/13/14

AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH INTERFAITH NEIGHBORS, INC. TO PROVIDE CONGREGATE MEALS AT THE NEPTUNE SENIOR CENTER

WHEREAS, Interfaith Neighbors, Inc., provides noon-time meal services to senior citizens at the Neptune Senior Center; and,

WHEREAS, Interfaith Neighbors, Inc., wishes to continue the engagement of services of Neptune Township and Neptune Township wishes to continue to provide services to Interfaith Neighbors and to the senior citizens who participate in this program at the Neptune Senior Center; and,

WHEREAS, Interfaith Neighbors, Inc. will provide payment to the Township of Neptune in the amount of \$2,065.00 per month for kitchen staff,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk are hereby authorized to execute an agreement with Interfaith Services, Inc. to provide payment in the amount of \$2,065.00 per month to the Township of Neptune for noon-time meals to senior citizens at the Neptune Senior Center for the year 2014; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Senior Center Director, Chief Financial Officer and Business Administrator.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-65 - 1/13/14

TERMINATE EMPLOYEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Doreen Sturgeon, probationary part-time Kitchen Aide at the Senior Center be and is hereby terminated from employment with the Township not in good standing; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Senior Center Director, Chief Financial Officer, Business Administrator, Sandra Petersen and Stephanie Oppegaard.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-66 - 1/13/14

ACCEPT THE RESIGNATION OF ROBERT MARITZ AS A
SPECIAL LAW ENFORCEMENT OFFICER – CLASS II

WHEREAS, the Township Committee has received a letter from Robert Maritz resigning as a Special Law Enforcement Officer – Class II effective December 23, 2013,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Robert Maritz as a Special Law Enforcement Officer – Class II is hereby accepted effective December 23, 2013; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Deputy Chief of Police, Sandra Petersen and Stephanie Oppegaard.

CERTIFICATION

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-67 - 1/13/14

AMEND THE SALARY OF STEPHANIE OPPEGAARD DUE TO
AWARD OF PROFESSIONAL CERTIFICATION

WHEREAS, the Township Committee continues to encourage its employees to attend classes and seminars and obtain certifications in their respective field of study; and,

WHEREAS, the Township Committee awards an additional \$1,000 in annual compensation to any employee obtaining a certification in an area related to their specific job classification up to a maximum of two certifications; and,

WHEREAS, Stephanie Oppegaard, Administrative Assistant, has earned the Human Resources Management certification; and,

WHEREAS, funds for this purpose will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Stephanie Oppegaard shall receive an additional \$1,000.00 in annual salary effective January 1, 2014 for receiving the Human Resources Management certification; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. Business Administrator and Sandra Petersen.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-68 - 1/13/14

EMPLOY PUBLIC SAFETY OFFICER ON A PART-TIME BASIS

WHEREAS, there is a need for an additional part-time hourly Public Safety Officer; and,

WHEREAS, applicants have been interviewed and the Acting Police Director has made his recommendation; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Joseph Ryan be and is hereby employed as a Public Safety Officer on a part-time basis, pending favorable results of the required physical, effective January 14, 2014, at an hourly rate of \$15.15 per hour; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Deputy Chief of Police, Business Administrator, Chief Financial Officer, Assistant C.F.O., Sandra Petersen and Stephanie Oppegard.

CERTIFICATION
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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-69 - 1/13/14

CORRECT HOURLY RATE FOR PART-TIME PLUMBING SUB-CODE OFFICIAL

WHEREAS, on January 1, 2014, the Township Committee adopted Resolution #14-55 which established hourly rates for part-time positions in the Township of Neptune that are not covered by a collective bargaining contract; and,

WHEREAS, the rate for part-time Plumbing Sub-Code Official was stated incorrectly,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby amends Resolution #14-55 to correctly state the hourly rate for part-time Plumbing Sub-Code as \$47.23 for the year 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Sandra Petersen.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-70 - 1/13/14

AUTHORIZE EXECUTION OF CONTRACTS WITH VARIOUS ORGANIZATIONS TO
PROVIDE RECREATION PROGRAMS AND SERVICES

WHEREAS, the Neptune Township Recreation Department has relationships with various organizations to organize and provide various recreational activities and programs in the Township of Neptune; and,

WHEREAS, in some instances, the Township of Neptune provides either sponsorship or funding to said organizations to provide these programs; and,

WHEREAS, it is the desire of the Township to renew the annual contracts with these organizations,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute contracts with various organizations and groups that are supported by the Township's Recreation Department and that provide recreational services and programs to Township residents for the year 2014; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Recreation Director, Chief Financial Officer, Business Administrator, and Township Attorney.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-71 - 1/13/14

APPOINT CLEAN COMMUNITIES COORDINATOR

WHEREAS, due to the retirement of Marjorie Morrissey, the position of Municipal Clean Communities Coordinator is vacant; and,

WHEREAS, the Business Administrator recommends that Tracey James, Administrative Assistant to the Director of Public Works, be appointed to this position,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Tracey James as Clean Communities Coordinator effective immediately at the rate of three compensatory hours per month for a total of thirty-six (36) compensatory hours annually; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Public Works Director, Business Administrator, and Human Resources.

CERTIFICATION

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OF NEPTUNE ON 01/13/2014

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-72 - 1/13/14

APPOINT RECYCLING COORDINATOR

WHEREAS, due to the retirement of Marjorie Morrissey, the position of Municipal Recycling Coordinator is vacant; and,

WHEREAS, the Business Administrator recommends that Mark Balzarano, Assistant Public Works Director, be appointed to this position,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Mark Balzarano as Recycling Coordinator effective immediately at a rate as established by Resolution #14-56 for this position; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Public Works Director, Business Administrator, and Human Resources.

CERTIFICATION
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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-73 - 1/13/14

EMPLOY PART-TIME KITCHEN AIDE IN THE SENIOR CENTER

WHEREAS, due to the termination of Doreen Sturgeon, there is a vacancy in the position of part-time Kitchen Aide in the Senior Center; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Senior Center Director has made her recommendation to hire an individual who previously served in this position on a part-time basis; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Deborah Carbone be and is hereby employed as a part-time Kitchen Aide in the Senior Center, on a probationary basis for a period of not less than 90 days and not exceeding one year, pending favorable results of the required physical, effective January 20, 2014, at an hourly wage as established by Resolution #14-55; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Senior Center Director, Business Administrator, Chief Financial Officer, and Human Resources.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-74 – 1/13/14

DESIGNATE JANUARY AS SCHOOL BOARD RECOGNITION MONTH

WHEREAS, New Jersey's public schools serve approximately 1.4 million children from pre-kindergarten through 12th grade; and,

WHEREAS, the direction of public education in New Jersey is charted locally by individual school boards, whose 4,800 members serve as advocates for public education as they work with administrators, teachers, parents and local residents; and,

WHEREAS, Boards of education provide accountability to the public, they communicate the needs of the school district to the community, and they convey to school administrators the public's expectations for the school district; and,

WHEREAS, school board members receive no remuneration for their services; and,

WHEREAS, Neptune Township is justly proud of the academic, athletic and social achievements of the students in our community; and,

WHEREAS, the New Jersey School Boards Association has declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby commend the service of the Neptune Township Board of Education and its members President Jason A. Jones, Vice President Chana L. Jackson, Chairman Dewayne Breeden, Chairwoman Donna Puryear, Members Laura Granelli, Michelle Moss, Kerry Gizzi, Fred Copolongo, and Scott Fields to our community and its children; and,

BE IT FURTHER RESOLVED, that the Neptune Township Committee proclaims January 2014 as SCHOOL BOARD RECOGNITION MONTH in Township of Neptune, and urges all citizens to join in recognizing the dedication of local school board members, past and present, as we work together to improve educational opportunities for our children.

CERTIFICATION

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COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-75 - 1/13/14

REAPPOINT HUGH HINDS AS REGISTRAR OF VITAL STATISTICS

WHEREAS, the State Registrar requires the appointment of a Registrar of Vital Statistics for a three year term in accordance with N.J.S.A. 26:8-11; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Hugh P. Hinds be and is hereby reappointed as the Registrar of Vital Statistics for a three year term expiring December 31, 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Human Resources and Hugh Hinds.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014

A handwritten signature in black ink, appearing to read 'Richard J. Cuttrell', is written over the certification text.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-76 – 1/13/14

AUTHORIZE EXECUTION OF A LOANER AGREEMENT WITH THE
COUNTY OF MONMOUTH AND THE MONMOUTH COUNTY SHERIFF'S OFFICE

WHEREAS, the County and Township previously entered into a shared service agreement for the County to provide emergency response communication services to the Municipality; and,

WHEREAS, to assist with the transition of the provision of said services from the Township to the County so as to address unique issues, the Township requested that the County utilize the services of a Township trained Public Safety Telecommunicator ("PST"); and,

WHEREAS, the Monmouth County Sheriff's Office, Communications Division has determined that there is a present need for a PST to assist with call-taking and emergency dispatch services; and,

WHEREAS, the Township of Neptune will provide the County with a Township trained PST to assist with the unique transitional issues as requested by the Township; and

WHEREAS, the Township trained PST will gain invaluable experience working with a larger organizational unit and dispatch center while simultaneously increasing the manpower of the County dispatch center,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a Loaner Agreement with the County of Monmouth and the Monmouth County Sheriff's Officer to allow for the assignment of a Township trained PST to the Monmouth County Sheriff's Office through December 31, 2015; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Acting Police Director and Regina Jackson.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-77 - 1/13/14

AUTHORIZE THE CANCELLATION OF A MORTGAGE
IN CONNECTION WITH RCA PROJECT AT 604 SAYRE STREET

WHEREAS, the Township of Neptune holds a mortgage dated March 30, 2007 in connection with a Regional Contribution Agreement Project performed at 604 Sayre Street; and,

WHEREAS, six full years has passed since the date of the mortgage and the property remains in the ownership of the borrowers; and;

WHEREAS, the Township desires to cancel said mortgage in accordance with the terms of the mortgage note,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and they are hereby authorized to execute a cancellation of mortgage in connection with Regional Contribution Agreement Project at 604 Sayre Street; and,

BE IT FURTHER RESOLVED, that a copy of this resolution, along with the mortgage executed for cancellation, be forwarded to the RCA Attorney.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-78 - 1/13/14

APPROVE SELECTION OF LEGAL COUNSEL TO REPRESENT POLICE OFFICER
(EMMONS) IN LAWSUIT FOR PUNITIVE DAMAGES

WHEREAS, in the matter of Gonzalez and Savage v. Township of Neptune, et. Al., Captain Michael Emmons has requested that Darren DeSardo, Esq. serve as his legal counsel as to the claim for punitive damages; and,

WHEREAS, in accordance with the current collective bargaining agreements, the Township Committee must approve the selection of counsel; and,

WHEREAS, the Township will reimburse said police officer for legal fees incurred for personal counsel for lawsuits for punitive damages against officers pursuant to N.J.S.A. 40A:14-155; and,

WHEREAS, the Township's reimbursement will be limited to a rate per hour not to exceed the current hourly rate of the Township Attorney, the Township reserves the right to limit the total expenditure to a reasonable cost and the Township reserves the right to not reimburse for legal fees and costs should an officer be held liable for punitive damages,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that approval is hereby granted to Capt. Michael Emmons to retain Darren DeSardo, Esq. as legal counsel for the claim of punitive damages in the above referenced matter at an amount not to exceed \$2,500.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Deputy Chief of Police and Capt. Michael Emmons.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-79 - 1/13/14

APPROVE SELECTION OF LEGAL COUNSEL TO REPRESENT POLICE OFFICER
(ADAMS) IN LAWSUIT FOR PUNITIVE DAMAGES

WHEREAS, in the matter of Gonzalez and Savage v. Township of Neptune, et. Al., former Police Chief Robert Adams has requested that Stacey D. Adams, Esq. serve as his legal counsel as to the claim for punitive damages; and,

WHEREAS, in accordance with the current collective bargaining agreements, the Township Committee must approve the selection of counsel; and,

WHEREAS, the Township will reimburse said police officer for legal fees incurred for personal counsel for lawsuits for punitive damages against officers pursuant to N.J.S.A. 40A:14-155; and,

WHEREAS, the Township's reimbursement will be limited to a rate per hour not to exceed the current hourly rate of the Township Attorney, the Township reserves the right to limit the total expenditure to a reasonable cost and the Township reserves the right to not reimburse for legal fees and costs should an officer be held liable for punitive damages,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that approval is hereby granted to former Police Chief Robert Adams to retain Stacey D. Adams, Esq. as legal counsel for the claim of punitive damages in the above referenced matter at an amount not to exceed \$5,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Deputy Chief of Police and Robert Adams.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-80 - 1/13/14

AUTHORIZE INVESTIGATORY SERVICES FOR INDEPENDENT REVIEW AND INVESTIGATION OF INTERNAL COMPLAINTS FILED IN THE POLICE DEPARTMENT

WHEREAS, the Township issued a Purchase Order to Greg Turner to provide investigatory services for independent review and investigation of internal complaints filed in the Police Department; and,

WHEREAS, the original estimate of said services was under \$17,500.00 and therefore did not require a Resolution of the governing body; and,

WHEREAS, subsequently the review became more extensive and the final cost of the services will be below the bid threshold but greater than \$17,500.00; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby confirms the authorization to Greg Turner to provide investigatory services for independent review and investigation of internal complaints filed in the Police Department at an amount not to exceed \$27,000.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Deputy Chief of Police.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-81 - 1/13/14

AUTHORIZE STAND-BY DUTY PAYMENT TO OFFICE OF
EMERGENCY MANAGEMENT PERSONNEL

WHEREAS, volunteer personnel in the Office of Emergency Management were placed on stand-by duty as a result of the snow emergency declared on January 2nd and 3rd; and,

WHEREAS, overtime payment at the rate of \$14.00 per hour is authorized by resolution of the Township Committee to be paid to said personnel in the event of a long duration situation such as storm or disaster which requires readiness and staffing; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that stand-by duty payment at the rate of \$14.00 per hour be and is hereby authorized to the following Office of Emergency Management staff for the hours indicated as a result of the snow emergency on January 2nd and 3rd, 2014:

Anthony Devlin – 12 hours
Jeffrey Devlin – 6 hours
Ken Sprague – 12 hours
Michael Scannapieco – 18 hours
William Van Meter – 18 hours
Anthony Cerneglia – 6 hours

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator, Business Administrator, Chief Financial Officer, Assistant C.F.O. and Human Resources.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-82 – 1/13/14

AUTHORIZE TEMPORARY CLOSURE OF ROADWAY
IN CONNECTION WITH THE RUNAPALOOZA RELAY

WHEREAS, the Jersey Shore Running Club has scheduled its annual RunAPalooza on Saturday, April 26, 2014; and,

WHEREAS, it is necessary to temporarily close a portion of Ocean Avenue and designate no parking in the same area; and,

WHEREAS, the Police Department has reviewed and approved these closures,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates the temporary closure of, and posting of temporary no parking on, the entire length of northbound Ocean Avenue on April 26, 2014 from 8:00 A.M. to 12:00 P.M. for RunAPalooza; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Deputy Chief of Police, Sgt. Zarro, Director of Public Works, Fire Inspector and Business Administrator.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-83 – 1/13/14

RETROACTIVELY APPOINT MICHELLE BIVENS TO THE POSITION OF
ADMINISTRATIVE ASSISTANT TO THE SENIOR SERVICES DIRECTOR

WHEREAS the Michelle Bivens had previously been employed by the Township of Neptune as Assistant Purchasing Agent in the Finance Department; and

WHEREAS, a dispute arose over which arbitration occurred; and

WHEREAS, as a result of the arbitration, on May 25, 2010, Michelle Bivens was reassigned to a new position; and,

WHEREAS, at that time, no official Resolution was adopted recognizing Ms. Bivens' reappointment,

THEREFORE BE IT RESOLVED that Township Committee of the Township of Neptune hereby recognizes that Michelle Bivens was appointed to the position of Administrative Assistant to the Senior Services Center on May 25, 2010; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator and Labor Attorney

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-84 - 1/13/14

AUTHORIZE THE PURCHASE OF POLICE AND HOMELAND SECURITY EQUIPMENT
THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Neptune Township Police Department wishes to purchase various police and homeland security equipment through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Major Police Supply has been awarded New Jersey State Contract No. A81330 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of the equipment shall not exceed \$39,664.48; and,

WHEREAS, funds for this purpose are available from Ordinance No. 13-30 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of police of homeland security equipment through the New Jersey Cooperative Purchasing Program for the Neptune Township Police Department be and is hereby authorized at an amount not to exceed \$39,664.48; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Deputy Chief of Police, Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-85 – 1/13/14

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	229,377.64
FEDERAL & STATE GRANT FUND	34,223.49
TRUST OTHER	14,169.03
GENERAL CAPITAL FUND	3,409,450.65
SEWER OPERATING FUND	15,885.02
MARINA OPERATING FUND	4,406.25
MARINA CAPITAL FUND	4,800.00
DOG TRUST	27.60
LIBRARY TRUST	596.23
BILL LIST TOTAL	\$3,712,935.91

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION
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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 01/13/2014



Richard J. Cuttrell, Municipal Clerk