

TOWNSHIP COMMITTEE SINE-DIE MEETING - JANUARY 1, 2014

Mayor Houghtaling called the meeting to order at 12:35 p.m. and requested the Clerk to call the roll. The following members were present: J. Randy Bishop, Dr. Michael Brantley; Mary Beth Jahn, Kevin B. McMillan and Mayor Eric J. Houghtaling.

Also present at the dais were Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Richard J. Cuttrell, Municipal Clerk; and Pamela D. Howard, Deputy Municipal Clerk.

The Clerk stated, "Fire exits are located in the rear of the room and to my right, in case of fire you will be notified by bell and or public address system. If you are alerted of fire, please move to the nearest smoke-free exit.

Mayor Houghtaling announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on January 4, 2013 and The Coaster on January 3, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notice with the Municipal Clerk.

Mayor Houghtaling asked for the transaction of any remaining 2013 business.

Mr. Cuttrell stated that there was no further business to be transacted for the year 2013.

Mr. Bishop offered a motion, seconded by Mr. McMillan, to adjourn the meeting Sine Die. All were in favor.

Richard J. Cuttrell,
Municipal Clerk

TOWNSHIP COMMITTEE REORGANIZATION MEETING – JANUARY 1, 2014

Municipal Clerk Richard J. Cuttrell called the 2014 Reorganization Meeting of the Neptune Township Committee to order at 12:40 p.m.

Also present at the dais were: Richard J. Cuttrell, Municipal Clerk; Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Pamela D. Howard, Deputy Municipal Clerk.

The Clerk announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on January 4, 2013 and The Coaster on January 3, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notices with the Municipal Clerk. In addition, the meeting agenda and resolutions are posted online at www.neptunetownship.org.

Reverend Paul Brown offered the Invocation. The Clerk then led the Flag Salute.

Re-elected Township Committeeman J. Randy Bishop was sworn into office by The Honorable Frank Pallone, Congressman – New Jersey 6th Congressional District.

Re-elected Township Committeeman Eric J. Houghtaling was sworn into office by The Honorable James J. McGann, Monmouth County Superior Court Judge and former Mayor of Neptune Township.

The Clerk certified that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2014:

J. Randy Bishop	Dr. Michael Brantley	Eric J. Houghtaling
Mary Beth Jahn	Kevin B. McMillan	

ELECT CHAIRPERSON OF THE TOWNSHIP COMMITTEE AND MAYOR OF THE TOWNSHIP OF NEPTUNE FOR THE YEAR 2014

Mr. Houghtaling offered the following resolution, moved and seconded by Mr. McMillan, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby elected Chairperson of the Township Committee and Mayor of the Township of Neptune for the year 2014.

The resolution was adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye; McMillan, aye; and Brantley, aye.

The Oath of Office was administered by The Honorable Lawrence M. Lawson, Monmouth County Superior Court Assignment Judge and former Mayor of Neptune Township.

ELECT VICE-CHAIRPERSON OF THE TOWNSHIP COMMITTEE AND DEPUTY MAYOR OF THE TOWNSHIP OF NEPTUNE FOR 2014

Mr. Bishop offered the following resolution, moved and seconded by Mr. Houghtaling, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Mary Beth Jahn be and is hereby elected Vice-Chairperson of the Township Committee and Deputy Mayor of the Township of Neptune for the year 2014.

The resolution was adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye; McMillan, aye; and Brantley, aye.

The Oath of Office was administered by Judge Lawson.

PRESENTATION

The Mayor presented a plaque to Eric J. Houghtaling in recognition of his service as Mayor in 2013.

APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS

The Mayor announced the appointments of Departmental Chairpersons for 2014:

RANDY BISHOP – Land Use, Code, Construction, Senior Center and Tourism.

ERIC J. HOUGHTALING – Public Works, Public Safety and MURC

MARY BETH JAHN – Economic Development, Finance and Marina

KEVIN B. MC MILLAN – Library, Recreation, Community Development and MURC

DR. MICHAEL BRANTLEY – Health, Welfare, MURC and Administration

CONSENT AGENDA – PROFESSIONAL APPOINTMENTS

Mr. Bishop offered the following resolutions, moved and seconded by Mr. McMillan, that be adopted:

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2014 and desires to make an appointment from the proposals received; and,

WHEREAS, funds for Township Attorney will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2014, effective January 1, 2014 at an annual retainer as set by resolution and a hourly rate of \$125.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT ACTING TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Acting Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as acting Township Attorney for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of James L. Plosia, Jr., Apruzzese, McDermott, Mastro & Murphy, as Township Labor Attorney for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2014, effective January 1, 2014 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin Wigenton as Public Defender for the year 2014, effective January 1, 2014 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT ALTERNATE PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint an Alternate Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Diegnan & Brophy (Eric D. Brophy and Richard P Diegnan, Jr.) to serve as Alternate Public Defender in the absence of the Public Defender for the year 2014, at a compensation rate of \$85.00 per hour; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

APPOINT MUNICIPAL COURT JUDGE

WHEREAS, the Township of Neptune desires to appoint a Municipal Court Judge through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Robin Wernik as Municipal Court Judge effective January 1, 2014 for a three year term expiring December 31, 2016 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Municipal Court Administrator, Chief Financial Officer, Assistant C.F.O.

APPOINT REGIONAL CONTRIBUTION AGREEMENT AND ENVIRONMENTAL/SHADE TREE COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O.

APPOINT BOND COUNSEL

WHEREAS, the Township of Neptune desires to appoint a Township Bond Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wilentz, Goldman & Spitzer, as Township Bond Counsel for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O.

APPOINT TRANSCRIPT REPORTERS

WHEREAS, the Township of Neptune desires to appoint a Township Transcript Reporters through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of the following Transcript Reporters to serve municipal boards as indicated for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk:

Planning Board – State Shorthand
Board of Adjustment – Torro Reporting
Historic Preservation Commission – Jersey Shore Reporting, LLC

BE IT FURTHER RESOLVED, that in the event the Township Committee, or other Board or Commission of the Township, has a need for transcript services, a selection shall be made from one of the three Transcript Reporters appointed above; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Planning Board/Board of Adjustment Administrative Officer, H.P.C. Secretary and Assistant C.F.O.

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Fallon & Larsen, LLP (Thomas Fallon) as Township Auditor for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT TOWNSHIP ENGINEER

BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Leanne Hoffmann as Township Engineer for a three year term effective January 1, 2014 and expiring December 31, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Township Engineer.

APPOINT CONSULTING ENGINEERS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can

provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consultant Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2014:

Leon S. Avakian, Inc.
Maser Consulting
Adams, Rehmann, Heggan
CME Associates
H2M Engineering
Sam Schwartz Engineering

John S. Truhan Consulting Engineers, Inc.
Roberts Engineering Group
T&M Associates
BPM Engineering
PS&S Engineering
Najarian Associates

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT CONSULTANTS FOR COMPUTER AIDED DRAFTING AND DESIGN (CADD) SERVICES

WHEREAS, the Township of Neptune desires to appoint Consultants for Computer Aided Drafting and Design (CADD) Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Leon S. Avakian; Civil Solutions; BPM Engineering; and CME Associates for CADD Services, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Eugene Melody as Attorney to the Historic Preservation Commission for the year 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, H.P.C. Secretary and Assistant C.F.O.

APPOINT SPECIAL COUNSEL FOR EMERGENCY MEDICAL SERVICES ISSUES

WHEREAS, the Township of Neptune desires to appoint Special Counsel to represent the Township's interests in issues relating the Emergency Medical Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Diegnan & Brophy, LLC as Special Counsel for Emergency Medical Services issues for the year 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

The resolutions of the Consent Agenda were adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye; McMillan, aye; and Brantley, aye.

CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS

Mr. Bishop offered the following resolutions, moved and seconded by Ms. Jahn, that they be adopted:

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that James W. Manning, Jr. be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2014 and expiring January 31, 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

APPOINT MEMBER TO THE OCEAN GROVE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Joel Popkin be and is hereby appointed to the Ocean Grove Sewerage Authority for a term of five years effective February 1, 2014 and expiring January 31, 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Ocean Grove Sewerage Authority.

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

WHEREAS, the Township Committee has received a letter from Cynthia Suarez resigning as the Alternate #1 member of the Board of Adjustment effective January 1, 2014,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Cynthia Suarez as the Alternate #1 member of the Board of Adjustment be and is hereby accepted effective January 1, 2014; and,

BE IT FURTHER RESOLVED, that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

Dianna Harris and Barbara Bascom to four-year terms expiring December 31, 2017

Clifford Johnson as the Alternate #1 member to an unexpired two year term expiring December 31, 2014

Frances M. Keel as the Alternate #2 member to a two-year term expiring December 31, 2015

Charles Moore as the Alternate #3 member to an unexpired two year term expiring December 31, 2014

Roger Eichenour as the Alternate #4 member to a two-year term expiring December 31, 2015

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

APPOINT MEMBERS TO THE RECREATION COMMITTEE

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2014:

Roger Brown	Verita Hill
Michelle Moss	Connie Ogden
Niarra Harvey	Myan Nichols-Morgan
Cathleen Crandall	Monica Kowalski
Dave Taliaferro	Eric Houghtaling
Bridget James	Robert Lane
Maureen Ruotolo	Charles "Chappy" Williams
Laria Hamilton	Kevin McMillan
Matt Olds	Michael Radwanski

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

APPOINT MEMBERS TO THE SENIOR CITIZEN ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizen Advisory Council for the year 2014:

Ptl. Michael Adam	Anne Sibole	Cynthia Moore
Maureen Minnick	Arthur Bauter	Esther Day
Elizabeth Schneider	Therman Baker	June Stucky
Jacqueline Catley	Joan Keleigh	Evelyn Bedell
Thomas Collins	Robert Hodges	Angela Germann
Walter Drummond		

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE AGAINST ALCOHOLISM AND DRUG ABUSE

BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2014:

Ava Johnson	Beth Jaccodine
Sherry Sotnikoff	Mary Beth Jahn
Billy Brown	Jill Tierney
Gail Oliver	Ninette Tuerk
Faye Scholz, LCSW	Rick Matson
Brittany Salvatore	Molly Berkowitz
Lt. Eugene Stewart	Jennifer Clearwaters
Chappy (Charles) Williams	Laria Hamilton

BE IT FURTHER RESOLVED, that Mary Beth Jahn shall serve as Mayoral Representative to the Drug Alliance.

APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2014:

J. Randy Bishop - Township Committee Member
Susan Roach – Township Committee Representative
William Mockridge - Business Administrator's Representative

Mark Balzarano - Director of Public Works representative
Robert Scholz - At-large member
Carol Bernard - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

APPOINT MEMBERS TO THE WESLEY LAKE COMMISSION

BE IT RESOLVED, by the Township Committee that the following individuals are hereby appointed to the Wesley Lake Commission for the year 2014:

Dr. Michael Brantley - Township Committee member
Mindi Arcoleo - Business Administrator's Representative
Mark Balzarano - Director of Public Works representative
Sharon Davis - at-large member
Rev. Paul Brown - Neptune alternate member

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Wesley Lake Commission.

APPOINT REPRESENTATIVES TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Jason Jones be and is hereby appointed as a member and Eric Houghtaling as an alternate member to the Deal Lake Commission for a one year term expiring December 31, 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.

APPOINT TRUSTEES TO THE ECONOMIC DEVELOPMENT CORPORATION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointment of Carol Rizzo as a Municipal Trustee to the Economic Development Corporation for the year 2014; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby appoints Mary Beth Jahn as the Municipal Trustee and Len Steen as the member at-large Trustee to the Economic Development Corporation for the year 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Economic Development Corporation.

APPOINT MEMBERS TO THE MUNICIPAL PARADE COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling and Randy Bishop be and are hereby appointed to serve on the Municipal Parade Committee for the year 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee and Ocean Grove Camp Meeting Association.

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2014:

Michael Bascom - Emergency Management Coordinator/Chairman
Michael DiLeo – Deputy Emergency Management Coordinator - Haz-Mat
Kevin Devlin – Deputy Emergency Management Coordinator - Communications
Donald Colarusso – Deputy Assistant Coordinator
William Rosen - Deputy Assistant Coordinator
David Shotwell – EMS
George Waterman – EMS
Dwayne Breeden - Fire
James Hunt, Deputy Chief of Police
Sharon Rowe - Secretary

David Mooij - Board of Education
Don Frangipane – Board of Education / EOC Facility
Vito Gadaleta – Business Administrator/Public Information Officer
Edward Hudson - Purchasing/Resource Management
Dr. Michael Brantley - Mayor
Eric J. Houghtaling - Public Safety Committeeman
Doug Campbell - JSUMC
Wayne Rode - Public Works
Rosemary Gray - Shelter Management
Roberta Grace - Public Assistance
Richard Cuttrel – Weather
Bernard Haney – GIS/Donations Management
Leanne Hoffmann - Engineer
Joseph Mauro - TNHA
James W. Manning, Jr. - TNSA
Stephen Vetrano, D.O. – Medical Director
William Doolittle – Construction Official
Tim O'Connor – Marina Supervisor
Edward Finlay - Marina
Neptune Fire Chief
Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

APPOINT MEMBER TO THE NEPTUNE HARBOR COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Beverly Fey be and is hereby appointed to the Neptune Harbor Commission for a five year term expiring December 31, 2018; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Harbor Master, Business Administrator and Harbor Commission Secretary.

APPOINT MEMBERS TO THE BOARD OF HEALTH

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals are hereby appointed to the Board of Health:

Perla Simmons, Ray Huizenga and Frances Griffin for three year terms expiring December 31, 2016.

APPOINT MEMBERS TO THE REGION 12 WATERSHED AREA

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and they are hereby appointed as representatives to the Region 12 Watershed Area for the year 2014:

(VACANT) (Mid and South)
Shay Schembri (North)

APPOINT MEMBERS TO THE RENT LEVELING BOARD

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Rent Leveling Board for the year 2014:

Fred Porter
Deacon Morrell Massicot
Constance Holmes
James Manning, Jr.
Charles (Mal) Woolfolk
Beverly Holland (Alternate #1)

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

The resolutions of the Consent Agenda were adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye; McMillan, aye; and Brantley, aye.

MAYOR'S APPOINTMENTS TO CITIZEN BOARDS

The Mayor announced the following appointments to the Environmental/Shade Tree Commission:

Julie Soleil, Peter Longo and Maryann Boyne for three year terms.

Shane Toohey as the Alternate #1 member for an unexpired two year term.

Beth Miller as the Alternate #2 member for a two year term

CONFIRM MAYOR'S APPOINTMENTS TO THE ENVIRONMENTAL/SHADE TREE COMMISSION

Mr. Houghtaling offered the following resolution, moved and seconded by Mr. Bishop, that it be adopted:

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Julie Soleil, Peter Longo and Maryann Boyne for three year terms expiring December 31, 2016.

Beth Miller as the Alternate #2 member for a two year term expiring December 31, 2015

BE IT FURTHER RESOLVED, that Carmen Cancel-Seaman is hereby removed as the Alternate #1 member due to lack of attendance; and,

BE IT FURTHER RESOLVED, that Shane Toohey is hereby appointed as the Alternate #1 member for an unexpired two year term expiring December 31, 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

The resolution was adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye; McMillan, aye; and Brantley, aye.

The Mayor announced the following appointments to the Planning Board:

Tassie York, as the Class I Member for a one year term.

Robert Lane, as the Class II member for a one year term.

J. Randy Bishop, as the Class III member for a one year term.

Richard Ambrosio and Rev. Paul Brown, as Class IV members for four year terms

Mel Hood, as the Class IV Alternate #2 for a two year term.

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

Mr. McMillan offered the following resolution, moved and seconded by Ms. Jahn, that it be adopted:

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board for the year 2014:

Tassie York, as the Class I Member for a one year term expiring December 31, 2014.

Robert Lane, as the Class II member for a one year term expiring December 31, 2014.

J. Randy Bishop, as the Class III member for a one year term expiring December 31, 2014.

Richard Ambrosio, as a Class IV member (Environmental Commission representative) for a four year term expiring December 31, 2017.

Rev. Paul Brown, as a Class IV member for a four year term expiring December 31, 2017

Mel Hood, as the Class IV Alternate #2 for a two year term expiring December 31, 2015.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

The resolution was adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye; McMillan, aye; and Brantley, aye.

The Mayor announced the following appointments to the Historic Preservation Commission:

Deborah Osepchuk as a Class B member for a four-year term

Lucinda Heinlein as a Class C member for a four-year term

Christopher Flynn as the Alternate #1 member for a one-year term

Donna Spencer as the Alternate #2 member for a one-year term

CONFIRM MAYOR'S APPOINTMENTS TO THE HISTORIC PRESERVATION COMMISSION

Ms. Jahn offered the following resolution, moved and seconded by Mr. Bishop, that it be adopted:

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Deborah Osepchuk as a Class B member for a four-year term expiring December 31, 2017

Lucinda Heinlein as a Class C member for a four-year term expiring December 31, 2017

2014 Christopher Flynn as the Alternate #1 member for a one-year term expiring December 31,

2014 Donna Spencer as the Alternate #2 member for a one-year term expiring December 31,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

The resolution was adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye; McMillan, aye; and Brantley, aye.

The Mayor announced the following appointments to the Board of Library Trustees:

Teretha Jones for a five-year term.

Meghan Plevier as the Superintendent of School's representative for a one-year term.

Madeline King as the Mayor's representative for a term concurrent with the Mayor.

CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

Mr. Houghtaling offered the following resolution, moved and seconded by Mr. Bishop, that it be adopted:

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Teretha Jones for a five-year term expiring December 31, 2018.

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2014.

Madeline King as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

The resolution was adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye;

McMillan, aye; and Brantley, aye.

CONSENT AGENDA – TOWNSHIP COMMITTEE/ADMINISTRATIVE STAFF APPOINTMENTS

Mr. McMillan offered the following resolutions, moved and seconded by Mr. Bishop, that they be adopted:

APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Michael Bascom be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2014; and,

BE IT FURTHER RESOLVED, that Vito Gadaleta and Monique Burger are hereby appointed as Alternate Community Development Representatives; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

APPOINT REPRESENTATIVE TO THE MERIDIAN HEALTH ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby appointed as the Township Committee representative to the Meridian Health Advisory Board for the year 2014; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Meridian Health Advisory Board.

APPOINT REPRESENTATIVE TO THE MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kevin McMillan be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2014.

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Sandra Petersen be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2014 in accordance with P.L. 1975 c 125 (N.J.A.C. 17:27) at the salary set by resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that funds for this purpose will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

The resolutions of the Consent Agenda were adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye; McMillan, aye; and Brantley, aye.

CONSENT AGENDA – FINANCIAL & INSURANCE MATTERS/FEE SCHEDULES/LEGAL NOTICES

Mr. Bishop offered the following resolutions, moved and seconded by Ms. Jahn, that they be adopted:

ESTABLISH SALARIES FOR CERTAIN APPOINTED PROFESSIONALS

WHEREAS, the Municipal Judge, Municipal Prosecutor, Alternate Municipal Prosecutor, Public Defender, Alternate Public Defender and Township Attorney receive compensation and are not covered by a collective bargaining contract; and,

WHEREAS, the Township Committee desires to establish the salary for these positions for the year 2014; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes 2014 salaries for the professionals listed below who are not covered by a collective bargaining contract or agreement (all salaries are the same as 2013):

POSITION	2014 SALARY
Municipal Judge	\$ 54,742.00
Municipal Prosecutor	36,400.00
Alternate Municipal Prosecutor	\$400 per session
Public Defender	19,760.00
Alternate Public Defender	\$85 per hour
Township Attorney	32,897.76

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

DESIGNATE MEETING NIGHTS FOR THE YEAR 2014

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month at the Neptune Municipal Complex, 2nd Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2014 in accordance with the requirements of R.S. 10:4-18:

January 13	July 14
January 27	July 28
February 10	August 11
February 24	August 25
March 10	September 8
March 24	September 22
April 14	October 9 (Thursday)
April 28	October 27
May 12	November 10
May 22 (Thursday)	November 24
June 9	December 8
June 23	December 22

January 1, 2015 - 12:25 P.M.

Sine Die Meeting

January 1, 2015 – 12:30 P.M.

Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2014 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.
2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.
4. This resolution shall take effect immediately.

ESTABLISH CASH MANAGEMENT PLAN

WHEREAS, pursuant to Chapter 8, Laws of 1982, The Township of Neptune is required to adopt a Cash Management Plan, including the Designation of a Depository or Depositories,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan dated January 1, 2014, and on file in the offices of the Municipal Clerk and Chief Financial Officer shall be adopted for the year 2014; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.

ESTABLISH A GRACE PERIOD FOR TAX, SEWER AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,

BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated:

Police	Deputy Chief James Hunt	250.00
Finance	Michael J. Bascom	200.00
MOMV	Wayne Rode	100.00
Library	Marian Bauman	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.

3. This resolution shall be published in its entirety once in the Coaster.

4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township business; and,

Fifty-six (56) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.

ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune

that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2014:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	15.00 per ton
Disposal Fee	110.00 per ton
Plywood	20.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll
All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

AUTHORIZE THE TAX ASSESSOR TO SIGN STIPULATIONS AND FILE CROSS APPEALS AND ASSESSOR APPEALS FOR CORRECTIONS ONLY IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2014 County Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor be and is hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that J. Steven Walters will act as the Township expert in defense of 2014 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Tax Assessor, and the County Board of Taxation.

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2014 Temporary Budget be and the same is hereby approved; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

General Temporary Budget	
Description	
General Administration S&W	90,000
General Admin OE	28,000
Municipal Clerk S&W	40,000
Municipal Clerk OE	6,500
Financial Administration S&W	85,000
Financial Admin OE	22,000
Audit Services OE	10,500
Data Processing S&W	14,000
Data Processing OE	4,500
Revenue Administration S&W	85,000
Revenue Administration OE	7,000
Tax Assessment Administration S&W	40,000
Tax Assessment Admin OE	10,500
Legal Services OE	35,000

Engineering Services S&W	40,000
Engineering Services OE	75,000
Economic Development Agencies S&W	3,000
Economic Development Agencies OE	2,500
Municipal Prosecutor S&W	1,000
Planning Board S&W	11,000
Planning Board OE	12,000
Zoning Board of Adjustment S&W	15,000
Zoning Board of Adjustment OE	10,000
Historic Preservation Comm S&W	2,250
Historic Preservation Comm OE	10,000
LAND USE ADMIN S&W	12,000
Zoning Land Use Administration OE	1,500
Uniform Construction Code S&W	120,000
Uniform Construction Code OE	5,750
OthCode Enf Functions S&W	90,000
Oth Code Enf Functions OE	2,000
Mercantile Licensing S&W	1,600
Mercantile Licensing OE	3,500
Liability Insurance OE	500,000
Worker Compensation Insurance OE	175,000
Employee Group Insurance OE	950,000
Unemployment Insurance OE	8,000
Recycling Tax on Landfill Costs	15,000
Police Department S&W	1,925,000
Police Department OE	85,000
Homeland Security Police OE OE	2,500
Police Dispatch 911 S&W	95,000
Police Dispatch 911 OE	4,500
Office of Emergency Management S&W	5,250
Office of Emergency Management OE	6,000
Aid to Volunteer Ambulance Co. OE	8,000
Homeland Security OEM OE	2,500
Municipal Prosecutor S&W	9,500
Streets & Road Maintenance S&W	285,000
Streets and Road Maintenance OE	35,000
Other Public Works Functions S&W	45,000
Other Public Works Functions OE	4,500
Solid Waste Collection S&W	100,000
Solid Waste Collection OE	4,000
Buildings and Grounds S&W	90,000
Buildings and Grounds OE	25,000
Public Works Vehicle Maintenance OE	185,000
Public Health Services S&W	30,000
Public Health Services OE	1,750
Environmental/Shade Tree Services S&W	450
Environmental/Shade Tree Services OE	2,000
Animal Control OE	15,000
Mon Cty Drug Alcohol Abuse Services OE	3,500
Recreation Services and Programs S&W	45,000
Recreation Services and Programs OE	15,000
Senior Citizens Programs S&W	48,000
Senior Citizens Programs OE	30,000
Maintenance of Parks OE	35,000
Education Municipal Library S&W	150,000
Education Municipal Library OE	185,000
Publicity & Tourism S&W	3,000
Publicity & Tourism OE	750
Celebration of Public Events OE	2,000
Electricity OE	100,000
Street Lighting OE	50,000
Telephone OE	30,000
Water OE	7,500
Natural Gas OE	50,000
Telecommunications Costs OE	8,500
Gasoline OE	100,000
Solid Waste Disposal OE	300,000

Statutory Expenses PERS OE	884,973
Statutory Expenses PFRS OE	1,603,054
Statutory Expenses Social Security OE	175,000
Statutory Expenses C PFRS OE	55
SrCitizens Title III S&W	40,000
NJDCA-NPP-Balanced Housing S&W	9,000
Federal Emergency Mgt Assistance OE	2,000
DEDR Municipal Alliance S&W	2,000
DEDR Municipal Alliance OE	3,500
Clean Communities OE	1,000
Interfaith Neighbors Meal Program S&W	5,000
Exercise Improvement Action OE	2,000
Neptune BOE Newsletter	4,000
Interlocal - Liability Insurance OE	35,000
Interlocal - ANSWER Team OE	1,000
Interlocal - County of Monmouth EMS S&W	1,500
Interlocal - Vehicle Maintenance OE	20,000
Municipal Court Municipal Court S&W	70,000
Municipal Court OE	5,000
Municipal Court Public Defender S&W	3,000
Capital Improvement Fd OE	25,000
Debt Service Bond Principal	0
Debt Service Payment of Notes	25,000
Debt Service Bond Interest	98,000
Debt Service Green Acres Loan Payment	45,000
Debt Service MCIA	80,000
Reserve for Uncollected Taxes	200,000

10,013,382

Sewer Temporary Budget

Description	
Utility Operating S&W	150000
Utility Operating OE	130000
TNSA Annual Charge	1150000
OGSD Capacity Purchase	10500
Group Insurance	45000
Payment of Bond Principal	134000
Payment of BANs & Capital Notes	0
Interest on Bonds	10000
MCIA Capital Lease Program	5000
PERS Contribution	20000
Social Security - FICA	10000
TOTAL	1664500

Marina Temporary Budget

Description	
Utility Operating S&W	12000
Utility Operating OE	45000
Capital Improvement Fund	3500
Capital Outlay	1500
Payment of BANs & Capital Notes	0
Interest on Bonds	7000
Interest on Notes	0
MCIA Capital Lease Program	1700
PERS Contribution	4000
Social Security - FICA	2500
Unemployment Comp Ins	400
TOTAL	77600

ESTABLISH 2014 HOURLY RATES FOR PART-TIME POSITIONS

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2014; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary

Budget in the various salary and wage appropriations and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2014:

Title	Hourly Rate
Yard Attendant	\$13.71
Bus Driver	\$15.27
Kitchen Aid	\$10.17
Building Inspector	\$27.87
Marina Attendant	\$11.14
Sub-Code Official	\$39.00
Tourism Representative	\$13.05
Special Police - Class I	\$15.00
Special Police - Class II	\$18.22
Part-Time On Call Custodian	\$19.29
Violations Clerk	\$12.00
School Crossing Guard	\$13.50
Public Safety Officer	\$15.15
Senior Public Safety Officer	\$18.39
Plumbing Sub-Code Official	\$48.17

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

ESTABLISH SALARIES FOR PART-TIME POSITIONS NOT COVERED BY CONTRACT

WHEREAS, there exists a number of part-time positions in the Township of Neptune that are not covered by a collective bargaining contract for which the Township Committee desires to establish salaries for the year 2013 through 2015; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

WHEREAS, the amounts listed below shall be the approved salary for each of these part-time positions for the year 2013 and said amount shall be increased by 2% as of January 1, 2014 and by 2% on January 1, 2015,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes salaries for certain stipend positions not covered by a collective bargaining contract or agreement for the year 2013:

<u>Position</u>	<u>2013 Salary</u>
Rent Leveling Board Secretary	\$ 3,000.00
Public Agency Compliance Officer	\$ 1,105.00
Shade Tree / Env Comm Secretary	\$ 1,500.00
Mercantile Officer	\$ 4,967.00
Assistant Mercantile Officer	\$ 1,592.00
Taxi Licenses	\$ 2,486.00
OEM Secretary	\$ 2,486.00
OEM Assistant / Deputy Coordinators	\$ 2,296.00
Deputy OEM Coordinator	\$ 3,725.00
OEM Coordinator	\$ 6,211.00
Parks Inspector	\$ 1,245.00
Marina Supervisor	\$ 5,767.00
Alliance Coordinator	\$ 11,348.00
Harbor Commission Secretary	\$ 1,500.00
Zoning Compliance Officer	\$ 5,000.00
Technical Asst to the Construction Official	\$ 5,000.00

2nd Sewer Operator License	\$	3,107.00
Deputy Economic Development Coord.	\$	4,592.00
Mayor	\$	8,609.00
Township Committee Member	\$	7,461.00
Medical Director	\$	2,208.00
Land Use Administrator	\$	5,413.00
HPC Secretary	\$	6,368.00
Assistant Zoning Officer	\$	3,000.00
Recycling Coordinator	\$	1,311.00

BE IT FURTHER RESOLVED, that the above salaries shall be increased by 2% as of January 1, 2014 and by 2% on January 1, 2015; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

AUTHORIZE JOINING OF STATEWIDE INSURANCE FUND

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND") a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, et seq.; and,

WHEREAS, the Township of Neptune has complied with relevant law with regard to the acquisition of insurance; and,

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and,

WHEREAS, the Township of Neptune ("LOCAL UNIT") has determined that membership in the FUND is in the best interest of the LOCAL UNIT; and,

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from January 1, 2014, terminating on January 1, 2017 at 12:01 a.m. standard time; and,

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been cancelled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, does hereby agree to join the Statewide Insurance Fund; and,

BE IT FURTHER RESOLVEED, that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and,

BE IT FURTHER RESOLVED, that the LOCAL UNIT is applying to the FUND for the following types of coverages:

- Workers' Compensation and Employers' Liability
- Liability, Property, Crime-Faithful Performance and Fidelity, Inland Marine, Boiler and Machinery, Comprehensive General Liability, Auto Liability, Auto Physical Damages and Professional Liability.
- Pollution Liability

BE IT FURTHER RESOLVED, that Vito Gadaleta is hereby appointed as the LOCAL UNIT's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and,

BE IT FURTHER RESOLVED, that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective

only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Business Administrator, Chief Financial Officer, and the Statewide Insurance Fund accompanied by an executed Indemnity and Trust Agreement.

APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and,

WHEREAS, the Fund has requested its members to appoint individuals or entities to that position,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. The Township Committee hereby appoints Ted Wardell of Brown & Brown Benefit Advisors as its local Risk Management Consultant for calendar year 2014.
2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2014 in the form attached hereto.

APPOINT STATEWIDE INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Neptune (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. Vito D. Gadaleta is hereby appointed as the Fund Commissioner for the local unit.
2. Michael J. Bascom is hereby appointed as the Alternate Fund Commissioner for the local unit
3. The Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

ESTABLISH FEE FOR REFUSE AND RECYCLING CONTAINERS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the fee for refuse (blue) and recycling (green) containers is hereby established as follows:

	<u>95 gallon</u>	<u>65 gallon</u>	<u>35 gallon</u>
Blue refuse container	\$ 60.00	\$ 50.00	\$ 40.00
Green recycling container	\$ 36.00	\$ 30.00	\$ 24.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Public Works, Chief Financial Officer and Auditor.

The resolutions of the Consent Agenda were adopted on the following vote: Bishop, aye; Houghtaling, aye; Jahn, aye; McMillan, aye; and Brantley, aye.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Dorothy Argyros, 2100 Rutherford, thanked the Committee for adopting the Rent Control

ordinance in the Township which kept 99 families in their homes.

COMMENTS FROM THE TOWNSHIP COMMITTEE

Eric Houghtaling acknowledged his family, friends and professionals who came out today. He thanked the residents for having faith in him and for helping him to return on the Township Committee. He wished Dr. Brantley and the rest of the Committee well.

Randy Bishop acknowledged Ted Wardell, Corey Fualta, Joe Guarilla and his spouse Dan Margo. He thanked everyone for the opportunity to continue to serve on the Committee. He commended Mr. Houghtaling on being a great Mayor. He wished Dr. Brantley the best and pledged his support to make Neptune the best.

Kevin McMillan thanked Mr. Houghtaling for his leadership and strong compassion as Mayor. He stated he looked forward to working with Dr. Brantley and thanked everyone for sharing their day with them.

Mary Beth Jahn acknowledged former Council member of Interlaken Corey Fualta. She thanked him for encouraging her in the earlier stages of her political career. She also thanked members on the Township Committee for their support. She stated she looked forward to working with Dr. Brantley this year.

MAYOR'S ADDRESS

Mayor Brantley read the following prepared statement:

It is hard to believe that this will be my eighth year serving on the township committee and I am proud of our collective accomplishments. Over the last 11 years, local elected officials from both parties have worked tirelessly to make Neptune shine as a Gem of the Jersey Shore. During one of the worst economic times in the history of this country, we worked diligently to mitigate the avalanche of burdens facing the citizens of Neptune Township:

9 million dollar reductions in state aide, unfunded mandates, and TWO crippling natural disasters. In the face of these burdens, elected officials and the entire municipal staff, showed resolve in controlling our taxes while at the same time maintaining the exceptional level of services that Neptune residents have become accustomed. As of 2012 Neptune's taxes rate was 40% lower than the average of all Monmouth County Municipal tax rates and 29% lower than the state's average municipal tax rate. Our 2013 budget was approximately one million dollars below the state Tax Levy Cap.

We did all of this without the short sighted gimmicks of pension deferrals, school tax deferrals, tax waivers or extraordinary state aide. We accomplished our budget objectives through employee attrition, department consolidations, the hiring of part time- employees, labor agreements, innovation of services and neighborhood revitalization. We did all of this with your help; the help of the community; the help of our citizens. You stood by us and with us and trusted us to make the difficult decisions so that as a community we could all reap the benefits. 2014 will bring new challenges and I am ready to meet them head on! The future of Neptune Township as a Gem of the Jersey Shore is brighter than ever.

- ❖ We will start by introducing a new personnel ordinance that will further our commitment to hiring and promoting the best employees in our township through a fair and more transparent manner with emphasis on hiring township residents.
- ❖ We will continue to pursue a responsible contractor ordinance designed to avoid some of the problems we had, designed to reduce project delays, designed to hire Neptune residents and improve project management.
- ❖ We will be making an impact on our township wide speeding problem with our multi-prong approach to include speed tables. No matter where you are driving in Neptune, be forewarned, if you are speeding you will be engaged by our multi- prong approach.
- ❖ We will pursue another Summer Youth Employment Program with partnership with MURC, This grant provided jobs for young adults this past summer.
- ❖ We will review our summer youth recreation program to see if there is a way to engage more of our children.
- ❖ Our City Works Midtown redevelopment program is still moving forward in this weak economy. City Works has a predevelopment monetary commitment for 26 units of rental housing and 14,000 sqft of commercial space. This project has also received a multi million dollar "Declaration of Intent" from NJ Housing and Mortgage Finance Agency and waiting on a financing response from "Stronger than The Storm" fund.

We will work collaboratively and cooperatively with the leadership and citizens across the State to ensure that Neptune Township stays at the forefront of economic growth and development. We will seek to partner with corporate leaders and local businesses to ensure that Neptune Township remains a competitive and viable community. Together we will make great progress. Together we will make a brighter and better tomorrow for the citizens of Neptune Township!!

Reverend Brown offered the Closing Prayer.

Mr. Bishop offered a motion, seconded by Mr. McMillan, to adjourn. All were in favor.

Richard J. Cuttrell
Municipal Clerk