

TOWNSHIP COMMITTEE WORKSHOP MEETING – MAY 22, 2017 – 6:00 P.M.

Mayor Brantley calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
Robert Lane, Jr.	_____
Kevin B. McMillan	_____
Carol Rizzo	_____
Nicholas Williams	_____
Dr. Michael Brantley	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 12, 2017, and the Asbury Park Press on January 5, 2017, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Invasive plants ordinance (on regular meeting agenda for introduction).
2. Discussion – Ordinance regulating property maintenance at construction sites in Ocean Grove (ordinance on the regular meeting for introduction).
3. Discussion – Proclamation for National Gun Violence Awareness Day.
4. Review Committee calendars/update on outstanding issues and capital items.
- Various on-going capital improvement projects.

Res. # 17-239 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: _____ Seconded by: _____

Vote: Lane, _____; McMillan, _____; Rizzo, _____; Williams, _____; Brantley, _____.

TOWNSHIP COMMITTEE MEETING – MAY 22, 2017 – 7:00 P.M.

Mayor Brantley calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
Robert Lane, Jr.	_____
Kevin B. McMillan	_____
Carol Rizzo	_____
Nicholas Williams	_____
Dr. Michael Brantley	_____

Also present at the dais: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on January 5, 2017 and in the Coaster on January 12, 2017, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at neptunetownship.org.

APPROVAL OF MINUTES

Motion offered by _____, seconded by _____, to approve the minutes of the meeting held on April .

PROCLAMATION

The Mayor will proclaim June as Gun Violence Awareness Day in the Township of Neptune.

PRESENTATION

The Mayor will present a proclamation to the Neptune Township’s first responders designating the week of May 21st through May as Emergency Medical Services Week.

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

ORDINANCE NO. 17-13 – An ordinance authorizing Deed of Easement and Right-of-Way Agreement for sewer line purposes with New York Concourse, LLC and Brew 35, Inc. Lots 2-14, Block 5605 on the tax map of the Township of Neptune - Final Reading

Explanatory Statement: This ordinance authorizes the Township to accept an easement and right-of-way for the purpose of a sanitary sewer line in connection with the major site plan approval granted to the Headliner nightclub.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Lane, _____; McMillan, _____; Rizzo, _____; Williams, _____; Brantley, _____.

ORDINANCE NO. 17-14 – A bond ordinance providing for Shark River Bulkhead Improvements, by and in the Township of Neptune, in the County of Monmouth, State of New Jersey; appropriating \$1,200,000 therefor (inclusive of a \$835,529.25 FEMA grant) and authorizing the issuance of \$346,245.75 bonds or notes of the Township to finance part of the cost thereof - Final Reading

Explanatory Statement: This ordinance authorizes an appropriation of \$1,200,000 for the Shark River bulkhead construction and related improvements. The appropriation includes a FEMA Pre-Disaster Mitigation Grant in the amount of \$835,529.25.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Lane, _____; McMillan, _____; Rizzo, _____; Williams, _____; Brantley, _____.

ORDINANCE NO. 17-15 – An ordinance to amend Volume I, Chapter XII, of the Code of the Township of Neptune by adding Section 12-6 entitled “Invasive Plants” - First Reading

Explanatory Statement: This ordinance requires the control of the spread of invasive plants beyond the boundaries of a resident’s property and prohibits the in-ground plantings on new invasive plants. Examples of invasive plants include but are not limited to bamboo, ragweed, multi flora rose, kudzu-vine and poison ivy or oak.

Offered by: _____ Seconded by: _____
Vote: Lane, _____; McMillan, _____; Rizzo, _____; Williams, _____; Brantley, _____.

ORDINANCE NO. 17-16 – An ordinance to amend Volume I, Chapter XII, Section 12-1.2 of the code of the Township of Neptune by supplementing the BOCA National Property Maintenance Code by adding regulations for construction sites within the Ocean Grove Historic District - First Reading

Explanatory Statement: This ordinance establishes certain regulations and requirements in the Property Maintenance Code, for construction sites in the Ocean Grove Historic District, including fencing, sidewalk and street maintenance, and posting of contact information.

Offered by: _____ Seconded by: _____
Vote: Lane, _____; McMillan, _____; Rizzo, _____; Williams, _____; Brantley, _____.

ORDINANCE NO. 17-17 – An ordinance to further amend and supplement the Land Development

Ordinance of the Township of Neptune by adding the definition of exempt development and amending the definition of minor site plan in Section 201 - First Reading

Explanatory Statement: This ordinance amends the Land Development Ordinance by adding the definition of "exempt development" and amending the existing definition of "minor site plan" in its entirety.

Offered by: _____ Seconded by: _____

Vote: Lane, _____; McMillan, _____; Rizzo, _____; Williams, _____; Brantley, _____.

The Public Hearings on Ordinances 17-15, 17-16 and 17-17 will be held on Monday, June 12th.

CONSENT AGENDA

Res. # 17-240 – Authorize early opening by the Headliner nightclub on May 26, 2017.

Res. # 17-241 – Support "Click it or Ticket" mobilization efforts.

Res. # 17-242 – Accept the resignation of Luis Perez as a Driver in the Public Works Department.

Res. # 17-243 – Authorize the execution of an Interlocal Service Agreement with Neptune Township Fire District #2 to participate with the Special Operations Unit.

Res. # 17-244 – Extend offer of employment for part-time Customer Service Representative in the Vital Statistics Department on a part-time basis.

Res. # 17-245 – Reclassify employees to the position of Heavy Equipment Operator in the Public Works Department.

Res. # 17-246 – Employ temporary seasonal personnel for the Neptune Summer Recreation Program.

Res. # 17-247 – Employ temporary seasonal personnel for the Municipal Alliance Summer Program.

Res. # 17-248 – Establish fee schedule for emergency medical services.

Res. # 17-249 – Reclassify five employees as permanent full-time Drivers in the Department of Public Works.

Res. # 17-250 – Authorize Change Order #1 in connection with the 2016 Road Improvement Program.

Res. # 17-251 – Employ Special Law Enforcement Officers – Class II in the Police Department on a part-time basis.

CONSENT AGENDA Offered by: _____ Seconded by: _____

Vote: Lane, _____; McMillan, _____; Rizzo, _____; Williams, _____; Brantley, _____.

Res. # 17-252 – Authorize execution of a contract for architectural services for improvements at the Township Public Works Facility to include demolition and new construction design.

Offered by: _____ Seconded by: _____

Vote: Lane, _____; McMillan, _____; Rizzo, _____; Williams, _____; Brantley, _____.

Res. # 17-253 – Authorize payment of bills.

Offered by: _____ Seconded by: _____

Vote: Lane, _____; McMillan, _____; Rizzo, _____; Williams, _____; Brantley, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

ORDINANCE NO. 17-15

AN ORDINANCE TO AMEND VOLUME I, CHAPTER XII, OF THE
CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING
SECTION 12-6 ENTITLED "INVASIVE PLANTS"

BE IT ORDAINED by the Township Committee of the Township of Neptune of the County of Monmouth of the State of New Jersey that Neptune Township's Code of Ordinances, Chapter XII shall be amended as follows:

SECTION 1. Chapter XII, Section 12-6, "Invasive Plants" shall be added as follows:

12-6 Invasive Plants

12-6.1 Purpose.

The purpose of this chapter is to protect and promote the public health through the control of the growth of invasive plant species.

12-6.2 Definitions.

As used in this chapter, the term "Invasive Plants" shall be defined as follows:

All native and non-native vines and vegetation that grow out of place and are competitive, persistent, and pernicious. These plants may damage trees, vegetation, or structures. Examples include but are not limited to bamboo (spreading or running type), ragweed, multi flora rose and kudzu-vine.

12-6.3 Control of Growth.

All persons must control the growth of invasive plants. Failure to control the spread of such vegetation beyond the boundaries of both residential and commercial property is a violation of this chapter.

12-6.4 Inspections.

All places and premises in the Township of Neptune shall be subject to inspection by the enforcing officer. Such inspections shall be performed by such person, persons, or agency duly authorized and appointed by the Township of Neptune. Such inspection shall be made if that official has reason to believe that any section of this chapter is being violated.

12-6.5 Removal or Abatement.

- A. Whenever an invasive plant, as defined by this chapter, is found on any plot of land, lot or any other premises or place, and is found to lack appropriate physical barriers to prevent the spread or growth of the species, or is found to have spread beyond the boundaries of a property, a violation notice shall be given to the owner, in writing to remove or abate the same within such time as shall be specified in such notice. If the property owner fails to abate the violation, a municipal summons/complaint may

be issued charging the owner with violating the provisions of this chapter. Abatement of violation shall be defined as removal of all invasive plants found to have spread beyond the boundaries of the subject property, to the satisfaction of the enforcing officer.

- B. The cost of abatement shall be borne by the property owner.
- C. If an owner fails to comply with such notice within the time specified therein, the enforcing official may, in addition to issuing a summons/complaint as set forth above, remove or otherwise control the invasive plant species and the Township may thereafter recover the costs of such removal from the property owner by placing a lien against the property to recover the cost of the invasive plant removal.

12-6.6 Violations and Penalties.

Any person, partnership, limited-liability company, corporation or other entity who shall violate the provisions of this chapter shall, upon conviction, be punishable by a fine of not less than \$100 for the first offense and not more than \$2,000 for subsequent offenses, or community service as determined by the Municipal Court. The continuation of such violation for each successive day shall constitute a separate offense, and the person or persons allowing or permitting the continuation of such violation may be punished as provided above for each separate offense.

12-6.7 Plantings of Invasive Plants Prohibited.

All new in-ground plantings of invasive plants are strictly prohibited. All existing plantings must be contained by appropriate physical barriers to prevent growth or spread of existing invasive species beyond the boundaries of a resident's property.

SECTION 2.

If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

SECTION 3.

This Ordinance shall take effect after second reading and publication as required by law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Dr. Michael Brantley,
Mayor

ORDINANCE NO. 17-16

AN ORDINANCE TO AMEND VOLUME I, CHAPTER XII, SECTION 12-1.2 OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY SUPPLEMENTING THE BOCA NATIONAL PROPERTY MAINTENANCE CODE BY ADDING REGULATIONS FOR CONSTRUCTION SITES WITHIN THE OCEAN GROVE HISTORIC DISTRICT

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE AS FOLLOWS:

SECTION 1

Volume I, Chapter XII, Section 12-1.2 - Additions, Insertions and Changes, is hereby amended to add the following:

- (s) PM-308.1 Construction/Demolition Sites: All construction/demolition sites located within the Ocean Grove Historic District shall be enclosed with temporary safety fencing consisting of chain link fencing properly supported with posts not less than every eight (8') feet that is not less than four (4') in height and not to exceed six (6') feet in height, surrounding the perimeter of the construction/demolition site. This section shall apply to new construction projects, major renovation projects and demolition projects. Determination of need for fencing shall be made by the Construction Official.
- (t) PM-308.2 Abutting Street and Sidewalk: The abutting street and sidewalk shall be kept free from dirt, sand and other materials. A temporary stone tracking pad, a minimum of twelve (12') wide and fifteen (15') long, must be installed from the curb onto the construction site.
- (u) PM 308.4. Posting Requirement: All construction sites shall post on-site the following information: the block, lot and address of the property; the name, address and telephone number of the General Contractor, along with all required permits so as to be visible to all Borough officials and sub-contractors in a weather-proof manner at all times.

(Existing subsections 's' through 'gg' are hereby re-lettered 'v' through 'jj', respectively)

SECTION 2

Any person who shall violate any of the provisions of this Chapter shall, upon conviction, be subject to the penalties as provided in Section PM-106.0 Violations. Each day of violation shall constitute a separate offense.

SECTION 3

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 4

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Dr. Michael Brantley,
Mayor

ORDINANCE NO. 17-17

AN ORDINANCE TO FURTHER AMEND AND SUPPLEMENT
THE LAND DEVELOPMENT ORDINANCE OF THE TOWNSHIP
OF NEPTUNE BY ADDING THE DEFINITION OF EXEMPT
DEVELOPMENT AND AMENDING THE DEFINITION OF MINOR
SITE PLAN IN SECTION 201

WHEREAS, Neptune Township's Land Development Ordinances and Regulations include standards that control the location, scale and type of land uses within the Township; and

WHEREAS, the Township of Neptune focused on moving small improvements forward and encouraging business particularly where redevelopment of under-utilized and dilapidated properties can be achieved; and

WHEREAS, the Neptune Township Committee routinely reviews various zoning regulations and design standards in order to address particular issues discussed in the Master Plan and Master Plan Reexamination Report relative to implementation of various zoning regulations and design standards on a Township-wide basis; and

WHEREAS, in accordance with section 40:55D62 of the Municipal Land Use Law, the Neptune Township Committee is charged with adopting zoning standards ordinances relating to the nature and extent of uses of the land and of buildings and structures thereon in order to protect the general health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Neptune, in the County of Monmouth, State of New Jersey that the Land Development Ordinance of the Township of Neptune be and is hereby amended and supplemented to read as follows:

SECTION 1.

Section 201 – “Definitions” is here amended to add the definition of “Exempt Development” as follows:

Exempt Development - Site plan and/or subdivision approval shall not be required prior to issuance of a Development Permit for the following:

- a. Construction, additions, or alterations related to single-family or two-family dwellings or their accessory structures on individual lots. These types of applications will require board approval when a variance is required. In addition, these applications will still require construction permits and may require grading plan approvals depending on size and type of development;
- b. Interior Alterations to an existing structure (that are not additions as stipulated within paragraph k of Exempt Development) which do not cause an increase in the existing square footage or change the existing footprint, do not increase the required number of off-street parking spaces, are in compliance with all the applicable bulk and yard

standards for the zone and all other development regulations, and which conform to the performance standards of this Chapter.

c. Any change in occupancy which is not a "Change in Use" (as herein defined).

d. Sign(s) which installation is on a site already occupied by a principal use for which site plan approval is not otherwise required and provided such sign(s) conform to the applicable design and zoning district regulations of this Chapter.

e. Construction of a parking lot or an addition to an existing parking lot provided that the new lot or the proposed addition contains three (3) spaces or less and the location and design of which conforms to the standards and zoning district regulations of the Neptune Township Land Development Ordinance;

f. Construction or installation of underground facilities which do not alter the general use, appearance or grade of the site.

g. Division of property and conveyances so as to combine existing lots, which are not considered to be subdivisions in accordance with the definition of "Subdivision" contained within this Article.

h. Farms and accessory farm buildings and structures provided such buildings and structures are located on, operated in conjunction with, and necessary to the operation of a farm as defined by the Neptune Township Land Development Ordinance. This shall not include accessory structures which contain dwelling units.

i. Gasoline pump canopies subject to compliance in all respects to the regulations governing such canopies, contained elsewhere in the Neptune Township Land Development Ordinance;

j. Individual applications for accessory mechanical or electrical equipment up to one hundred (100) square feet in area, whose operation and location conforms to the design and location standards conform to the design standards of the Neptune Township Land Development Ordinance and where such installation will be accessory to an already established principal use of the property. In no case shall such equipment be located in a street setback area.

k. Additions to existing, conforming structures containing non-residential uses in the, and zones; provided such additions to existing structures do not exceed 8,500 square feet or 10% of the total gross floor area, whichever is the lesser. Notwithstanding the aforementioned, an addition consisting of an area of 1,000 square feet or less shall be considered an exempt development. Such development must occur within the existing limit of disturbance and must not increase the impervious cover, be in compliance with all the applicable bulk and yard standards for the zone and all other development regulations, does not result in an expansion or increase of any preexisting violation of the provisions of the Neptune Township Land Development Ordinance, or the zoning ordinance, and there must be sufficient parking on site to support the additional floor area. The Zoning Officer and the Township Planner will be responsible for determining compliance with this chapter.

l. Construction of storage sheds, no larger than 200 square feet, for permitted

nonresidential uses, provided they comply with the accessory structure setback requirements and all other applicable bulk and yard standards for the zone in which they are located as per the Neptune Township Land Development Ordinance.

SECTION 2.

Section 201 – “Definitions” is here amended to fully amend the definition of “Minor Site Plan” as follows:

Minor Site Plan - A development plan for one (1) or more lots which is (are) subject to development which:

- a. Requires site plan approval, and,
- b. Meets the requirements set forth in this Chapter and the Neptune Township Land Development Ordinance and contains the information needed to make an informed determination as to whether the requirements established by this Chapter for approval of a minor site plan have been met, and,
- c. Meets the following conditions:
 1. New building construction, or building additions that do not qualify as exempt development, of less than three thousand (3,000) square feet
 2. The proposed development does not increase parking requirements by more than fifteen (15) spaces, nor entail or propose the construction of a total of more than fifteen (15) parking spaces.
 3. The proposed development conforms is not in a Flood Zone.
 4. The proposed development conforms to the performance standards set forth in this Ordinance and the Neptune Township Land Development Ordinance.
 5. The proposed development does not involve planned development.
 6. The proposed development does not involve any new unmapped street or the extension of any existing street, not anticipated on the tax map.
 7. The proposed development does not involve the extension or construction of any off-tract improvement, the cost of which is to be prorated pursuant to N.J.S.A. 40:55D- 42.
 8. The proposed development does not involve the disturbance of twenty-five thousand (25,000) square feet or more of ground area.

SECTION 3

All Ordinance, or parts thereof, inconsistent with the provisions of this Ordinance, be and the same are hereby repealed to the extent of such inconsistency.

SECTION 4

Should any section, paragraph, clause or any other portion of this Ordinance be adjusted by a Court of competent jurisdiction to be invalid, such judgment shall not affect or impair the remainder of this Ordinance.

SECTION 5

This Ordinance shall take effect upon its passage and publication according to law and upon the filing of a certified copy thereof with the Monmouth County Planning Board.

APPROVED ON FIRST READING:

APPROVED, PASSED AND ADOPTED:

ATTEST:

Richard J. Cuttrell,
Municipal Clerk

Dr. Michael Brantley,
Mayor

RESOLUTION #17-239 – 5/22/17

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Contract negotiations – RFP for Redevelopment Attorney
3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.
4. This Resolution shall take effect immediately.

RESOLUTION #16-240 – 5/22/17

AUTHORIZE EARLY OPENING FOR THE HEADLINER NIGHTCLUB ON MAY 26, 2017

WHEREAS, the Headliner Nightclub has announced that it is hosting a live broadcast of the WFAN Boomer & Carton Morning Radio Program on Friday, May 26, 2017; and,

WHEREAS, the Program begins live coverage at 6:00 a.m. and the Headliner has requested special authorization to open and serve alcoholic beverages beginning at 5:30 a.m. on that day only; and,

WHEREAS, municipal ordinance establishes 7:00 a.m. as the opening time for consumption of alcoholic beverages on licensed premises; and,

WHEREAS, the Police Department has reviewed and approved this request to permit the sale of alcoholic beverages beginning at 5:30 a.m. on May 26th only,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes an extension to the operating hours of the Headliner Nightclub, 1401 Highway 35, to sell alcoholic beverages for on-premise consumption only beginning at 5:30 a.m. on Friday, May 26, 2017 (closing time remains 2:00 a.m.); and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police and Police Director.

RESOLUTION #17-241 - 5/22/17

SUPPORT CLICK IT OR TICKET MOBILIZATION EFFORTS

WHEREAS, there were 604 motor vehicle fatalities in New Jersey in 2016; and,

WHEREAS, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and,

WHEREAS, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and,

WHEREAS, the National Highway Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975 and 2000; and,

WHEREAS, the State of New Jersey will participate in the nationwide *Click it or Ticket* safety belt mobilization from May 22, 2017 through June 4, 2017 in an effort to raise awareness and increase seat belt usage through a combination of education and enforcement; and,

WHEREAS, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 93% to 95%; and,

WHEREAS, a further increase in seat belt usage in New Jersey will save lives on our roadways,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby declares its support for the Click It or Ticket seat belt mobilization both locally and nationally from May 22, 2017 through June 4, 2017 and pledges to increase awareness of the mobilization and the benefits of seat belt use; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Neptune Township Police Department.

RESOLUTION #17-242 - 5/22/17

ACCEPT THE RESIGNATION OF LUIS PEREZ AS A
DRIVER IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Human Resources Director has received a letter from Luis Perez resigning as a Driver in the Public Works Department effective May 5, 2017,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Luis Perez as a Driver in the Public Works Department is hereby accepted effective May 5, 2017; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Public Works Director, and Human Resources Director.

RESOLUTION #17-243 - 5/22/17

AUTHORIZE THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT
WITH NEPTUNE TOWNSHIP FIRE DISTRICT #2 TO PARTICIPATE
WITH THE SPECIAL OPERATIONS UNIT

WHEREAS, the Township of Neptune and Neptune Fire District #2 mindful of their duties and responsibilities to protect and maintain the public health, safety and welfare of its inhabitants, find it necessary to provide a Special Operations Unit to provide specialized rescue services in response to an emergency or disaster requiring specialized equipment and or training in rescue operations that are not currently provided by any emergency response organization based within Neptune Township; and,

WHEREAS, the Township and Neptune Fire District #2 have determined that their best interests would be served by the utilization of the resources and services of the Township of Neptune for said purpose; and,

WHEREAS, the Township of Neptune and Neptune Township Fire District #2 desire to enter into an Interlocal Service Agreement pursuant to N.J.S.A. 40:8A-1 et seq. for the Township and District to cooperatively equip, train and participate in the Special Operations Unit; and,

WHEREAS, the Township will acquire and maintain a Special Operations Unit including acquisition of equipment and training and use of Township facilities; and,

WHEREAS, the Fire District shall provide insurance and record keeping of certifications and required classes for its members,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Interlocal Services Agreement with Neptune Fire District No. 2, a copy of which is on file in the Office of the Municipal Clerk, providing for the establishment of a Special Operations Unit for a period beginning with the execution of said agreement through December 31, 2019, and renewable for five year periods thereafter by mutual consent of the parties hereto; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the O.E.M. Director and Neptune Fire District No. 2.

RESOLUTION #17-244 - 5/22/17

EXTEND OFFER OF EMPLOYMENT FOR A PART-TIME CUSTOMER SERVICE REPRESENTATIVE IN THE VITAL STATISTICS DEPARTMENT

WHEREAS, there is a need for a part-time Customer Service Representative in the Vital Statistics Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Registrar and Human Resources Director have made their recommendation; and,

WHEREAS, funds will be provided in the 2017 municipal budget in the appropriation entitled Public Health Services and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offer of employment is hereby extended to Tamikia Rowe as a part-time Customer Service Representative in the Vital Statistics Department, effective May 30, 2017, contingent upon successful completion of a medical evaluation, at an hourly rate of \$15.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Registrar, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

RESOLUTION #17-245 - 5/22/17

RECLASSIFY EMPLOYEES TO THE POSITION OF
HEAVY EQUIPMENT OPERATOR IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, there are multiple vacancies in the position of Heavy Equipment Operator in the Public Works Department; and,

WHEREAS, the position was duly posted and applicants interviewed; and,

WHEREAS, the Public Works Director and Assistant Directors have made a recommendation to reclassify existing employees to said position; and,

WHEREAS, funds will be provided in the 2017 Municipal Budget in the appropriation entitled Street and Road Maintenance and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Michael Neal, Albert Fritz, and Joseph Leone be and is hereby reclassified to the position of Heavy Equipment Operator in the Public Works Department at an additional annual salary of \$3,500.00 over the step scale as indicated in the AFSCME Local #2792 bargaining unit contract effective June 1, 2017; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Chief Financial Officer, Assistant C.F.O., and AFSCME Local #2792.

RESOLUTION #17-246 - 5/22/17

EMPLOY TEMPORARY SEASONAL PERSONNEL FOR
THE NEPTUNE SUMMER RECREATION PROGRAM

WHEREAS, the Township of Neptune Recreation Department will be sponsoring a Summer Recreation Program; and,

WHEREAS, applications were received and the following qualified applicants have been recommended for hire by the Recreation Director; and,

WHEREAS, funds will be provided in the 2016 Municipal Budget in the appropriation entitled Recreation S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and are hereby employed in the Neptune Summer Recreation Program from June 22, 2017 through August 7, 2017, for the number of hours and days as specified herein, with the understanding that staffing levels will be based on final enrollment and this resolution does not guarantee either employment or number of hours; and,

Camp Co-Directors / Nurse \$12.50/hour 6.5 hours/day 30 days

Kaitlyn Oates Monik Suit

Bus Drivers \$12.00/hour 6.5 hours/day 30 days

Janiesue Masco

Role Models \$10.50/hour 6.5 hours/day 30 days

Alison Curry Marajiah Bacon Jaidin Jones
Kyle Lewis

Role Models \$10.00/hour 6.5 hours/day 30 days

Barry Brown Briana Brown Marquice Brownreed
Mickenna Church Arien Harris Stephanie Hogarth
Sierra Hollins Sunbal Jamsned D’Naja Jeffries
Ralph Mclean Megan Zabarsky

Substitute Role Models \$10.50/hour 6.5 hours/day 30 days

Jacob Thompson Kai Inman Nykell Lane
Reid Cashour James King Miles Daniels

Substitute Role Models \$10.00/hour 6.5 hours/day 30 days

Alfred Reneau
Aaliyah Lopez

Meisha Bacon
Raeven Vinsen

Leah Askew

(Employees are hired from the list as needed based on enrollment)

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Recreation Director, Chief Financial Officer, Assistant C.F.O. and Business Administrator.

RESOLUTION #17-247 - 5/22/17

EMPLOY TEMPORARY SEASONAL PERSONNEL FOR
THE MUNICIPAL ALLIANCE SUMMER PROGRAM

WHEREAS, the Municipal Alliance Against Alcoholism and Drug Abuse will be sponsoring a Summer Program; and,

WHEREAS, applications were received and the following qualified applicants were recommended for hire by the Alliance Coordinator; and,

WHEREAS, funds will be provided in the 2017 Municipal Budget in the appropriation entitled DEDR – Drug and Alliance Grant and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be employed in the Municipal Alliance Summer Program from June 29, 2017 to July 27, 2017 for the number of hours as specified herein,

<u>Coordinator</u>	<u>\$15.00/hour</u>	<u>67 hours</u>
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Tom Shields

<u>Bus Drivers</u>	<u>\$14.00/hour</u>	<u>60 hours</u>
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Janie Sue Masco (sub)

<u>Role Models</u>	<u>\$14.00/hour</u>	<u>60 hours</u>
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Kyle Lewis	Marajiah Bacon	Nykell Lane
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<u>Substitute Role Model</u>	<u>\$14.00/hour</u>	<u>3 hours/day</u>
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Reid Cashour	Allison Curry	Barry Brown
Briana Brown	Arien Harris	Marquice Brownreed
Stephanie Hogarth	Alfred Reneau	Sunbal Jamsned
Sierra Hollins	D’Naja Jeffries	Ralph McLean
Kayla Hollins	Meisha Bacon	Leah Askew
Aaliyah Lopez	Raeven Vinsen	

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Alliance Coordinator, Chief Financial Officer, Assistant C.F.O. and Business Administrator.

RESOLUTION #17-248 - 5/22/17

ESTABLISH FEE SCHEDULE FOR EMERGENCY MEDICAL SERVICES

WHEREAS, the Township has established a third-party payment plan for emergency medical services provided by Township EMS staff whereby taxpayers are not responsible for co-payments; and,

WHEREAS, in accordance with the enabling ordinance, the Township desires to set a fee schedule for items and services; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following fee schedule is hereby adopted for services provided by Neptune Township Emergency Medical Services to be billed in accordance with the provisions of Ordinance No. 16-07:

Basic Life Support Response/Transport Fee - \$700 (as established by Ordinance 16-07)
Non-Emergency transport (Scheduled) - \$500
Refusal of Medical Attention or Transport (with or without treatment) -\$150
Additional crew required to assist/transport - \$125
Epinephrine Auto Injector - \$200
Continuous Positive Airway Pressure - \$75
Automatic External Defibrillator - \$95
Collar - \$35
Oxygen - \$100
Tourniquet - \$50
Narcan - \$150
Aspirin - \$25

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the EMS Manager.

RESOLUTION #17-249 - 5/22/17

RECLASSIFY FIVE EMPLOYEES AS PERMANENT FULL-TIME
DRIVERS IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, between June 8, 2016 and November 14, 2016, five individuals were hired to the position of Driver in the Department of Public Works; and,

WHEREAS, all five have performed their duties in a satisfactory manner and the Public Works Director has recommended that they be reclassified on a permanent full-time basis,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following employees be and are hereby reclassified as permanent full-time Drivers effective immediately:

<u>EMPLOYEE</u>	<u>DATE OF HIRE</u>
Jeff Lucien	August 5, 2016
John Tarzy	June 8, 2016
Joseph Acerra	November 1, 2016
Michael Perno	November 1, 2016
Joshua Tirado	November 14, 2016

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Chief Financial Officer, Human Resources Director, and AFSCME Local #2792.

RESOLUTION #17-250 - 5/22/17

AUTHORIZE CHANGE ORDER #1 IN CONNECTION WITH
THE 2016 ROAD IMPROVEMENT PROGRAM

WHEREAS, on February 13, 2017, a contract was awarded to P&A Construction in the amount of \$896,660.50 in connection with the 2016 Road Improvement Program; and,

WHEREAS, a change to the contract has been experienced as a result of unforeseen subsurface conditions on Union Avenue which requires additional drainage work to connect to the existing drainage system on 8th Avenue; and

WHEREAS, a reduction in the amount of base course, concrete, milling, and number of valve box resets has also been experienced; and,

WHEREAS, these changes have been approved by the Township Engineer and will result in a net decrease in the total contract amount; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute Change Order #1 in the contract with P&A Construction in connection with the 2016 Road Improvement Program resulting in a net decrease of \$9,705.00 revising the total contract amount to \$886,955.50; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Assistant C.F.O. and Township Engineer.

RESOLUTION #16-251 - 5/22/17

EMPLOY SPECIAL LAW ENFORCEMENT OFFICERS – CLASS II
IN THE POLICE DEPARTMENT ON A PART-TIME BASIS

WHEREAS, there is a need for Special Law Enforcement Officers – Class II in the Police Department on a part-time hourly basis; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Chief of Police and Police Director have made their recommendations; and,

WHEREAS, funds will be provided in the municipal budget, in the appropriation entitled Police S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Marcus A. Neal and Charles Patrick Theodora be and are hereby employed as part-time Special Law Enforcement Officers - Class II, and to perform such other duties as prescribed by the Chief of Police, contingent upon successful completion of a background investigation and medical evaluation, at an hourly rate as established by prior resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O., and Human Resources.

RESOLUTION #17-252 – 5/22/17

AUTHORIZE EXECUTION OF A CONTRACT FOR ARCHITECTURAL
SERVICES FOR IMPROVEMENTS AT TOWNSHIP PUBLIC WORKS
FACILITY TO INCLUDE DEMOLITION AND NEW CONSTRUCTION DESIGN

WHEREAS, the Township is undertaking improvements at the Township Public Works Facility which includes demolition of existing facilities and construction of new facilities and requires the services of a professional Architect; and

WHEREAS, the Township made a Request for Proposals and believes that the best proposal is that of Netta Architects, LLC, of 1084 Route 22 West, Mountainside, New Jersey, 07092; and,

WHEREAS, architectural services include concept design and coordination, design development and contract documents, public bidding, and construction administration; and

WHEREAS, funds for this purpose are available in Ordinance No. 16-27 and the Chief Financial Officer has so certified in writing,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the governing body hereby authorizes an amended AIA Standard Form of Agreement between Owner and Architect and an Addendum to the AIA Standard Form of Agreement with Netta Architects, LLC, a copy of which is on file in the Office of the Municipal Clerk, and as negotiated by the Township Administrator and the Township Attorney prior to approval; and,

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute the aforesaid Agreement and Addendum prepared and negotiated by the Township Administrator and the Township Attorney with Netta Architects, LLC for architectural services in connection with Improvements at the Township Public Works Facility at an amount not to exceed \$238,800; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Township Engineer and Public Works Director.

RESOLUTION #17-253 – 5/22/17

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	\$7,127,906.89
GRANT FUND	29,883.90
TRUST FUND	30,864.54
GENERAL CAPITAL FUND	867,451.08
SEWER OPERATING FUND	71,617.61
MARINA OPERATING FUND	2,194.00
DOG TRUST	397.80
LIBRARY TRUST	75.00
BILL LIST TOTAL	\$8,130,390.82

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.