

TOWNSHIP COMMITTEE WORKSHOP MEETING – JANUARY 14, 2019 – 6:00 P.M.

Mayor Rizzo calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley  
Robert Lane, Jr.  
Kevin B. McMillan  
Nicholas Williams  
Carol Rizzo

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Also present: Vito D. Gadaleta, Business Administrator; Gene Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Mayor Rizzo announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 3, 2019, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Request from ARC of Monmouth to hold a 5km run on same course as Pound the Pavement event. (PW)
2. Business Administrator's report.
3. Review Committee calendars.

Res. # 19-59 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

RESOLUTION #19-59 – 1/14/19

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel – Recommendation for vacancy on the Historic Preservation Commission  
Personnel – OEM staff appointments, EDC Secretary appointment and seasonal Tourism representatives  
Personnel – Recommendations for Bookkeeper position in the Tax Office  
Contract negotiations – Appointment of Coastal Engineer  
Personnel – Procedure for requesting advice of legal counsel

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

**TOWNSHIP COMMITTEE MEETING – JANUARY 14, 2019 – 7:00 P.M.**

Mayor Rizzo calls the meeting to order and asks the Clerk to call the roll:

**ROLL CALL**

**PRESENT/ABSENT**

Dr. Michael Brantley  
Robert Lane, Jr.  
Kevin B. McMillan  
Nicholas Williams  
Carol Rizzo

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Rizzo announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 3, 2019 posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**APPROVAL OF MINUTES** – Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the meeting held on December 20<sup>th</sup>.

**COMMENTS FROM THE DAIS** - Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PUBLIC COMMENTS ON RESOLUTIONS** - Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

**ORDINANCES** - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

**ORDINANCE NO. 19-01** – An ordinance to exceed the municipal budget appropriation limits and establish a cap bank for purpose of introducing the 2019 municipal budget - Final Reading

*Explanatory Statement: This ordinance permits the introduction of the annual municipal budget with a maximum increase in total appropriations of 3.5%. This ordinance does not change or negate the 2% tax levy cap.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

**CONSENT AGENDA**

Res. #19-60 – Support approval of recommended and existing Bus Stops on Route 33 as recommended by the New Jersey Department of Transportation.

Res. #19-61 – Authorize the filing of a Recycling Tonnage Grant application.

Res. #19-62 – Approve amendments to the Police Department Rules and Regulations to reflect the Police Committee as Appropriate Authority.

Res. #19-63 – Authorize the sale of Veterans Poppies.

Res. #19-64 – Authorize the Chief Financial Officer and other Township officials to undertake certain actions in connection with the issuance of a not to exceed \$532,200 Marina Utility Bond Anticipation Note.

Res. #19-65 – Accept the resignation of Daniel Wendel as a Special Law Enforcement Officer in the Police Department.

Res. #19-66 – Employ seasonal/on-call snow plow drivers in the Department of Public Works.

Res. #19-67 – Accept the resignation of Kyle VanCleaf as a Bookkeeper in the Tax Collection Department.

Res. #19-68 – Accept resignation of Sandra Petersen as Public Agency Compliance Officer.

Res. #19-69 – Designate a Public Agency Compliance Officer.

Res. #19-70 – Appoint Economic Development Corporation Secretary.

Res. #19-71 – Authorize the closing of streets and temporary no parking in connection with the Ocean Grove Chamber of Commerce arts & crafts festivals.

Res. #19-72 – Authorize the closing of streets and temporary no parking in connection with the Ocean Grove Chamber of Commerce vintage auto displays.

Res. #19-73 – Authorize the closing of streets and temporary no parking in connection with the Ocean Grove Chamber of Commerce flea markets.

Res. #19-74 – Authorize the purchase of two police vehicles through the Cranford Cooperative Purchasing Program.

Res. #19-75 – Authorize the purchase of an Automated License Plate Reader Camera System for police vehicles through the State Cooperative Purchasing System.

Res. #19-76 – Establish 2019 salary for Acting Deputy Chief of Police.

Res. #19-77 – Authorize the refund of taxes as a result of an overpayment.

Res. #19-78 – Authorize the cancellation of sewer rent (3128 West Bangs Avenue).

**CONSENT AGENDA** Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

Res. #19-79 – Reclassify employee to the position of Bookkeeper in the Tax Collection Department.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

Res. #19-80 – Extend offer of employment for the position of Bookkeeper in the Tax Collection Department.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

ORDINANCE NO. 19-01

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND ESTABLISH A CAP BANK FOR PURPOSES OF INTRODUCING THE 2019 MUNICIPAL BUDGET

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Neptune in the County of Monmouth finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$345,256.83 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Neptune, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Neptune shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$1,208,398.91, and that the CY 2019 municipal budget for the Township of Neptune be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.  
Vote on Adoption:

Brantley:  
Lane:  
McMillan:  
Williams:  
Rizzo:

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

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Richard J. Cuttrell,  
Municipal Clerk

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Carol Rizzo,  
Mayor

RESOLUTION #19-60 - 1/14/19

SUPPORT APPROVAL OF RECOMMENDED AND EXISTING BUS STOPS ON ROUTE 33  
AS RECOMMENDED BY THE NEW JERSEY DEPARTMENT OF TRANSPORTATION

WHEREAS, the New Jersey Department of Transportation (NJDOT) is performing an inventory of all Bus Stops along State Highways; and,

WHEREAS, based upon this survey all currently recommended and existing approved bus stop locations are recommended for approval by a new Traffic Regulation Order (TRO) which will legally establish these bus stops; and,

WHEREAS, the initial step in the TRO process is to receive a Resolution of Support from the municipal governing body,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that it supports the recommended and existing approved bus stops on Route NJ 33 in Neptune Township as recommended by NJDOT as follows:

Bus Stops:

Along Route NJ 33, eastbound, on the southerly side at:

- A. Oak Terrace – (near side) (NJ Transit ID# 25111)  
Beginning at the westerly curb line of Oak Terrace and extending 105 feet westerly therefrom.
- B. West Bangs Avenue (CR 17) – (near side) (NJ Transit ID# 25112)  
Beginning at the westerly curb line of West Bangs Avenue and extending 105 feet westerly therefrom.
- C. Green Grove Road – (near side) (NJ Transit ID# 25113)  
Beginning at the westerly curb line of Green Grove Road and extending 105 feet westerly therefrom.
- D. Wayside Avenue – (far side) (NJ Transit ID# 25114)  
Beginning at the easterly curb line of Wayside Avenue and extending 100 feet easterly therefrom.
- E. Between Entrance to Hospital at MP 40.62 and Stanley Avenue – (mid-block) (NJ Transit ID# 25118)  
Beginning at a point 465 feet east the easterly curb line of Entrance to Hospital at MP 40.62 and extending 135 feet easterly therefrom.
- F. Neptune Boulevard – (near side) (NJ Transit ID# 25119)  
Beginning at the westerly curb line of Neptune Boulevard and extending 105 feet westerly therefrom.



- G. Hawthorne Avenue – (far side) (NJ Transit ID# 25120)  
Beginning at the easterly curb line of Hawthorne Avenue and extending 100 feet easterly therefrom.
- H. Route NJ 35 – (far side) (NJ Transit ID# 25121)  
Beginning at the easterly curb line of Route NJ 35 and extending 100 feet easterly therefrom.
- I. Ridge Avenue – (far side) (NJ Transit ID# 25122)  
Beginning at the easterly curb line of Ridge Avenue and extending 100 feet easterly therefrom.

Along Route NJ 33, westbound, on the northerly side at:

- A. Ridge Avenue – (far side) (NJ Transit ID # 25099)  
Beginning at the westerly curb line of Ridge Avenue and extending 100 feet westerly therefrom.
- B. Fisher Avenue – (near side) (NJ Transit ID# 25100)  
Beginning at the easterly curb line of Fisher Avenue and extending 105 feet easterly therefrom.
- C. Hawthorne Avenue – (far side) (NJ Transit ID# 25102)  
Beginning at the westerly curb line of Hawthorne Avenue and extending 100 feet westerly therefrom.
- D. Neptune Boulevard – (near side) (NJ Transit ID# 25103)  
Beginning at the easterly curb line of Neptune Boulevard and extending 105 feet easterly therefrom.
- E. Between Davis Avenue and Entrance to Hospital at MP 40.62 – (mid-block) (NJ Transit ID# 25104)  
Beginning at a point 480 feet west of the westerly curb line of Davis Avenue and extending 135 feet westerly therefrom.
- F. Oxford Way – (near side) (NJ Transit ID# 25105)  
Beginning at easterly curb line of Oxford Way and extending 105 feet easterly therefrom.
- G. Walnut Street – (far side) (NJ Transit ID# 25106)  
Beginning at the westerly curb line of Walnut Avenue and extending 100 feet westerly therefrom.
- H. Wayside Road – (near side) (NJ Transit ID# 25107)  
Beginning at the easterly curb line of Wayside Road and extending 105 feet easterly therefrom.
- I. Green Grove Road – (far side) (NJ Transit ID# 25108)  
Beginning at the westerly curb line of Green Grove Road and extending 100 feet westerly therefrom.

- J. West Bangs Avenue – (far side) (NJ Transit ID# 25109)  
Beginning at the westerly curb line of West Bangs Avenue and extending 100 feet westerly therefrom.
- K. Jumping Brook Road – (near side) (NJ Transit ID# 25110)  
Beginning at the easterly curb line of Jumping Brook Road and extending 105 feet easterly therefrom.

Repealer Clause:

The Township of Neptune concurs that any approved bus stop locations or traffic regulation in conflict with or inconsistent with the provisions of this resolution be rescinded upon approval of the Traffic Regulation Order.

I, Richard J. Cuttrell, do hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee of the Township of Neptune at a meeting held on the 14<sup>th</sup> of January, 2019.

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Richard J. Cuttrell,  
Municipal Clerk

RESOLUTION #19-61 - 1/14/19

AUTHORIZE THE FILING OF A RECYCLING TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and,

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and,

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and,

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and,

WHEREAS, a resolution authorizing this municipality to apply for the 2018 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and,

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby endorses the submission of a recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Mark Balzarano, Recycling Coordinator, to ensure that the said Application is properly filed; and,

BE IT FURTHER RESOLVED, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of Public Works, Recycling Coordinator (electronically), Business Administrator, Chief Financial Officer and Assistant C.F.O.

RESOLUTION #19-62 – 1/14/19

APPROVE AMENDMENTS TO THE POLICE DEPARTMENT RULES AND REGULATIONS  
TO REFLECT THE POLICE COMMITTEE AS APPROPRIATE AUTHORITY

WHEREAS, the Township Committee has designated the Police Committee as the Appropriate Authority and further, by adoption of Ordinance No. 17-42, has set forth that the Appropriate Authority may amend the Rules and Regulations of the Police Department subject to approval of the Township Committee per the Police Committee's recommendation; and

WHEREAS, the Police Committee has recommended that Section 1:1.2 and Section 1:4.1 be amended to reflect the change in Appropriate Authority from "Police Director" to "Police Committee" and that the Police Committee has the authority to amend the Rules and Regulations as necessary; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that based on the recommendation of the Police Committee of the Township of Neptune, the Governing Body hereby approves amendments to Section 1:1.2 and Section 1:4.1 of the Police Department Rules and Regulations to reflect the Police Committee as Appropriate Authority and its authority to amend said Police Department Rules and Regulations; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Police Committee and Chief of Police.

RESOLUTION #19-63 - 1/14/19

AUTHORIZE THE SALE OF VETERANS POPPIES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Neptune Township American Legion Auxiliary Unit No. 346 be and is hereby authorized to sell Veterans Poppies in the Township of Neptune for the month of May at various locations throughout the Township; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Neptune Township American Legion Auxiliary Unit No. 346 and the Chief of Police.

RESOLUTION #19-64 – 1/14/19

AUTHORIZE THE CHIEF FINANCIAL OFFICER AND OTHER TOWNSHIP OFFICIALS TO UNDERTAKE CERTAIN ACTIONS IN CONNECTION WITH THE ISSUANCE OF A NOT TO EXCEED \$532,200 MARINA UTILITY BOND ANTICIPATION NOTE

WHEREAS, the Township of Neptune, in the County of Monmouth, State of New Jersey (the "Township") is seeking to issue a not to exceed \$532,200 Marina Utility Bond Anticipation Note (the "Note") to currently refund a \$532,200 principal portion of prior Bond Anticipation Notes of the Township issued in the aggregate principal amount of \$597,900 on January 31, 2018 and maturing on January 30, 2019 (the "Prior Notes"), which Prior Notes were originally issued to temporarily finance the costs of various marina capital improvements in the Township (the remaining portion of such Prior Notes is being paid by a \$65,700 budgetary appropriation of the Township); and

WHEREAS, the Township desires to issue the Note to the Sewer Operating Fund of the Township; and

WHEREAS, such Note shall bear interest at a rate of one and zero hundredths percentum (1.00%) per annum and shall mature on August 29, 2019; and

WHEREAS, the Township seeks to authorize the issuance of the Note to the Sewer Operating Fund of the Township.

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY as follows:

Section 1. Pursuant to and in accordance with Bond Ordinance Number 06-33, as amended by 07-19, Bond Ordinance Number 15-04 and Bond Ordinance Number 15-51 duly adopted by the Township (collectively, the "Marina Bond Ordinances"), a Marina Utility Bond Anticipation Note of the Township in an aggregate principal amount not to exceed \$532,200 (the "Note") shall be issued for the purpose of currently refunding a \$532,200 principal portion of prior Bond Anticipation Notes of the Township issued in the aggregate principal amount of \$597,900 on January 31, 2018 and maturing on January 30, 2019 (the "Prior Notes"), which Prior Notes were originally issued to temporarily finance the costs of various marina capital improvements in the Township (the remaining portion of such Prior Notes is being paid by a \$65,700 budgetary appropriation of the Township).

Section 2. The Note is authorized to be issued to the Sewer Operating Fund of the Township.

Section 3. The Note shall be dated January 29, 2019 and shall mature on August 29, 2019 and shall bear interest from its date, which interest shall be at a rate of one and zero hundredths percentum (1.00%) per annum, and shall be in the form attached hereto as Exhibit A.

Section 4. The Note shall be subject to prepayment by the Township at any time prior to its stated date of maturity.

Section 5. The Note shall be executed by the Mayor and the Chief Financial Officer of the Township and the official seal shall be thereunto affixed and attested to by the Clerk of the Township. To the extent not otherwise determined by this resolution, it is hereby delegated to the Chief Financial Officer of the Township the authority to determine all matters in connection with the Note issued, and the signature of the Chief Financial Officer upon the Note shall be conclusive evidence as to all such determinations. The Chief Financial Officer is also hereby authorized to sell part or all of the Note from time to time at a public or private sale and to deliver it to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from its date to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee at the meeting next succeeding the date when any sale or delivery of the Note pursuant to this resolution is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the Note so sold, the price obtained and the name of the purchaser. The Chief Financial Officer is hereby authorized and directed to deliver any certificates necessary in connection with the issuance of the Note.

Section 6. This resolution shall take effect immediately.

Upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing resolution was adopted by affirmative vote of the majority of the Township Committee at a regular meeting of the Township Committee duly called and held on the 14th day of January, 2019 by the following vote:

AYES:

NAYS:

ABSENTEES:

#### **CERTIFICATION**

I, RICHARD J. CUTTRELL, Clerk of the Township of Neptune, in the County of Monmouth, State of New Jersey (the "Township"), DO HEREBY CERTIFY that the annexed resolution is a true, complete and correct copy of a resolution duly adopted by the Township Committee at its meeting duly called and held on January 14, 2019, in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., at which meeting a quorum was present and acting throughout and which resolution has been compared by me with the original thereof as officially recorded in the Minute Book of said Township Committee and that said resolution has not been amended, modified or repealed and is in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Township this 14th day of January, 2019.

(SEAL)

\_\_\_\_\_  
RICHARD J. CUTTRELL,  
Clerk of the Township of Neptune

**EXHIBIT A**  
**FORM OF NOTE**

BAN 2019-1

\$532,200

**Township of Neptune,  
In the County of Monmouth,  
State of New Jersey  
United States of America**

**MARINA UTILITY BOND ANTICIPATION NOTE**

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KNOW ALL MEN BY THESE PRESENTS that the Township of Neptune, in the County of Monmouth, State of New Jersey (the "Township"), for value received, hereby acknowledges itself to be indebted and promises to pay to the Sewer Operating Fund of the Township, the registered owner hereof or its registered assigns, on the 29th day of August, 2019, the principal sum of FIVE HUNDRED THIRTY-TWO THOUSAND TWO HUNDRED DOLLARS (\$532,200) with interest thereon at the rate of one and zero hundredths percentum (1.00%) per annum (computed on the basis of a 360-day year of twelve 30-day months), payable at the maturity hereof. Both principal of and interest on this Note are payable in lawful money of the United States of America upon presentation and surrender hereof at the Office of the Chief Financial Officer of the Township. The full faith and credit of the Township are hereby irrevocably pledged for the prompt payment of the principal of and interest on this Note as the same become due and payable.

This Note may be registered as to principal and interest after which it will be transferable only upon presentation to the Chief Financial Officer of the Township at his office with a written assignment duly acknowledged or proved, and the name of the assignee shall be endorsed hereon and entered in the books kept in the office of said Chief Financial Officer of the Township.

This Note is subject to prepayment by the Township at any time prior to its stated maturity.

This Note is being issued to currently refund a \$532,200 principal portion of prior Bond Anticipation Notes of the Township issued in the aggregate principal amount of \$597,900 on January 31, 2018 and maturing on January 30, 2019 (the "Prior Notes"), which Prior Notes were originally issued to temporarily finance the costs of various marina capital improvements in the Township (the remaining portion of such Prior Notes is being paid by a \$65,700 budgetary appropriation of the Township). This Note is authorized to be issued pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented, various bond ordinances duly adopted by the Township Committee, approved by the Mayor and published as required by law, and a resolution duly adopted by the Township Committee on January 14, 2019.

It is hereby certified and recited that all acts, conditions and things essential to the validity of this Note exist, have happened and have been done, and that every requirement of law affecting the issuance hereof has been duly complied with, and this Note is within every debt and other limit prescribed by the Constitution and laws of the State of New Jersey.



IN WITNESS WHEREOF, the Township has caused this Note to be signed by its Mayor and Chief Financial Officer and its official seal to be hereunto affixed and attested to by the Township Clerk, and this Note to be dated the 29th day of January, 2019.

**TOWNSHIP OF NEPTUNE, IN THE COUNTY OF  
MONMOUTH, NEW JERSEY**

By: **[FORM OF NOTE- DO NOT SIGN]**  
**CAROL J. RIZZO,**  
Mayor

(SEAL)

**[FORM OF NOTE- DO NOT SIGN]**  
**MICHAEL J. BASCOM,**  
Chief Financial Officer

**[FORM OF NOTE- DO NOT SIGN]**  
**RICHARD J. CUTTRELL,**  
Township Clerk

BAN 2019-1

\$532,200

Township of Neptune  
in the County of Monmouth  
State of New Jersey  
United States of America

REGISTERED CERTIFICATE

It is hereby certified that the within Note is registered as to principal and interest as follows:

Date of Registry	Name of Registered Holder	Registered By
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

RESOLUTION #19-65 - 1/14/19

ACCEPT THE RESIGNATION OF DANIEL WENDEL AS A  
SPECIAL LAW ENFORCEMENT OFFICER IN THE POLICE DEPARTMENT

WHEREAS, the Chief of Police has received a letter from Daniel Wendel resigning as a Special Law Enforcement Officer in the Police Department effective January 7, 2019,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Daniel Wendel as a Special Law Enforcement Officer in the Police Department is hereby accepted effective January 7, 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Chief of Police, Assistant C.F.O., and Human Resources Director.

RESOLUTION #19-66 - 1/14/19

EMPLOY SEASONAL/ON-CALL SNOW PLOW DRIVERS  
IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township annually employs a pool of individuals with a commercial driver license who can be called upon during major snowfalls to operate snow plows as a supplement to the full-time Public Works staff; and,

WHEREAS, the Director of Public Works and Human Resources Director has forwarded a recommendation to employ an additional worker for this purpose; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$10,000.00, said amount subject to the amount of accumulated snowfall. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Streets & Roads S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby employed in the Department of Public Works as a Casual Employee on an on-call basis only for snow plowing during major snow/ice events during the 2019 winter season at an hourly rate of \$25.00:

Raymond Koeppel  
Sidney Chasey  
Frank Martuscelli, Sr.  
John Matthews  
Dennis Jemaly

William Burge  
Samar Reid  
Mark Maxwell  
Lionel Hernandez  
Kevin Marter

Greg E. LaFrance  
Caesar Cowart  
Kyle Reid  
Blake Ahern

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources, and the Director of Public Works.

RESOLUTION #19-67 - 1/14/19

ACCEPT THE RESIGNATION OF KYLE VANCLEEF AS A  
BOOKKEEPER IN THE TAX COLLECTION DEPARTMENT

WHEREAS, the Tax Collector has received a letter from Kyle VanCleaf resigning as a Bookkeeper in the Tax Collection Office effective January 18, 2019,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Kyle VanCleaf as a Bookkeeper in the Tax Collection Office is hereby accepted effective January 18, 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Deputy Tax Assessor, Assistant C.F.O., and Human Resources Director.

RESOLUTION #19-68 - 1/14/19

ACCEPT THE RESIGNATION OF SANDRA PETERSEN AS  
PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the Business Administrator has received a letter from Sandra Petersen resigning as the Township's Public Agency Compliance Officer effective close of business January 31, 2019,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Sandra Petersen as Public Agency Compliance Officer is hereby accepted effective close of business January 31, 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

RESOLUTION #19-69 - 1/1/19

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, Sandra Petersen has resigned as the Public Agency Compliance Officer effective close of business January 31, 2019,

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Courtney Langer be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) effective February 1, 2019, for the balance of the year 2019, in accordance with P.L. 1985 c 125 (N.J.A.C. 18:28) at an annual salary of \$1,376.92; and,

BE IT FURTHER RESOLVED, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Administration S&W, and the Chief Financial Officer has so certified in writing,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office, Chief Financial Officer, Human Resources Director, and Business Administrator.

RESOLUTION #19-70 - 1/14/19

APPOINT ECONOMIC DEVELOPMENT CORPORATION SECRETARY

WHEREAS, there is a vacancy in the position of Economic Development Corporation Secretary; and,

WHEREAS, the Business Administrator has made a recommendation to appoint a current employee to the position; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the 2019 Municipal Budget in the appropriation entitled Economic Development S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Sandra Petersen be and is hereby appointed to the position of Economic Development Corporation Secretary at an annual salary of \$3,750.73 effective January 1, 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Economic Development Corporation Director, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.



RESOLUTION #19-71 - 1/14/19

AUTHORIZE THE CLOSING OF STREETS AND TEMPORARY NO PARKING  
IN CONNECTION WITH THE OCEAN GROVE CHAMBER OF COMMERCE  
ARTS & CRAFTS FESTIVALS

WHEREAS, the Ocean Grove Chamber of Commerce has scheduled a Spring Fling Arts & Crafts Festival on May 4, 2019 and a Fall Harvest Festival and Craft Show on October 5, 2019; and,

WHEREAS, it is necessary to designate temporary no parking and close two blocks of Main Avenue and a portion of Pilgrim Pathway prior to and during the events; and,

WHEREAS, the Police Department has reviewed and approved these closures,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates the temporary closure and posting of temporary no parking on Main Avenue between New York Avenue and Central Avenue and Pilgrim Pathway between Heck Avenue and Mt. Tabor Way from 7:00 A.M. to 6:00 P.M. on Saturday May 4, 2019 and Saturday October 5, 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Lt. Zarro, Director of Public Works, Ocean Grove Fire Inspector, and Ocean Grove Chamber of Commerce.

RESOLUTION #19-72 - 1/14/19

AUTHORIZE THE CLOSING OF STREETS AND TEMPORARY NO PARKING  
IN CONNECTION WITH THE OCEAN GROVE CHAMBER OF COMMERCE  
VINTAGE AUTO DISPLAYS

WHEREAS, the Ocean Grove Chamber of Commerce has scheduled two vintage auto displays for Saturday, May 18, 2019 and Saturday, September 14, 2019, on Main Avenue in Ocean Grove; and,

WHEREAS, it is necessary to designate temporary no parking and close two blocks of Main Avenue and a portion of Pilgrim Pathway prior to and during the events; and,

WHEREAS, the Police Department has reviewed and approved these closures,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates the temporary closure and posting of temporary no parking on Main Avenue between New York Avenue and Central Avenue and Pilgrim Pathway between Heck Avenue and Mt. Tabor Way from 7:00 A.M. to 6:00 P.M. on Saturday, May 18, 2019 and Saturday, September 14, 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Lt. Zarro, Director of Public Works, Ocean Grove Fire Inspector, and Ocean Grove Chamber of Commerce.

RESOLUTION #19-73 - 1/14/19

AUTHORIZE THE CLOSING OF STREETS AND TEMPORARY NO PARKING  
IN CONNECTION WITH THE OCEAN GROVE CHAMBER OF COMMERCE FLEA MARKETS

WHEREAS, the Ocean Grove Chamber of Commerce has scheduled two annual flea markets for Saturday, June 1, 2019 and Saturday, September 7, 2019, on Ocean Pathway in Ocean Grove; and,

WHEREAS, it is necessary to designate no parking areas and close certain streets prior to and during the events; and,

WHEREAS, the Police Department has reviewed and approved these closures,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates temporary no parking on the following streets:

1) Both sides of west bound and east bound Ocean Pathway from 9:00 P.M. on Friday, May 31, 2019 until 6:00 P.M. on Saturday, June 1, 2019 and from 9:00 P.M. on Friday, September 6, 2019 until 6:00 P.M. on Saturday, September 7, 2019.

2) Both sides of Beach Avenue between east bound and west bound Ocean Pathway from 9:00 P.M. on Friday, May 31, 2019 until 6:00 P.M. on Saturday, June 1, 2019 and from 9:00 P.M. on Friday, September 6, 2019 until 6:00 P.M. on Saturday, September 7, 2019.

3) Both sides of Central Avenue between McClintock Avenue and the west bound side of Ocean Pathway from 9:00 P.M. on Friday, May 31, 2019 until 6:00 P.M. on Saturday, June 1, 2019 and from 9:00 P.M. on Friday, September 6, 2019 until 6:00 P.M. on Saturday, September 7, 2019. Central Avenue between east bound Ocean Pathway and Bath Avenue will be closed to through traffic but accessible for parking.

4) South bound side of Ocean Avenue between west bound Ocean Pathway and east bound Ocean Pathway from 9:00 P.M. on Friday, May 31, 2019 until 6:00 P.M. on Saturday, June 1, 2019 and from 9:00 P.M. on Friday, September 6, 2019 until 6:00 P.M. on Saturday, September 7, 2019.

BE IT FURTHER RESOLVED, that both sides of Ocean Pathway as stated in Section 1 and Beach Avenue as stated in Section 2 will also be closed to vehicular traffic from 5:00 A.M. to 6:00 P.M. on Saturday, June 1, 2019 and Saturday, September 7, 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Lt. Zarro, Director of Public Works, Ocean Grove Fire Official and Ocean Grove Chamber of Commerce.

RESOLUTION #19-74 - 1/14/19

AUTHORIZE THE PURCHASE OF TWO POLICE VEHICLES THROUGH THE  
CRANFORD COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Police Department has recommended the purchase of two (2) 2019 Ford Police Interceptor SUVs through an authorized vendor under the Cranford Township Cooperative, #47-CPCPS State of New Jersey approved cooperative; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Beyer Ford has been awarded Cranford Township Cooperative #47-CPCPS, for this vehicle; and,

WHEREAS, the Chief Financial Officer and Purchasing Agent recommend the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of the vehicles shall not exceed a total of \$70,000.00 for both vehicles; and,

WHEREAS, funds for this purpose are available in Ordinance No. 17-32 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of two (2) 2019 Ford Police Interceptor SUVs for the Police Department through the Cranford Cooperative, #47-CPCPS, State of New Jersey approved cooperative, be and is hereby authorized at an amount not to exceed \$70,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O. and Auditor.

RESOLUTION #19-75 - 1/14/19

AUTHORIZE THE PURCHASE OF AN AUTOMATED LICENSE PLATE READER CAMERA  
SYSTEM FOR POLICE VEHICLES THROUGH THE STATE COOPERATIVE  
PURCHASING PROGRAM

WHEREAS, the Police Department has recommended the purchase of an Automated License Plate Reader Camera System for police vehicles through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Selex ES, Inc. has been awarded New Jersey State Contract No. A81318 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of the equipment shall not exceed \$19,345.00; and,

WHEREAS, funds for this purpose are available through a FY18 Edward Byrne Memorial Justice Assistance Grant and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of an Automated License Plate Reader Camera System for police vehicles through New Jersey Cooperative Purchasing Program Contract No. A81318 be and is hereby authorized at an amount not to exceed \$19,345.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Chief of Police, Assistant C.F.O. and Auditor.

RESOLUTION #19-76 - 1/14/19

ESTABLISH 2019 SALARY FOR ACTING DEPUTY CHIEF OF POLICE

WHEREAS, on December 21, 2017, the Township Committee adopted Resolution #17-485, which appointed Larry Fisher as Acting Deputy Chief of Police; and,

WHEREAS, said Resolution established an annual salary for 2018 only and the Township Committee desires to establish an annual salary for the year 2019; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Police S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes the 2019 annual salary for Acting Deputy Chief of Police Larry Fisher at \$157,777.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Acting Deputy Chief, Police Committee Chairman, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

RESOLUTION #19-77 - 1/14/19

AUTHORIZE THE REFUND OF TAXES  
AS A RESULT OF AN OVERPAYMENT

WHEREAS, the properties listed below reflect overpayments; and,

WHEREAS, they have furnished the necessary documentation and have requested a refund;  
and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune,  
County of Monmouth, State of New Jersey, that the Tax Collector be and is hereby authorized to  
refund the taxes as stated herein; and,

<b>BLOCK</b>	<b>LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
1111	8	Roman	1522 8 <sup>th</sup> Ave	2016	1,470.69
1604	14	Stradord	606 Berkeley Lane	2018	1,608.27
258	11	Wiezcerak	172 Lawrence Ave	2018	2,073.73
415	14	Levy	1203 6 <sup>th</sup> Ave	2018	949.51
5106	5	Koury	428 Prospect Ave	2018	2,002.60

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax  
Collector, Assistant C.F.O. and Auditor.

RESOLUTION #19-78 - 1/14/19

AUTHORIZE THE CANCELLATION OF SEWER RENT  
(3128 WEST BANGS AVENUE)

WHEREAS, the Tax Collector has requested the cancellation of sewer rent to the property listed below,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to cancel Sewer Rent as stated herein; and,

<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
2601/7	Scarlett Flier Ventures, LLC	3128 West Bangs Ave	2018	460.00

**REASON:** Building disconnected 2/17

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.



RESOLUTION #19-79 - 1/14/19

RECLASSIFY EMPLOYEE TO THE POSITION OF BOOKKEEPER  
IN THE TAX COLLECTION DEPARTMENT

WHEREAS, due to the resignation of Kyle Van Cleef, there is a vacancy in the position of Bookkeeper in the Tax Collection Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Tax Collector have made a recommendation to reclassify an existing full-time Customer Service Representative to said position; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the 2019 Municipal Budget in the appropriation entitled Revenue Administration S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that \_\_\_\_\_ be and is hereby reclassified to the position of Bookkeeper in the Tax Collection Department at an annual salary of \$30,000.00 effective January 16, 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Deputy Tax Collector, Chief Financial Officer, Assistant C.F.O., Human Resources Director, and AFSCME Local #1844.

RESOLUTION #19-80 - 1/14/19

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF BOOKKEEPER  
IN THE TAX COLLECTION DEPARTMENT

WHEREAS, due to the retirement of Merrill Megill, there is a vacancy in the position of Bookkeeper in the Tax Collection Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Tax Collector have made their recommendation; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the 2019 Municipal Budget in the appropriation entitled Revenue Administration S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offer of employment be and is hereby extended to \_\_\_\_\_ for the position of Bookkeeper in the Tax Collection Department, on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required pre-employment testing, effective January 21, 2019, at an annual salary of \$30,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Deputy Tax Collector, Chief Financial Officer, Assistant C.F.O., AFSCME Local #1844, and Human Resources Director.