

TOWNSHIP COMMITTEE SINE-DIE MEETING - JANUARY 1, 2020 - 11:55 A.M.

Mayor Rizzo calls the meeting to order and requests the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley
Robert Lane, Jr.
Kevin B. McMillan
Nicholas Williams
Carol Rizzo

Also present at the dais:

Vito D. Gadaleta, Business Administrator; Richard J. Cuttrel, Municipal Clerk; Gene Anthony, Township Attorney, and Pamela D. Howard, Deputy Municipal Clerk.

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of fire, you will be notified by fire alarm and/or public address system, then move to the nearest smoke-free exit".

Mayor Rizzo announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press and The Coaster on January 3, 2019, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notice with the Municipal Clerk.

REMAINING BUSINESS FOR 2019

Mayor Rizzo calls for the transaction of any remaining business for the year of 2019.

The Clerk replies that there is no further business to be transacted.

Motion made by _____, seconded by _____, to Adjourn Sine Die.

**2020 REORGANIZATION MEETING – JANUARY 1, 2020
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE**

CALL TO ORDER - The Municipal Clerk calls the 2020 Township Committee Reorganization Meeting to order at 12:00 p.m.

NOTICE REQUIREMENTS - The Clerk announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press and the Coaster on January 3, 2019, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda and resolutions are posted online at www.neptunetownship.org.

INVOCATION – Steve Manning, Associate Pastor, Life Chapel, Point Pleasant

FLAG SALUTE

OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBERS

Re-elected Township Committeeman Robert Lane will be sworn into office by The Honorable Eric J. Houghtaling, Assemblyman, New Jersey 11th Legislative District, and former Mayor of the Township of Neptune.

Re-elected Township Committeewoman Carol Rizzo will be sworn into office by The Honorable Vin Gopal, Senator, New Jersey 11th Legislative District.

MEMBERS QUALIFIED TO SERVE - The Clerk certifies that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2020:

Dr. Michael Brantley

Robert Lane, Jr.

Kevin B. McMillan

Carol Rizzo

Nicholas Williams

ELECTION OF MAYOR

Res. # 20-1 - Elect Chairperson and Mayor of the Township Committee of the Township of Neptune for the year 2020.

Offered by: _____ Seconded by: _____
Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Oath of Office administered by Assemblyman Houghtaling

ELECTION OF DEPUTY MAYOR

Res. # 20-2 - Elect Vice-Chairperson and Deputy Mayor of the Township Committee of the Township of Neptune for the year 2020.

Offered by: _____ Seconded by: _____
Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Oath of Office administered by Assemblyman Houghtaling.

PRESENTATION

The Mayor will make a presentation to Carol Rizzo in recognition of her service as Mayor in 2019.

PROCLAMATION

The Mayor will present a proclamation to the Jersey Shore Dream Center in recognition of their work in the Neptune Township community.

APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS

The Mayor will announce the appointments of Departmental Chairpersons for 2020:

- DR. MICHAEL BRANTLEY – Public Works, Engineering, Police, and Land Use
- KEVIN B. MC MILLAN – Library, Economic & Community Development, OEM, MURC & Recreation
- CAROL RIZZO – Finance, Code Enforcement, EMS and Tourism
- NICHOLAS WILLIAMS – Police, Court, and Marina
- ROBERT LANE, JR. – Construction, Senior Center, and Administration

CONSENT AGENDA – PROFESSIONAL APPOINTMENTS

- Res. # 20-3 - Appoint Township Attorney.
- Res. # 20-4 - Appoint Acting Township Attorney.
- Res. # 20-5 - Appoint Labor Attorney.
- Res. # 20-6 – Appoint Redevelopment Attorney.
- Res. # 20-7 – Appoint Municipal Court Judge.
- Res. # 20-8 - Appoint Prosecutor.
- Res. # 20-9.- Appoint Public Defender.
- Res. # 20-10 - Appoint Regional Contribution Agreement and Environmental/Shade Tree Comm. Attorney.
- Res. # 20-11 – Appoint Bond Counsel
- Res. # 20-12 – Appoint Transcript Reporter.
- Res. # 20-13 - Appoint Auditor.
- Res. # 20-14 - Appoint Consulting Engineers.
- Res. # 20-15 - Appoint Historic Preservation Commission Attorney.
- Res. # 20-16 – Appoint Police Committee Consultant.
- Res. # 20-17 – Appoint Risk Management Consultant.

Vote on Consent Agenda – Professional Appointments

Offered by: _____ Seconded by: _____
Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

(Oath of Office will be administered to professional appointees in attendance)

CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS

Res. # 20-18 - Appoint member to the Township of Neptune Sewerage Authority.

Res. # 20-19 - Appoint member to the Ocean Grove Sewerage Authority.

Res. # 20-20 - Appoint members to the Board of Adjustment.

Res. # 20-21 - Appoint members to the Recreation Committee.

Res. # 20-22 - Appoint members to the Senior Citizens Advisory Council.

Res. # 20-23 - Appoint members to the Municipal Alliance Against Alcoholism and Drug Abuse.

Res. # 20-24 - Appoint members to the Fletcher Lake Commission.

Res. # 20-25 - Appoint member to the Deal Lake Commission.

Res. # 20-26 - Appoint members to the Parade/Municipal Special Events Committee.

Res. # 20-27 - Appoint members to the Local Emergency Planning Committee.

Res. # 20-28 - Appoint members to the Rent Leveling Board.

Vote on Consent Agenda - Citizen Board Appointments

Offered by: _____ Seconded by: _____
Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

MAYOR’S APPOINTMENTS TO CITIZEN BOARDS

The Mayor announces the following appointments to the Environmental/Shade Tree Commission:

Jon Stocum and Nadia Holzer to three year terms.

Res. # 20-29 - Confirm Mayor's appointments to the Environmental/Shade Tree Commission.

Offered by: _____ Seconded by: _____
Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

The Mayor announces the following appointments to the Planning Board:

Robert Lane as the Class I Member to a one year term.

John Bonney as the Class II member to a one year term.

Dr. Michael Brantley as the Class III member to a one year term.

Keith P. Cafferty as a Class IV member to a four year term.

Linda Boyd as the Class IV Alternate #2 to a two year term.

Res. # 20-30 - Confirm Mayor's appointments to the Planning Board.

Offered by: _____ Seconded by: _____
Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

The Mayor announces the following appointments to the Historic Preservation Commission:

**Jeff Rudell as a Class B member to a four-year term.
Len Steen as a Class C member to a four-year term.
Doug McKeon as the Alternate #1 member to a one-year term.
Linda Henderson as the Alternate #2 member to a one-year term.**

Res. # 20-31 - Confirm Mayor's appointments to the Historic Preservation Commission.

Offered by: _____ Seconded by: _____
Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

The Mayor announces the following appointments to the Board of Library Trustees:

**Connie King to a five-year term.
Meghan Plevier as the Superintendent of School's representative to a one-year term.
Fred Mayo as the Mayor's representative for a term concurrent with the Mayor.**

Res. # 20-32 - Confirm Mayor's appointments to Board of Library Trustees.

Offered by: _____ Seconded by: _____
Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

CONSENT AGENDA – TOWNSHIP COMMITTEE/STAFF APPOINTMENTS

- Res. # 20-33 - Appoint Community Development representatives.
- Res. # 20-34 - Appoint Municipal Liaison to the Monmouth County Transportation Council.
- Res. # 20-35 - Appoint Board of Education Liaison.
- Res. # 20-36 – Designate Public Agency Compliance Officer.
- Res. # 20-37 – Appoint Registrar.
- Res. # 20-38 – Appoint Township Engineer.
- Res. # 20-39 – Appoint representative to the Monmouth County Tax Advisory Board.
- Res. # 20-40 – Appoint municipal representatives to Sustainable New Jersey.
- Res. # 20-41 – Appoint Garden State Municipal Joint Insurance Fund Commissioner.
- Res. # 20-42 – Appoint Historic Preservation Commission Secretary.
- Res. # 20-43 – Extend Offer of Employment for the position of Drive in the Department of Public Works.

Vote on Consent Agenda - Township Committee/Administrative Staff Appointments

Offered by: _____ Seconded by: _____
Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULES/LEGAL NOTICES

Res. # 20-44 - Approve 2020 Temporary Budget.

Res. # 20-45 – Designate meeting dates for 2020.

Res. # 20-46– Designate official newspapers.

Res. # 20-47 - Establish a grace period for tax, sewer and commercial refuse payments.

Res. # 20-48 - Approve Petty Cash Funds.

Res. # 20-49 - Establish the interest rates to be charged by the tax office.

Res. # 20-50 - Establish rate of reimbursement for use of a personal vehicle for official Township business.

Res. # 20-51 - Establish fee schedule for repair rates performed by the Department of Public Works.

Res. # 20-52 – Establish fee schedule for emergency medical services.

Res. # 20-53 - Authorize the execution of stipulations and filing of cross appeals and assessor appeals for corrections only in connection with tax appeals.

Res. # 20-54 – Authorize change funds in various departments.

Res. # 20-55 – Establish 2020 hourly rates for part-time positions.

Res. # 20-56 – Establish policy for selecting professional services from engineering pool list.

Res. # 20-57 - Establish Cash Management Plan and Financial Management Policies.

Res. # 20-58 – Authorize execution of a Shared Services Agreement with the Township of Shrewsbury for Municipal Clerk services.

Res. # 20-59 – Award contract for property data collection and verification program in connection with the maintenance of valuations of real property.

Vote on Consent Agenda - Financial & Administrative Matters/Fee Schedules/Legal Notices

Offered by: _____ Seconded by: _____

Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

COMMENTS FROM THE TOWNSHIP COMMITTEE

MAYOR'S ADDRESS

CLOSING PRAYER – Pastor Isaac Friedel, Shore Christian Center Church

ADJOURNMENT

RESOLUTION #20-2 - 1/1/20

ELECT VICE-CHAIRPERSON OF THE TOWNSHIP COMMITTEE
AND DEPUTY MAYOR OF THE TOWNSHIP OF NEPTUNE FOR 2020

BE IT RESOLVED, by the Township Committee of the Township of Neptune that
 be and is hereby elected Vice-Chairperson of the Township Committee and
Deputy Mayor of the Township of Neptune for the year 2020.

RESOLUTION #20-3 - 1/1/20

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$310,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2020, effective January 1, 2020 at an annual retainer of \$37,229.39 and a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

RESOLUTION #20-4 - 1/1/20

APPOINT ACTING TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Acting Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$9,500.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Acting Township Attorney for the year 2020, effective January 1, 2020 at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #20-5 - 1/1/20

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior five years for these services, it is estimated that the total 2020 appropriation for this contract will be \$150,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Grace Marmero & Associates as Township Labor Attorney for the year 2020, effective January 1, 2020 at an hourly rate of \$160.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #20-6 - 1/1/20

APPOINT REDEVELOPMENT ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Redevelopment Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$70,000.00, said amount subject to unforeseen decreases or increases in redevelopment matters. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Maraziti Falcon, LLP, 150 John F. Kennedy Blvd., Short Hills, NJ, as Township Redevelopment Attorney, for the year 2020, at the terms as indicated in the Request for Proposals on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Redevelopment Attorney, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #20-7 - 1/1/20

APPOINT MUNICIPAL COURT JUDGE

WHEREAS, the Township of Neptune desires to appoint a Municipal Court Judge through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Robin Wernik as Municipal Court Judge effective January 1, 2020 for a three year term expiring December 31, 2022 at an annual salary of \$61,950.89 for the year 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Municipal Court Administrator, Chief Financial Officer, Assistant C.F.O.

RESOLUTION #20-8 - 1/1/20

APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Municipal Court S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2020, effective January 1, 2020 at an annual salary of \$41,193.04; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator, and Assistant C.F.O.

RESOLUTION #20-9 - 1/1/20

APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Public Defender S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin Wigenton as Public Defender for the year 2020, effective January 1, 2020 at an annual salary of \$22,361.97; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator and Assistant C.F.O.

RESOLUTION #20-10 - 1/1/20

APPOINT REGIONAL CONTRIBUTION AGREEMENT AND ENVIRONMENTAL/
SHADE TREE COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$9,500.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney for the year 2020, at a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Environmental/Shade Tree Commission, and Assistant C.F.O.

RESOLUTION #20-11 - 1/1/20

APPOINT BOND COUNSEL

WHEREAS, the Township of Neptune desires to appoint a Township Bond Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$15,000.00. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriations entitled Financial Administration, O.E.; Sewer Utility; and various bond ordinances, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wilentz, Goldman & Spitzer, as Township Bond Counsel for the year 2020, effective January 1, 2020 at an hourly rate of \$160.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

RESOLUTION #20-12 - 1/1/20

APPOINT TRANSCRIPT REPORTER

WHEREAS, the Township of Neptune desires to appoint a Township Transcript Reporter through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and will make selections from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$10,000.00 Funds will be provided various Developer's Escrow Accounts and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Torro Reporting to serve as Transcript Reporter for all municipal boards and committees for the year 2020, at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Planning Board/Board of Adjustment Administrative Officer, H.P.C. Secretary and Assistant C.F.O.

RESOLUTION #20-13 - 1/1/20

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$80,000.00. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Financial Administration O.E.; Audit Services O.E.; Municipal Court, O.E.; Library, O.E.; Sewer Utility, O.E. and Marina Utility, O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Fallon & Company, LLP as Township Auditor for the year 2020 at an hourly rate of \$145.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #20-14 - 1/1/20

APPOINT CONSULTING ENGINEERS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consulting Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2020:

ARH Engineers
CME Associates
Prestige Engineering
T&M Associates
Engenuity Infrastructure, LLC
Leon S. Avakian, Inc

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #20-15 - 1/1/20

APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$22,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Historic Preservation Commission O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Ronald Cucchiaro, Weiner Law Group, as Attorney to the Historic Preservation Commission for the year 2020 at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, H.P.C. Secretary and Assistant C.F.O.

RESOLUTION #20-16 - 1/1/20

APPOINT POLICE COMMITTEE CONSULTANT

WHEREAS, the Township of Neptune desires to appoint a Police Committee Consultant through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Police O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Barry Colicelli as Police Committee Consultant for the year 2020 at a monthly rate of \$2,500.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Police Committee, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #20-17 - 1/1/20

APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, participating members are required to appoint a Risk Management Consultant; and,

WHEREAS, the Municipality has complied with relevant law with regard to the appointment of a Risk Management Consultant; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. The Township Committee hereby appoints RD Parisi Associates, Inc. as its local Risk Management Consultant for the year 2020, subject to right of termination pursuant to Risk Management Contract.

2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement.

I, Richard J. Cuttrell, Clerk of the Township of Neptune, County of Monmouth, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the governing body of the Township of Neptune, in the County of Monmouth, New Jersey, on January 1, 2020.

Richard J. Cuttrell, Clerk

RESOLUTION #20-18 - 1/1/20

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Alonzo Wright be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2020 and expiring January 31, 2025; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

RESOLUTION #20-19 - 1/1/20

APPOINT MEMBER TO THE OCEAN GROVE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Wendel Thomas be and is hereby appointed to the Ocean Grove Sewerage Authority for a term of five years effective February 1, 2020 and expiring January 31, 2025; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Ocean Grove Sewerage Authority.

RESOLUTION #20-20 - 1/1/20

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

Thomas Healy and James Gilligan to a four-year term expiring December 31, 2023

Michael Pullano as the Alternate #2 member to a two year term expiring December 31, 2021

Derel Stroud as the Alternate #4 member to a two year term expiring December 31, 2021

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

RESOLUTION #20-21 - 1/1/20

APPOINT MEMBERS TO THE RECREATION COMMITTEE

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2020:

Jimmie King
Michelle Moss
Terry Moloughney
Monica Kowalski
Bridget James
Maureen Ruotolo
Kathy Gamba

Verita Hill
Niarra Harvey
Scott Imbriaco
Nadine Kleiberg
Robert Lane
Kevin McMillan

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

RESOLUTION #20-22 - 1/1/20

APPOINT MEMBERS TO THE SENIOR CITIZENS ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizens Advisory Council for the year 2020:

Deputy Chief Larry Fisher	Cynthia Moore
Maureen Minnick	Arthur Bauter
Ruth Johnson	Anne Alling
Joan Keleigh	Richard Kuchen
Robert Hodges	Angela Germann
Serena Norall	Joseph Kraft
Esther Day	June Stucky
Walter Drummond	Michele D'Amato
Anne Sibole (member emeritus)	
Elizabeth Schneider (member emeritus)	

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

RESOLUTION #20-23 - 1/1/20

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE
AGAINST ALCOHOLISM AND DRUG ABUSE

BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2020:

Ava Johnson
Carol Rizzo
Billy Brown
Liza DeJesus
Juan Omar Beltran
Heather Lane

Sherry Sotnikoff
Sally Millaway
Rick Matson
Deputy Chief Larry Fisher
Callie Peters

BE IT FURTHER RESOLVED, that Kevin B. McMillan shall serve as Mayoral Representative to the Drug Alliance.

RESOLUTION #20-24 - 1/1/20

APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2020:

Nicholas Williams - Township Committee Member
Susan Roach – Township Committee Representative
(VACANT) - Business Administrator's Representative
Mark Balzarano - Director of Public Works representative
Robert Scholz - At-large member
John Kneute - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

RESOLUTION #20-25 - 1/1/20

APPOINT MEMBER TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby appointed as the Neptune Township member to the Deal Lake Commission for a one year term expiring December 31, 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.

RESOLUTION #20-26 - 1/1/20

APPOINT MEMBERS TO THE PARADE/MUNICIPAL SPECIAL EVENTS COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to serve on the Parade/Municipal Special Events Committee for the year 2020:

Robert Lane
Roberta Grace

Assemblyman Eric Houghtaling
Joyce Bradley

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee.

RESOLUTION #20-27 - 1/1/20

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2020:

Michael Bascom - Emergency Management Coordinator/Chairman
Michael DiLeo – Deputy Emergency Management Coordinator - Haz-Mat
Donald Colarusso – Deputy Assistant Coordinator
William Rosen - Deputy Assistant Coordinator
David Shotwell – EMS
Doug Rowell - Fire
James Hunt, Chief of Police
Sharon Rowe - Secretary
Tami R. Crader - Board of Education
Don Frangipane – Board of Education / EOC Facility
Vito Gadaleta – Business Administrator/Public Information Officer
Edward Hudson - Purchasing/Resource Management
Robert Lane - Mayor
Nicholas Williams - Police Committee
Doug Campbell - JSUMC
Mark Balzarano - Public Works
Randy Bishop - Shelter Management
Richard Cuttrell – Weather
Bernard Haney – GIS/Donations Management
Leanne Hoffmann - Engineer
Joseph Mauro - TNHA
James W. Manning, Jr. - TNSA
Stephen Vetrano, D.O. – Medical Director
William Doolittle – Construction Official
Edward Finlay – Marina
Stephanie Oppegaard – Human Resources
OGCMA designee
Neptune Fire Chief
Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

RESOLUTION #20-28 - 1/1/20

APPOINT MEMBERS TO THE RENT LEVELING BOARD

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Rent Leveling Board for the year 2020:

Constance Holmes
James Manning, Jr.
Ruth Johnson
Naomi Riley
VACANT position
Jeff Klein – Alternate #1
Bryan Acciani – Alternate #2

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

RESOLUTION #20-29- 1/1/20

CONFIRM MAYOR'S APPOINTMENTS TO THE
ENVIRONMENTAL/SHADE TREE COMMISSION

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Nadia Holzer and Jon Stocum to three year terms expiring December 31, 2022.

(VACANT) as the Alternate #2 member to a two year term expiring December 31, 2021.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

RESOLUTION #20-30 - 1/1/20

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board for the year 2020:

Robert Lane, Jr., as the Class I Member for a one year term expiring December 31, 2020.

John Bonney, as the Class II member for a one year term expiring December 31, 2020.

Dr. Michael Brantley, as the Class III member for a one year term expiring December 31, 2020.

Keith P. Cafferty, as a Class IV member for a four year term expiring December 31, 2023.

Linda Boyd, as the Class IV Alternate #2 for a two year term expiring December 31, 2021.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

RESOLUTION #20-31 - 1/1/20

CONFIRM MAYOR'S APPOINTMENTS TO
THE HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Jeff Rudell as a Class B member for a four-year term expiring December 31, 2023

Len Steen as a Class C member for a four-year term expiring December 31, 2023

Doug McKeon as the Alternate #1 member for a one-year term expiring December 31, 2020

Linda Henderson as the Alternate #2 member for a one-year term expiring December 31, 2020

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

RESOLUTION #20-32 - 1/1/20

CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Connie King for a five-year term expiring December 31, 2024

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2020.

Fred Mayo as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

RESOLUTION #20-33 - 1/1/20

APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Vito Gadaleta be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2020; and,

BE IT FURTHER RESOLVED, that Michael Bascom is hereby appointed as the Alternate Community Development Representative; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

RESOLUTION #20-34 - 1/1/20

APPOINT REPRESENTATIVE TO THE
MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kevin McMillan be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

RESOLUTION #20-35 - 1/1/20

APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Carol Rizzo be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2020.

RESOLUTION #20-36- 1/1/20

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Courtney Langer be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2020 in accordance with P.L. 2085 c 125 (N.J.A.C. 18:28) at an annual salary of \$1,371.37; and,

BE IT FURTHER RESOLVED, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Administration S&W, and the Chief Financial Officer has so certified in writing,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

RESOLUTION #20-37 - 1/1/20

APPOINT REGISTRAR OF VITAL STATISTICS

WHEREAS, the State Registrar requires the appointment of a Registrar of Vital Statistics for a three year term in accordance with N.J.S.A. 26:8-11; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Hugh P. Hinds be and is hereby reappointed as the Registrar of Vital Statistics for a three year term expiring December 31, 2022; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Human Resources Director and Hugh P. Hinds.

RESOLUTION #20-38 - 1/1/20

APPOINT TOWNSHIP ENGINEER

WHEREAS, the three year term of the Township Engineer expired December 31, 2019 and the Township Committee desires to make an appointment to this position for a new three year term,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Leanne Hoffmann as Township Engineer for a three year term effective January 1, 2020 and expiring December 31, 2022; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Assistant C.F.O and Township Engineer.

RESOLUTION #20-39 - 1/1/20

APPOINT REPRESENTATIVE TO THE MONMOUTH COUNTY TAX ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Carol Rizzo be and is hereby appointed as the Township Committee representative to the Monmouth County Tax Advisory Board for the year 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Monmouth County Board of Taxation.

RESOLUTION #20-40 - 1/1/20

APPOINT MUNICIPAL REPRESENTATIVES TO SUSTAINABLE NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams and Kevin McMillan be and are hereby appointed as Municipal Representatives to Sustainable New Jersey for the year 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Sustainable New Jersey.

RESOLUTION #20-41 - 1/1/20

APPOINT GARDEN STATE MUNICIPAL JOINT INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36; and,

WHEREAS, the Fund requires participating members to appoint a Fund Commissioner,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. Stephanie Oppegaard is hereby appointed as the Fund Commissioner for the Municipality for the year 2020.
2. Michael J. Bascom is hereby appointed as the Alternate Fund Commissioner for the Municipality for the year 2020.
3. The Municipality's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Garden State Municipal Joint Insurance Fund.

RESOLUTION #20-42 - 1/1/20

APPOINT HISTORIC PRESERVATION COMMISSION SECRETARY

WHEREAS, the Land Use Administrator and Business Administrator have made a recommendation to appoint a Historic Preservation Commission Secretary; and,

WHEREAS, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Historic Preservation Commission S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kristie Dickert be and is hereby appointed to the position of Historic Preservation Commission Secretary at an annual salary of \$5,000.00 effective January 1, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Land Use Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #20-43 - 1/1/20

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF DRIVER
IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, there is a vacancy in the position of Driver in the Public Works Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Public Works Director have made their recommendation to hire a current part-time seasonal employee; and,

WHEREAS, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Solid Waste Collection S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offer of employment be and is hereby extended to John Cesareo for the position of Class B Driver in the Department of Public Works, on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required pre-employment testing, effective January 2, 2020, at an annual salary of \$31,200.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Chief Financial Officer, Assistant C.F.O., AFSCME Local #2792, and Human Resources Director.

RESOLUTION #20-44 - 1/1/20

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2020 Temporary Budget be and the same is hereby approved; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

Budget Journal Entry

ENTRY# 0 DATE: 12/30/2019

Temporary Budget

Account Number	Description	Debit	Credit
01-201-20-100-010	General Administration S&W		65,000.00
01-201-20-100-020	General Admin OE		20,000.00
01-201-20-105-010	Human Resources S&W		22,500.00
01-201-20-105-020	Human Resources OE		10,000.00
01-201-20-120-010	Municipal Clerk S&W		57,000.00
01-201-20-120-020	Municipal Clerk OE		7,500.00
01-201-20-130-010	Financial Administration S&W		95,000.00
01-201-20-130-020	Financial Admin OE		25,000.00
01-201-20-135-020	Audit Services OE		15,000.00
01-201-20-140-010	MIS S&W		40,000.00
01-201-20-140-020	MIS OE		6,500.00
01-201-20-145-010	Revenue Administration S&W		95,000.00
01-201-20-145-020	Revenue Administration OE		8,500.00
01-201-20-150-010	Tax Assessment Administration S&W		60,000.00
01-201-20-150-020	Tax Assessment Admin OE		5,000.00
01-201-20-155-010	Legal Services S&W		
01-201-20-155-020	Legal Services OE		225,000.00
01-201-20-165-010	Engineering Services S&W		60,000.00
01-201-20-165-020	Engineering Services OE		15,000.00
01-201-20-170-010	Economic Development Agencies S&W		875.00
01-201-20-170-020	Economic Development Agencies OE		500.00
01-201-21-180-010	Planning Board S&W		15,000.00
01-201-21-180-020	Planning Board OE		3,500.00
01-201-21-185-020	Zoning Board of Adjustment OE		3,500.00
01-201-21-186-010	Historic Preservation Comm S&W		3,500.00
01-201-21-186-020	Historic Preservation Comm OE		7,000.00
01-201-21-188-010	LAND USE ADMIN S&W		30,000.00
01-201-21-188-020	Zoning Land Use Administration OE		540.00
01-201-36-471-020	Statutory Expenses PERS OE		
01-201-22-195-010	Uniform Construction Code S&W		130,000.00
01-201-22-195-020	Uniform Construction Code OE		6,000.00
01-201-22-200-010	OthCode Enf Functions S&W		65,000.00
01-201-22-200-020	Oth Code Enf Functions OE		3,500.00
01-201-22-205-010	Mercantile Licensing S&W		2,000.00
01-201-22-205-020	Mercantile Licensing OE		1,500.00
01-201-23-210-020	Liability Insurance OE		250,000.00
01-201-23-215-020	Worker Compensation Insurance OE		250,000.00
01-201-23-220-020	Employee Group Insurance OE		1,200,000.00
01-201-23-221-100	Health Benefit Waiver		
01-201-23-225-090	Insurance and Surety Bonds		5,000.00
01-201-24-465-100	Miscellaneous		10,000.00

Budget Journal Entry

ENTRY# 0 DATE: 12/30/2019

Temporary Budget

Account Number	Description	Debit	Credit
01-201-21-188-010	LAND USE ADMIN S&W		
01-201-25-240-010	Police Department S&W		2,210,000.00
01-201-25-240-020	Police Department OE		65,000.00
01-201-25-241-020	Homeland Security Police OE		
01-201-25-252-010	Office of Emergency Management S&W		2,850.00
01-201-25-252-020	Office of Emergency Management OE		15,000.00
01-201-25-253-010	EMS S&W		95,000.00
01-201-25-253-020	EMS OE		20,000.00
01-201-25-260-020	Aid to Volunteer Ambulance Co. OE		5,000.00
01-201-25-261-020	Homeland Security OEM OE		2,500.00
01-201-25-275-010	Municipal Prosecutor S&W		10,000.00
01-201-26-290-010	Streets & Road Maintenance S&W		150,000.00
01-201-26-290-020	Streets and Road Maintenance OE		50,000.00
01-201-26-300-010	Other Public Works Functions S&W		60,000.00
01-201-26-300-020	Other Public Works Functions OE		5,000.00
01-201-26-305-010	Solid Waste Collection S&W		295,000.00
01-201-26-305-020	Solid Waste Collection OE		5,500.00
01-201-26-310-010	Buildings and Grounds S&W		110,000.00
01-201-26-310-020	Buildings and Grounds OE		25,000.00
01-201-26-315-020	Public Works Vehicle Maintenance OE		275,000.00
01-201-27-330-010	Public Health Services S&W		30,000.00
01-201-27-330-020	Public Health Services OE		2,500.00
01-201-27-335-010	Environmental/Shade Tree Services S&W		525.00
01-201-27-335-020	Environmental/Shade Tree Services OE		2,500.00
01-201-27-340-020	Animal Control OE		22,000.00
01-201-21-188-010	LAND USE ADMIN S&W		
01-201-27-346-020	Mon Cty Drug Alcohol Abuse Services OE		1,500.00
01-201-28-370-010	Recreation Services and Programs S&W		50,000.00
01-201-28-370-020	Recreation Services and Programs OE		10,000.00
01-201-28-372-010	Senior Citizens Programs S&W		70,000.00
01-201-28-372-020	Senior Citizens Programs OE		25,000.00
01-201-28-375-010	Maintenance of Parks S&W		
01-201-28-375-020	Maintenance of Parks OE		40,000.00
01-201-29-390-010	Education Municipal Library S&W		140,000.00
01-201-29-390-020	Education Municipal Library OE		180,000.00
01-201-29-392-010	Education Museum S&W		
01-201-30-412-010	Publicity & Tourism S&W		1,000.00
01-201-30-412-020	Publicity & Tourism OE		1,500.00
01-201-30-420-020	Celebration of Public Events OE		7,500.00
01-201-31-430-020	Electricity OE		50,000.00
01-201-31-435-020	Street Lighting OE		60,000.00

Budget Journal Entry

ENTRY# 0 DATE: 12/30/2019

Temporary Budget

Account Number	Description	Debit	Credit
01-201-31-440-020	Telephone OE		40,000.00
01-201-31-445-020	Water OE		12,000.00
01-201-31-446-020	Natural Gas OE		35,000.00
01-201-31-450-020	Telecommunications Costs OE		30,000.00
01-201-31-460-020	Gasoline OE		80,000.00
01-201-32-465-020	Solid Waste Disposal OE		350,000.00
01-201-35-470-020	Contingent Contingent OE		
01-201-36-471-020	Statutory Expenses PERS OE		973,850.00
01-201-36-472-020	Statutory Expenses Social Security OE		225,000.00
01-201-36-474-020	Statutory Expenses C PERS OE		
01-201-36-475-020	Statutory Expenses PFRS OE		2,531,860.00
01-201-36-476-020	Statutory Expenses PAF		
01-201-36-477-020	Statutory Expense - DCRP		1,000.00
01-201-37-290-020	DECLARED STATE OF EMERG - SNOW REMOVAL		
01-201-41-700-010	SrCitizens Title III S&W		1,000.00
01-201-41-700-020	Sr Citizens Title III OE		1,000.00
01-201-41-701-020	Recycling Tonage Grant OE		2,500.00
01-201-41-703-020	ANSWER Team Spec Leg OE		
01-201-41-705-010	2018 Pedestrian Safety Enforcement		
01-201-41-708-020	Federal Emergency Mgt Assistance OE		2,500.00
01-201-41-709-020			
01-201-41-711-010	MUNICIPAL ALLIANCE GRANT S&W		1,000.00
01-201-41-711-020	MUNICIPAL ALLIANCE GRANT		2,500.00
01-201-41-712-020	Supplemental Fire Services OE		
01-201-41-713-020	Drunk Driving Enforcement OE		500.00
01-201-41-715-020	Alcohol Education Rehab OE		500.00
01-201-41-743-010	Interfaith Neighbors Meal Program S&W		15,000.00
01-201-41-743-020	Interfaith Neighbors Meal Program OE		
01-201-41-757-020	Mon Cty Investment Bd Youth Initiative		
01-201-41-758-020	2013 BODY ARMOR		
01-201-41-759-020	2015 Drive Sober-Year End Holiday Crackd		
01-201-41-760-020	HMEP TRAINING		1,000.00
01-201-41-761-020	HMEP PLANNING		
01-201-41-762-020	2017 USDOJ JAG		
01-201-41-763-020	2018 JAG Law Enforcement Equipt Grant		
01-201-41-764-020	2014 USDOJ - JAG ASST GRANT		
01-201-41-765-020	Post Sandy Planning - Community Facility		
01-201-41-767-020	Post Sandy Planning - Land Dev Ord		
01-201-41-768-020	Arthritis Intervention in Parks/Rec		
01-201-41-783-010	Divof Hwy Traffic Safety - You DDL S&W		
01-201-41-784-020	2005 Ed Byrne Mem Justice Assist OE		

Budget Journal Entry

ENTRY# 0 DATE: 12/30/2019

Temporary Budget

Account Number	Description	Debit	Credit
01-201-41-785-020	USDOJ COPS HIRING PROGRAM GRANT		
01-201-41-786-010	DOJ Cops in schools program S&W		
01-201-41-787-010	Neptune BOE Cops in Schools S&W		
01-201-41-787-020	'12 State Body Armor Replacement Fund		
01-201-41-788-020	Smart Growth Planning AP OE		
01-201-41-789-020	Smart Growth Com School Planning OE		
01-201-41-790-020	Special Leg Grant Project ANCHOR OE		
01-201-41-791-020	Copsmore 2000 OE		
01-201-41-792-020	Copsmore02 OE		
01-201-41-793-020	FFY12 Urban Areas Security Initiative		
01-201-41-899-020	Matching Funds for Grants OE		2,500.00
01-201-42-100-020	Neptune BOE Newsletter		1,000.00
01-201-42-120-020	Interlocal - Clerk		2,500.00
01-201-42-150-020	Interlocal - County Assessment Program		500.00
01-201-42-210-020	Interlocal - Liability Insurance OE		25,000.00
01-201-42-240-010	Interlocal - Police Department S&W		1,000.00
01-201-42-240-020	Interlocal - Police Department OE		1,000.00
01-201-42-245-020	Interlocal - CAN System OE		
01-201-42-247-020	Interlocal - ANSWER Team OE		1,000.00
01-201-42-253-010	Interlocal - County of Monmouth EMS S&W		1,500.00
01-201-42-256-010	Prisoner Processing S & W		1,000.00
01-201-42-315-020	Interlocal - Vehicle Maintenance OE		20,000.00
01-201-42-335-020	Interlocal -Wesley Lake		500.00
01-201-43-490-010	Municipal Court Municipal Court S&W		75,000.00
01-201-43-490-020	Municipal Court OE		7,500.00
01-201-43-495-010	Municipal Court Public Defender S&W		5,500.00
01-201-43-495-020	Municipal Court Public Defender OE		
01-201-44-999-020	Capital Improvement Fd OE		25,000.00
01-201-45-920-020	Debt Service Bond Principal		
01-201-45-925-020	Debt Service Payment of Notes		
01-201-45-930-020	Debt Service Bond Interest		270,000.00
01-201-45-935-010			
01-201-45-935-020	Debt Service Note Interest		
01-201-45-940-020	Debt Service Green Acres Loan Payment		35,000.00
01-201-45-945-020	Debt Service MCIA		135,000.00
01-201-46-871-020	Deferred Charges Overexpenditures		
01-201-46-875-020	Deferred Charges SPC EMERGENCY 5 YEARS		
01-201-50-899-020	Reserve for Uncollected Taxes		35,000.00
01-190-07-100	Amt To Be Raised	11,866,000.00	
		11,866,000.00	11,866,000.00

Budget Journal Entry

ENTRY# 0 DATE: 12/30/2019

Temporary Budget

Account Number	Description	Debit	Credit
07-201-55-501-010	Utility Operating S&W		150,000.00
07-201-55-501-020	Utility Operating OE		250,000.00
07-201-55-505-020	TNSA Annual Charge		1,000,000.00
07-201-55-507-020	Group Insurance		50,000.00
07-201-55-511-020	Capital Improvement Fund		25,000.00
07-201-55-512-020	Capital Outlay		25,000.00
07-201-55-520-020	Payment of Bond Principal		
07-201-55-521-020	Payment of BANS & Capital Notes		
07-201-55-522-020	Interest on Bonds		55,000.00
07-201-55-523-020	Interest on Notes		
07-201-55-525-020	MCIA Capital Lease Program		15,000.00
07-201-55-526-020	NJ ENVIRONMENTAL INFRASTRUCTURE TRUST		21,000.00
07-201-55-531-020	Overexpenditure		
07-201-55-540-020	PERS Contribution		15,000.00
07-201-55-541-020	Social Security - FICA		12,000.00
07-201-55-542-020	Unemployment Comp Ins		500.00
07-192-08-505-9001	Sewer Rent - Current	1,618,500.00	
		<u>1,618,500.00</u>	<u>1,618,500.00</u>

Budget Journal Entry

ENTRY# 0 DATE: 12/30/2019

Temporary Budget

Account Number	Description	Debit	Credit
09-201-55-501-010	Utility Operating S&W		30,000.00
09-201-55-501-020	Utility Operating OE		25,000.00
09-201-55-511-020	Capital Improvement Fund		5,000.00
09-201-55-512-020	Capital Outlay		5,000.00
09-201-55-520-020	Payment of Bond Principal		
09-201-55-521-020	Payment of BANs & Capital Notes		24,150.00
09-201-55-522-020	Interest on Bonds		
09-201-55-523-020	Interest on Notes		7,350.00
09-201-55-525-020	MCIA Capital Lease Program		7,500.00
09-201-55-540-020	PERS Contribution		700.00
09-201-55-541-020	Social Security - FICA		1,800.00
09-201-55-542-020	Unemployment Comp Ins		
09-192-08-410-4100	Rents and Receivables	106,500.00	
		<u>106,500.00</u>	<u>106,500.00</u>

RESOLUTION #20-45 - 1/1/20

DESIGNATE MEETING NIGHTS FOR THE YEAR 2020

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month (unless otherwise noted) (one meeting only in the months of July and August) at the Neptune Municipal Complex, 2nd Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2020 in accordance with the requirements of R.S. 10:4-18:

January 13	June 22
January 27	July 13
February 10	August 10
February 24	September 14
March 9	September 28
March 23	October 8 (Thursday)
April 13	October 26
April 27	November 9
May 11	November 23
May 21 (Thursday)	December 7 (1 st Monday)
June 8	December 21 (3 rd Monday)

January 1, 2021 - 11:55 A.M.
Sine Die Meeting
January 1, 2021 - 12:00 P.M.
Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

Dated: January 1, 2020

RESOLUTION #20-46 - 1/1/20

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2020 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.

2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.

3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.

4. This resolution shall take effect immediately.

RESOLUTION #20-47 - 1/1/20

ESTABLISH A GRACE PERIOD FOR TAX, SEWER
AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,

BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

RESOLUTION #20-48 - 1/1/20

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated:

Police	Chief James Hunt	250.00
Finance	Michael J. Bascom	200.00
Library	John Bonney	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

RESOLUTION #20-49 - 1/1/20

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.

3. This resolution shall be published in its entirety once in the Coaster.

4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

RESOLUTION #20-50 - 1/1/20

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE
FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following 2020 rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township business; and,

Fifty-eight (58) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.

RESOLUTION #20-51 - 1/1/20

ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED
BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2020:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	25.00 per ton
Disposal Fee	110.00 per ton
Plywood	25.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll
All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

RESOLUTION #20-52 – 1/1/20

ESTABLISH FEE SCHEDULE FOR EMERGENCY MEDICAL SERVICES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following fee schedule is hereby adopted for services provided by Neptune Township Emergency Medical Services for the year 2020 to be billed in accordance with the provisions of Ordinance No. 16-07:

Basic Life Support Response/Transport Fee - \$750
Non-Emergency transport (Scheduled) - \$500
Refusal of Medical Attention or Transport (with or without treatment) -\$150
Additional crew required to assist/transport - \$125
Epinephrine Auto Injector - \$200
Continuous Positive Airway Pressure - \$75
Automatic External Defibrillator - \$95
Collar - \$35
Oxygen - \$100
Tourniquet - \$50
Narcan - \$150
Aspirin - \$25
Albuterol - \$25

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the EMS Manager, Business Administrator and Finance Department.

RESOLUTION #20-53 - 1/1/20

AUTHORIZE THE EXECUTION OF STIPULATIONS AND FILING OF CROSS APPEALS
AND ASSESSOR APPEALS FOR CORRECTIONS ONLY
IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2019 and 2020 County and State Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor, Deputy Tax Assessor and Township Attorney sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor, Deputy Tax Assessor and Township Attorney be and are hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that Arthur J. Lehman will act as the Township expert in defense of 2019 and 2020 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Assessor, and the County Board of Taxation.

RESOLUTION #20-54 - 1/1/20

REAUTHORIZE CHANGE FUNDS IN VARIOUS DEPARTMENTS

WHEREAS, various departments within the Township Government accept payments and require change funds,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following change drawers are hereby reauthorized:

Current Fund - \$775

Tax Collection Department - \$425

Municipal Clerk's Office - \$20

Vital Statistics/Dog Licensing - \$80

Construction Department - \$100

Municipal Court - \$100

Police Department - \$50

Sewer Utility - \$200

Marina Utility - \$50

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

RESOLUTION #20-55 - 1/1/20

ESTABLISH 2020 HOURLY RATES FOR PART-TIME POSITIONS

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2020; and,

WHEREAS, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2020:

Title	2020 Hourly Rate
Yard Attendant	16.23
Bus Driver	17.63
Kitchen Aid	16.23
Building Inspector	33.28
Sub-Code Official	42.21
Marina Attendant	16.23
Tourism Representative	16.23
Special Law Enforcement Officer - Class 1	17.85
Special Law Enforcement Officer - Class 2	21.64
Supervising Special Law Enforcement Officer	25.98
Special Law Enforcement Officer - Class 2 (School Resource Officer)	35.00
Part-Time On Call Custodian w/o Black Seal	21.64
Part-Time On Call Custodian with Black Seal	22.73
Violations Clerk	16.23
Municipal Intern	10.00
Emergency Medical Technician/not compliant with schedule	20.60/17.87
Senior Emergency Medical Technician/not compliant with schedule	25.00/21.54
Property Maintenance	19.48
Customer Service Representative	16.23
Code Enforcement Inspector	17.85
Jailer	21.64
School Crossing Guard	16.23
DPW Seasonal Worker	15.45
DPW On Call Snow Plow Driver	30.00
Senior Center Part Time Kitchen Aid	16.23

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

RESOLUTION #20-56 – 1/1/20

ESTABLISH POLICY FOR SELECTING PROFESSIONAL SERVICES
FROM THE ENGINEERING POOL LIST

WHEREAS, Neptune Township maintains an Engineering Pool List of engineers who are chosen for professional services when needed, and in accordance with the Public Contract Law, and based on their listing on the Engineering Pool List and expertise in the area needed by Neptune Township; and

WHEREAS, any engineer on the Engineering Pool List, which is selected for professional services on behalf of Neptune Township cannot serve or be retained by private clients in Neptune Township on services that require the attention or review of Municipal Officials, Agencies or Boards, since such dual representation of both Neptune Township and private clients would serve as a conflict of interest; and

WHEREAS, Neptune Township desires to establish a policy to address potential and actual conflicts of interest with regard to the Request for Professional Services in the area of engineering, which is the basis of this Resolution.

THEREFORE, BE IT RESOLVED, by Township Committee of the Township of Neptune, that the governing body shall continue to maintain through the Engineering Department of Neptune Township, an Engineering Pool List of qualified engineers to be used for various engineering projects sponsored by Neptune Township, but in furtherance of the policy to avoid conflicts of interest, shall require any engineer on the Engineering Pool List who is selected for services to execute a Certification concerning conflict of interest certifying that the particular engineer/engineering firm, while providing services under any contract with Neptune Township for Neptune Township, shall not be representing private clients in Neptune Township at the same time, where such representation of private clients would require action or review by Neptune Township Municipal Officials, Agencies or Boards in fulfilling the engineer's obligations for a private client; and,

BE IT FURTHER RESOLVED, that should an engineer have a conflict, it shall not be selected by Neptune Township on a municipal project while the conflict exists, and should the conflict be discovered by Neptune Township and confirmed after an engineer on the Engineering Pool List certifies that no conflict exists, then that engineer/firm shall be removed from the Engineering Pool List, and not be returned to the Engineering Pool List for a period of at least three years, with further certification of lack of conflict of interest at the time of future placement on the Engineering Pool List; and,

BE IT FURTHER RESOLVED, that the Municipal Engineer shall provide a monthly report to the governing body as to the selection of engineers for services by the Municipal Engineering Department, and the basis for such selection from the Engineering Pool List.

RESOLUTION #20-57 - 1/1/20

ESTABLISH CASH MANAGEMENT PLAN AND
FINANCIAL MANAGEMENT POLICIES

WHEREAS, pursuant to Chapter 8, Laws of 2082, The Township of Neptune is required to annually adopt a Cash Management Plan and Financial Management Policies,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan and Financial Management Policies, dated January 1, 2020, and on file in the offices of the Municipal Clerk and Chief Financial Officer shall be adopted for the year 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.

RESOLUTION #20-58 – 1/1/20

AUTHORIZE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE
TOWNSHIP OF SHREWSBURY FOR MUNICIPAL CLERK SERVICES

WHEREAS, the Township of Shrewsbury is in need of a part-time Municipal Clerk to provide services of a Municipal Clerk for Shrewsbury Township; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes municipalities to contract with each other for shared services; and

WHEREAS, the Township of Shrewsbury wishes to renew a Shared Service Agreement with Neptune Township for the year 2020 in order to share Neptune Township's Deputy Clerk, Pamela Howard, for one 7-hour day per week during regular business hours, namely Tuesdays, at a hourly fee of \$30.00 per hour or \$210.00 per Tuesday; while allowing Ms. Howard to work privately for Shrewsbury Township under a contract separate and distinct from this Agreement for other hours outside of Tuesday, such as evenings and Saturdays, so as not to conflict with her position in Neptune Township; and

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the governing body hereby authorizes the Township of Neptune enter into a Shared Service Agreement with Shrewsbury Township for the shared services aforesaid and the terms set forth above for the year 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

RESOLUTION #20-59 - 1/1/20

AWARD CONTRACT FOR PROPERTY DATA COLLECTION AND VERIFICATION PROGRAM
IN CONNECTION WITH THE MAINTENANCE OF VALUATIONS OF REAL PROPERTIES

WHEREAS, the Tax Assessor submitted a Request for Proposals from qualified appraisal companies to provide real property data collection and verification services as part of the property assessment process for a five year period; and,

WHEREAS, the Tax Assessor accepted Requests for Proposals on December 3, 2019 and has made a recommendation to accept the proposal submitted by Realty Data Systems, LLC; and,

WHEREAS, funds for this purpose will be provided in subsequent municipal budgets under the appropriation entitled Tax Assessment O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract with Realty Data Systems to perform a Property Data Collection and Verification Program for the maintenance of valuations of real properties for a five year period through from January 1, 2020 through December 31, 2024 at a rate of \$28 per parcel, pursuant to Appendix E of the proposal submitted on December 3, 2019, at a total amount not to exceed \$312,760.00 total for all five years; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Assistant C.F.O. and Tax Assessor.