

**TOWNSHIP COMMITTEE SINE-DIE MEETING - JANUARY 1, 2021 - 11:55 A.M.**

Mayor Lane calls the meeting to order and requests the Clerk to call the roll:

**ROLL CALL**

**PRESENT/ABSENT**

Dr. Michael Brantley	_____
Kevin B. McMillan	_____
Carol Rizzo	_____
Nicholas Williams	_____
Robert Lane, Jr.	_____

Also present at the dais:

Vito D. Gadaleta, Business Administrator; Richard J. Cuttrell, Municipal Clerk; Gene Anthony, Township Attorney, and Pamela D. Howard, Deputy Municipal Clerk.

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of fire, you will be notified by fire alarm and/or public address system, then move to the nearest smoke-free exit".

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press and The Coaster on December 22, 2020, and filing a copy of the said notice with the Municipal Clerk and posting the notice on the Township web site at [www.neptunetownship.org](http://www.neptunetownship.org).

**REMAINING BUSINESS FOR 2020**

Mayor Lane calls for the transaction of any remaining business for the year of 2020.

The Clerk replies that there is no further business to be transacted.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to Adjourn Sine Die.

**2021 REORGANIZATION MEETING – JANUARY 1, 2021  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE**

**CALL TO ORDER** - The Municipal Clerk calls the 2021 Township Committee Reorganization Meeting to order at 12:00 p.m.

**NOTICE REQUIREMENTS** - The Clerk announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press and the Coaster on December 22, 2020, which indicated the ability to attend the meeting in person and included instructions on accessing and participating in the meeting virtually through [townhallstreams.com](http://townhallstreams.com). The Notice was filed with the Municipal Clerk and posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)), along with the meeting agenda, ordinances and resolutions.

**INVOCATION** – Pastor Johnnie Wright

**FLAG SALUTE**

**OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBER**

Newly elected Township Committeeman Keith Cafferty will be sworn into office by The Honorable Stacey D. Adams, New Jersey Superior Court Judge.

**MEMBERS QUALIFIED TO SERVE** - The Clerk certifies that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2021:

Dr. Michael Brantley

Keith Cafferty

Robert Lane, Jr.

Carol Rizzo

Nicholas Williams

**ELECTION OF MAYOR**

Res. # 21-1 - Elect Chairperson and Mayor of the Township Committee of the Township of Neptune for the year 2021.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

Oath of Office administered by Judge Adams.

**ELECTION OF DEPUTY MAYOR**

Res. # 21-2 - Elect Vice-Chairperson and Deputy Mayor of the Township Committee of the Township of Neptune for the year 2021.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

Oath of Office administered by Judge Adams.

**PRESENTATION**

The Mayor will make a presentation to Robert Lane, Jr. in recognition of his service as Mayor in 2020.

**APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS**

The Mayor will announce the appointments of Departmental Chairpersons for 2021:

- KEITH CAFFERTY – Finance, OEM, & Recreation
- ROBERT LANE, JR. – Construction, Senior Center, and Police
- CAROL RIZZO – Code Enforcement, EMS, Tourism, Police, and Economic & Community Development
- NICHOLAS WILLIAMS – Court, Marina, Library, and Public Works
- DR. MICHAEL BRANTLEY – Engineering, Land Use, and Administration

**CONSENT AGENDA – PROFESSIONAL APPOINTMENTS**

- Res. # 21-3 - Appoint Township Attorney.
- Res. # 21-4 - Appoint Acting Township Attorney.
- Res. # 21-5 - Appoint Labor Attorney.
- Res. # 21-6 – Appoint Redevelopment Attorney.
- Res. # 21-7 - Appoint Prosecutor.
- Res. # 21-8 - Appoint Public Defender.
- Res. # 21-9 - Appoint Alternate Public Defender.
- Res. # 21-10 - Appoint Regional Contribution Agreement and Environmental/Shade Tree Comm. Attorney.
- Res. # 21-11 – Appoint Bond Counsel
- Res. # 21-12 - Appoint Auditor.
- Res. # 21-13 - Appoint Consulting Engineers.
- Res. # 21-14 – Appoint Consultant for Computer Aided Drafting and Design (CADD) Services
- Res. # 21-15 – Appoint Environmental Engineering Consultant.
- Res. # 21-16 - Appoint Historic Preservation Commission Attorney.
- Res. # 21-17 – Appoint Health Benefits Program Broker/Consultant.
- Res. # 21-18 – Appoint Risk Management Consultant.
- Res. # 21-19 – Appoint Financial Advisor.
- Res. # 21-20 – Appoint Public Relations and Marketing Consultant.

*Vote on Consent Agenda – Professional Appointments*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

Oath of Office administered to Gene Anthony, Township Attorney

**CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS**

- Res. # 21-21 - Appoint member to the Township of Neptune Sewerage Authority.
- Res. # 21-22 - Appoint members to the Board of Adjustment.
- Res. # 21-23 - Appoint members to the Recreation Committee.
- Res. # 21-24 - Appoint members to the Senior Citizens Advisory Council.
- Res. # 21-25 - Appoint members to the Municipal Alliance Against Alcoholism and Drug Abuse.
- Res. # 21-26 - Appoint members to the Fletcher Lake Commission.
- Res. # 21-27 - Appoint member to the Deal Lake Commission.
- Res. # 21-28 - Appoint members to the Wesley Lake Commission.
- Res. # 21-29 - Appoint members to the Parade/Municipal Special Events Committee.
- Res. # 21-30 - Appoint members to the Local Emergency Planning Committee.
- Res. # 21-31 - Appoint members to the Rent Leveling Board.

*Vote on Consent Agenda - Citizen Board Appointments*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**MAYOR'S APPOINTMENTS TO CITIZEN BOARDS**

**The Mayor announces the following appointments to the Environmental/Shade Tree Commission:**

**Joseph W. Halifko, III and Paul Bagdanov to three year terms.**

Res. # 21-32 - Confirm Mayor's appointments to the Environmental/Shade Tree Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**The Mayor announces the following appointments to the Planning Board:**

- Dr. Michael Brantley as the Class I Member to a one year term.**
- John Bonney as the Class II member to a one year term.**
- Keith Cafferty as the Class III member to a one year term.**
- Lisa Boyd as a Class IV member to a four year term.**
- Bryan Acciani as a Class IV member to an unexpired four year term.**
- Deion Johnson as the Class IV Alternate #1 to a two year term.**

Res. # 21-33 - Confirm Mayor's appointments to the Planning Board.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

The Mayor announces the following appointments to the Historic Preservation Commission:

Doug MacMorris as a Class C member to a four-year term.  
Doug McKeon as the Alternate #1 member to a one-year term.  
Kurt Cavano as the Alternate #2 member to a one-year term.

Res. # 21-34 - Confirm Mayor's appointments to the Historic Preservation Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

The Mayor announces the following appointments to the Board of Library Trustees:

Bridget James to a five-year term.  
Meghan Plevier as the Superintendent of School's representative to a one-year term.  
Fred Mayo as the Mayor's representative for a term concurrent with the Mayor.

Res. # 21-35- Confirm Mayor's appointments to Board of Library Trustees.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

#### **CONSENT AGENDA – TOWNSHIP COMMITTEE/STAFF APPOINTMENTS**

Res. # 21-36 - Appoint Community Development representatives.

Res. # 21-37 - Appoint Municipal Liaison to the Monmouth County Transportation Council.

Res. # 21-38 - Appoint Board of Education Liaison.

Res. # 21-39 – Designate Public Agency Compliance Officer.

Res. # 21-40 – Appoint representative to the Monmouth County Tax Advisory Board.

Res. # 21-41 – Appoint municipal representatives to Sustainable New Jersey.

Res. # 21-42 – Appoint Garden State Municipal Joint Insurance Fund Commissioner.

*Vote on Consent Agenda - Township Committee/Administrative Staff Appointments*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

#### **CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULES/LEGAL NOTICES**

Res. # 21-43 - Approve 2021 Temporary Budget.

Res. # 21-44 – Designate meeting dates for 2021.

Res. # 21-45– Designate official newspapers.

Res. # 21-46 - Establish a grace period for tax, sewer and commercial refuse payments.

Res. # 21-47 - Approve Petty Cash Funds.

Res. # 21-48 - Establish the interest rates to be charged by the tax office.

Res. # 21-49 - Establish rate of reimbursement for use of a personal vehicle for official Township business.

Res. # 21-50 - Establish fee schedule for repair rates performed by the Department of Public Works.

Res. # 21-51 – Establish fee schedule for emergency medical services.

Res. # 21-52 - Authorize the execution of stipulations and filing of cross appeals and assessor appeals for corrections only in connection with tax appeals.

Res. # 21-53 – Authorize change funds in various departments.

Res. # 21-54 – Establish 2021 hourly rates for part-time positions.

Res. # 21-55 – Establish salaries for part-time positions not covered by contract.

Res. # 21-56 – Establish policy for selecting professional services from engineering pool list.

Res. # 21-57 - Establish Cash Management Plan and Financial Management Policies.

Res. # 21-58 – Authorize execution of a Shared Services Agreement with the Township of Shrewsbury for Municipal Clerk services.

Res. # 21-59 – Correct Resolution #20-419 which awarded bid for South Riverside Drive Bicycle and Pedestrian Path.

Res. # 21-60 – Authorize a person-to-person transfer of the liquor license presently issued to Clones, LLC t/a Clancy's Tavern.

*Vote on Consent Agenda - Financial & Administrative Matters/Fee Schedules/Legal Notices*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Brantley, \_\_\_\_\_.

### **PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes. Public Comments will also be accepted remotely via [townhallstreams.com/towns/neptune\\_nj](http://townhallstreams.com/towns/neptune_nj).

### **COMMENTS FROM THE TOWNSHIP COMMITTEE**

### **MAYOR'S ADDRESS**

### **ADJOURNMENT**

RESOLUTION #21-1 - 1/1/21

ELECT CHAIRPERSON OF THE TOWNSHIP COMMITTEE  
AND MAYOR OF THE TOWNSHIP OF NEPTUNE FOR THE YEAR 2021

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby elected Chairperson of the Township Committee and Mayor of the Township of Neptune for the year 2021.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



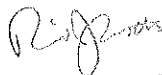
Richard J. Cuttrel, Municipal Clerk

RESOLUTION #21-2 - 1/1/21

ELECT VICE-CHAIRPERSON OF THE TOWNSHIP COMMITTEE  
AND DEPUTY MAYOR OF THE TOWNSHIP OF NEPTUNE FOR 2021

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams be and is hereby elected Vice-Chairperson of the Township Committee and Deputy Mayor of the Township of Neptune for the year 2021.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #21-3 - 1/1/21

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$321,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2021, effective January 1, 2021 at an annual retainer of \$37,973.98 and a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-4 - 1/1/21

APPOINT ACTING TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Acting Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$36,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Acting Township Attorney for the year 2021, effective January 1, 2021 at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttorell, Municipal Clerk

RESOLUTION #21-5 - 1/1/21

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior five years for these services, it is estimated that the total 2021 appropriation for this contract will be \$380,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Shain Schaffer as Township Labor Attorney for the year 2021, effective January 1, 2021 at an hourly rate of \$160.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-6 - 1/1/21

APPOINT REDEVELOPMENT ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Redevelopment Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in prior years for these services, it is estimated that the total 2021 appropriation for this contract will be \$30,000.00, said amount subject to unforeseen decreases or increases in redevelopment matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Maraziti Falcon, LLP, 150 John F. Kennedy Blvd., Short Hills, NJ, as Township Redevelopment Attorney, for the year 2021, effective January 1, 2021, at the terms as indicated in the Request for Proposal on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Redevelopment Attorney, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-7 - 1/1/21

APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Municipal Court S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2021, effective January 1, 2021 at an annual salary of \$42,016.90; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator, and Assistant C.F.O.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-8 - 1/1/21

APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Public Defender S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin Wigenton as Public Defender for the year 2021, effective January 1, 2021 at an annual salary of \$22,809.20; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator and Assistant C.F.O.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 1, 2021**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-9 – 1/1/21

APPOINT ALTERNATE PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint an Alternate Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$2,500.00, said amount subject to unforeseen absences or conflicts with the Public Defender. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Municipal Court S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Law Office of Matthew Sage to serve as Alternate Public Defender in the absence of the Public Defender for the year 2021, effective January 1, 2021, at a rate of \$90.00 per hour; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

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RESOLUTION #21-10 - 1/1/21

APPOINT REGIONAL CONTRIBUTION AGREEMENT AND ENVIRONMENTAL/  
SHADE TREE COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$7,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney for the year 2021, effective January 1, 2021, at a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Environmental/Shade Tree Commission, and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #21-11 - 1/1/21

APPOINT BOND COUNSEL

WHEREAS, the Township of Neptune desires to appoint a Township Bond Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$18,000.00. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriations entitled Financial Administration, O.E.; Sewer Utility; and various bond ordinances, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wilentz, Goldman & Spitzer, as Township Bond Counsel for the year 2021, effective January 1, 2021 at an hourly rate of \$160.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cutirell, Municipal Clerk

RESOLUTION #21-12 - 1/1/21

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$81,000.00. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Financial Administration O.E.; Audit Services O.E.; Municipal Court, O.E.; Library, O.E.; Sewer Utility, O.E. and Marina Utility, O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Fallon & Company, LLP as Township Auditor for the year 2021 at an hourly rate of \$145.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-13 - 1/1/21

APPOINT CONSULTING ENGINEERS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consulting Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2021:

ARH Engineers  
CME Associates  
T&M Associates  
Leon S. Avakian, Inc

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-14 - 1/1/21

APPOINT CONSULTANT FOR COMPUTER AIDED  
DRAFTING AND DESIGN (CADD) SERVICES

WHEREAS, the Township of Neptune desires to appoint a Consultant for Computer Aided Drafting and Design (CADD) Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in prior years for these services, it is estimated that the total 2021 appropriation for this contract will be \$7,500.00. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Engineering O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of Remington & Vernick Engineers for Computer Aided Drafting and Design Services for year 2021, at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuffrell, Municipal Clerk

RESOLUTION #21-15- 1/1/21

APPOINT ENVIRONMENTAL ENGINEERING CONSULTANT

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering that require the services of an Environmental Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Environmental Engineering Consultant to provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and desires to make a selection from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Remington & Vernick Engineers as Environmental Engineering Consultant who will be solicited for proposals on larger and/or specialized environmental engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-16 - 1/1/21

APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

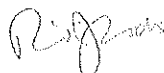
WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$18,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Historic Preservation Commission O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Ronald Cucchiaro, Weiner Law Group, as Attorney to the Historic Preservation Commission for the year 2021, effective January 1, 2021, at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer; H.P.C. Secretary and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-17 - 1/1/21

APPOINT HEALTH BENEFITS PROGRAM BROKER/CONSULTANT

WHEREAS, the Township of Neptune desires to appoint a Health Benefits Program Broker/Consultant through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

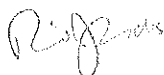
WHEREAS, the Township accepted Requests for Proposals for said position on December 3, 2020 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Insurance O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of R.D. Parisi Associates as Health Benefits Program Broker/Consultant for a term beginning on January 1, 2021 and concluding on December 31, 2023 at a monthly rate of \$4,250.00 for the entire term of the contract; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-18 - 1/1/21

APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, participating members are required to appoint a Risk Management Consultant; and,

WHEREAS, the Municipality has complied with relevant law with regard to the appointment of a Risk Management Consultant by issuing a Request for Proposals; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. The Township Committee hereby appoints RD Parisi Associates, Inc. as its local Risk Management Consultant for the year 2021, subject to right of termination pursuant to Risk Management Contract.

2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement.

I, Richard J. Cuttrell, Clerk of the Township of Neptune, County of Monmouth, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the governing body of the Township of Neptune, in the County of Monmouth, New Jersey, on January 1, 2021.

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Richard J. Cuttrell, Clerk



RESOLUTION #21-19 - 1/1/21

APPOINT FINANCIAL ADVISOR

WHEREAS, the Township of Neptune desires to appoint a Financial Advisor to provide management advice on fiscal matters, continuing disclosure services, and assistance in the issuance of municipal debt as necessary through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2020 and desires to make an appointment from the proposals received; and,

WHEREAS, the cost of these services will be less than \$15,000.00; and,

WHEREAS, funds will be provided in the appropriate ordinances for which municipal debt will be issued and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of NW Financial Group, LLC as Financial Advisor for the year 2021, effective January 1, 2021, at the terms as indicated in contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cottrell, Municipal Clerk

RESOLUTION #21-20 - 1/1/21

APPOINT PUBLIC RELATIONS AND MARKETING CONSULTANT

WHEREAS, the Township of Neptune desires to appoint a Public Relations Consultant through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2020 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Publicity & Tourism, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Lenox Consulting as Public Relations Consultant for the year 2021, effective January 1, 2021, at a monthly rate of \$3,500.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttorelli, Municipal Clerk

RESOLUTION #21-21 - 1/1/21

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that James Mowczan be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2021 and expiring January 31, 2026; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuffrell, Municipal Clerk

RESOLUTION #21-22 - 1/1/21

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

Naomi Riley to a four-year term expiring December 31, 2024

Ashley Vidal to an unexpired four-year term expiring December 31, 2021

Michael Pullano as the Alternate #1 member to a two year term expiring December 31, 2022

Derel Stroud as the Alternate #2 member to an unexpired two year term expiring December 31, 2021

Tanya Pickard as the Alternate #3 member to a two year term expiring December 31, 2022

Shane Martins as the Alternate #4 member to an unexpired two year term expiring December 31, 2021

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-23 - 1/1/21

APPOINT MEMBERS TO THE RECREATION COMMITTEE

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2021:

Jimmie King	Verita Hill
Michelle Moss	Niarra Harvey
Terry Moloughney	Scott Imbriaco
Monica Kowalski	Nadine Kleiberg
Bridget James	Robert Lane
Maureen Ruotolo	Keith Cafferty
Kathy Gamba	Bryan Acciani
Eugene Stewart	

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuffrell, Municipal Clerk

RESOLUTION #21-24 - 1/1/21

APPOINT MEMBERS TO THE SENIOR CITIZENS ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizens Advisory Council for the year 2021:

Deputy Chief Larry Fisher	Cynthia Moore
Maureen Minnick	Arthur Bauter
Ruth Johnson	Anne Alling
Joan Keleigh	Richard Kuchen
Robert Hodges	Angela Germann
Serena Norall	Joseph Kraft
Esther Day	June Stucky
Walter Drummond	Michele D'Amato
Anne Sibole (member emeritus)	
Elizabeth Schneider (member emeritus)	

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-25 - 1/1/21

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE  
AGAINST ALCOHOLISM AND DRUG ABUSE

BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2021:

Ava Johnson  
Carol Rizzo  
Billy Brown  
Liza DeJesus  
Juan Omar Beltran  
Heather Lane

Sherry Sotnikoff  
Sally Millaway  
Rick Matson  
Deputy Chief Larry Fisher  
Callie Peters  
Hugh Wallace

BE IT FURTHER RESOLVED, that Carol Rizzo shall serve as Mayoral Representative to the Drug Alliance.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-26 - 1/1/21

APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2021:

Nicholas Williams - Township Committee Member  
Susan Roach – Township Committee Representative  
(VACANT) - Business Administrator's Representative  
David Milmoie - Director of Public Works representative  
Robert Scholz - At-large member  
John Kneute - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #21-27 - 1/1/21

APPOINT MEMBER TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby appointed as the Neptune Township member to the Deal Lake Commission for a one year term expiring December 31, 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuffrell, Municipal Clerk

RESOLUTION #21-28 - 1/1/21

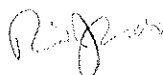
APPOINT MEMBERS TO THE WESLEY LAKE COMMISSION

BE IT RESOLVED, by the Township Committee that the following individuals are hereby appointed to the Wesley Lake Commission for an unexpired three year term expiring December 31, 2021:

David Mimoe - Director of Public Works representative  
Deion Johnson – At-large resident

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Wesley Lake Commission.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuffrell, Municipal Clerk

RESOLUTION #21-29 - 1/1/21

APPOINT MEMBERS TO THE PARADE/MUNICIPAL SPECIAL EVENTS COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to serve on the Parade/Municipal Special Events Committee for the year 2021:

Robert Lane  
Roberta Grace

Assemblyman Eric Houghtaling  
Joyce Bradley

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuffroll, Municipal Clerk

RESOLUTION #21-31 - 1/1/21

APPOINT MEMBERS TO THE RENT LEVELING BOARD

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Rent Leveling Board for the year 2021:

Ruth Johnson  
Naomi Riley  
Tassie York  
Ava Johnson  
James Manning, Jr.  
Jeff Klein – Alternate #1  
Wendel Thomas – Alternate #2

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Gutfreid, Municipal Clerk

RESOLUTION #21-32 - 1/1/21

CONFIRM MAYOR'S APPOINTMENTS TO THE  
ENVIRONMENTAL/SHADE TREE COMMISSION

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Joseph W. Halifko, III to a three year term expiring December 31, 2023.

Paul Bagdanov to a three year term expiring December 31, 2023.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cutbell, Municipal Clerk

RESOLUTION #21-33 - 1/1/21

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board for the year 2021:

Dr. Michael Brantley, as the Class I Member for a one year term expiring December 31, 2021.

John Bonney, as the Class II member for a one year term expiring December 31, 2021.

Keith Cafferty, as the Class III member for a one year term expiring December 31, 2021.

Lisa Boyd, as a Class IV member for a four year term expiring December 31, 2024.

Bryan Acciani, as a Class IV member for an unexpired four year term expiring December 31, 2023.

Deion Johnson, as the Class IV Alternate #1 for a two year term expiring December 31, 2022.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-34 - 1/1/21

CONFIRM MAYOR'S APPOINTMENTS TO  
THE HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Doug MacMorris as a Class C member for a four-year term expiring December 31, 2024

Doug McKeon as the Alternate #1 member for a one-year term expiring December 31, 2021

Kurt Cavano as the Alternate #2 member for a one-year term expiring December 31, 2021

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrefol, Municipal Clerk

RESOLUTION #21-35 - 1/1/21

CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Bridget James for a five-year term expiring December 31, 2025

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2021.

Fred Mayo as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttwell, Municipal Clerk



RESOLUTION #21-36 - 1/1/21

APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Vito Gadaleta be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2021; and,

BE IT FURTHER RESOLVED, that Michael Bascom is hereby appointed as the Alternate Community Development Representative; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-37 - 1/1/21

APPOINT REPRESENTATIVE TO THE  
MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Robert Lane be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-30 - 1/1/21

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2021:

Michael Bascom - Emergency Management Coordinator/Chairman  
Michael DiLeo – Deputy Emergency Management Coordinator - Haz-Mat  
Donald Colarusso – Deputy Assistant Coordinator  
William Rosen - Deputy Assistant Coordinator  
David Shotwell – EMS  
Doug Rowell - Fire  
James Hunt, Chief of Police  
Sharon Rowe - Secretary  
Tami R. Crader - Board of Education  
Don Frangipane – Board of Education / EOC Facility  
Vito Gadaleta – Business Administrator/Public Information Officer  
Melissa Zucconi – Purchasing Agent/Resource Management  
Dr. Michael Brantley - Mayor  
Keith Cafferty – Township Committee Liaison  
Doug Campbell - JSUMC  
David Milmoie - Public Works  
Randy Bishop - Shelter Management  
Richard Cuttrell – Weather  
Bernard Haney – GIS/Donations Management  
Leanne Hoffmann - Engineer  
Joseph Mauro - TNHA  
James W. Manning, Jr. - TNSA  
Stephen Vetrano, D.O. – Medical Director  
William Doolittle – Construction Official  
Edward Finlay – Marina  
Stephanie Oppegaard – Human Resources  
Kyle Bascom – Public Information  
OGCMA designee  
Neptune Fire Chief  
Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 1, 2021**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-38 - 1/1/21

APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Carol Rizzo be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2021.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttroll, Municipal Clerk

RESOLUTION #21-39- 1/1/21

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Courtney Langer be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2021 in accordance with P.L. 2085 c 125 (N.J.A.C. 18:28) at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Administration S&W, and the Chief Financial Officer has so certified in writing,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

CERTIFICATION

**HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021**



Richard J. Cottrell, Municipal Clerk

RESOLUTION #21-40 - 1/1/21

APPOINT REPRESENTATIVE TO THE MONMOUTH COUNTY TAX ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Carol Rizzo be and is hereby appointed as the Township Committee representative to the Monmouth County Tax Advisory Board for the year 2021; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Monmouth County Board of Taxation.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttress, Municipal Clerk

RESOLUTION #21-41 - 1/1/21

APPOINT MUNICIPAL REPRESENTATIVES TO SUSTAINABLE NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams and Keith Cafferty be and are hereby appointed as Municipal Representatives to Sustainable New Jersey for the year 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Sustainable New Jersey.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuffaro, Municipal Clerk

RESOLUTION #21-42 - 1/1/21

APPOINT GARDEN STATE MUNICIPAL JOINT INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36; and,

WHEREAS, the Fund requires participating members to appoint a Fund Commissioner,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. Stephanie Oppegaard is hereby appointed as the Fund Commissioner for the Municipality for the year 2021.
2. Michael J. Bascom is hereby appointed as the Alternate Fund Commissioner for the Municipality for the year 2021.
3. The Municipality's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Garden State Municipal Joint Insurance Fund.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Guibell, Municipal Clerk



RESOLUTION #21-43 - 1/1/21

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2021 Temporary Budget be and the same is hereby approved; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttrell, Municipal Clerk

CURRENT FUND - 2021 TEMPORARY BUDGET

Account	Description	Amount
01-201-20-100-010	General Administration S&W	\$75,000.00
01-201-20-100-020	General Admin OE	15,000.00
01-201-20-105-010	Human Resources S&W	30,000.00
01-201-20-105-020	Human Resources OE	20,000.00
01-201-20-120-010	Municipal Clerk S&W	65,000.00
01-201-20-120-020	Municipal Clerk OE	7,500.00
01-201-20-130-010	Financial Administration S&W	115,000.00
01-201-20-130-020	Financial Admin OE	23,500.00
01-201-20-135-020	Audit Services OE	15,000.00
01-201-20-140-010	MIS S&W	40,000.00
01-201-20-140-020	MIS OE	3,000.00
01-201-20-145-010	Revenue Administration S&W	95,000.00
01-201-20-145-020	Revenue Administration OE	8,500.00
01-201-20-150-010	Tax Assessment Administration S&W	60,000.00
01-201-20-150-020	Tax Assessment Admin OE	3,000.00
01-201-20-155-020	Legal Services OE	225,000.00
01-201-20-165-010	Engineering Services S&W	60,000.00
01-201-20-165-020	Engineering Services OE	15,000.00
01-201-20-170-010	Economic Development Agencies S&W	1,000.00
01-201-20-170-020	Economic Development Agencies OE	500.00
01-201-21-180-010	Planning Board S&W	20,000.00
01-201-21-180-020	Planning Board OE	3,500.00
01-201-21-185-020	Zoning Board of Adjustment OE	3,500.00
01-201-21-186-010	Historic Preservation Comm S&W	3,500.00
01-201-21-186-020	Historic Preservation Comm OE	7,000.00
01-201-21-188-010	LAND USE ADMIN S&W	30,000.00
01-201-21-188-020	Zoning Land Use Administration OE	530.00
01-201-22-195-010	Uniform Construction Code S&W	135,000.00
01-201-22-195-020	Uniform Construction Code OE	3,200.00
01-201-22-200-010	OthCode Enf Functions S&W	64,350.00
01-201-22-200-020	Oth Code Enf Functions OE	1,000.00
01-201-22-205-010	Mercantile Licensing S&W	2,700.00
01-201-22-205-020	Mercantile Licensing OE	1,000.00
01-201-23-210-020	Liability Insurance OE	250,000.00
01-201-23-215-020	Worker Compensation Insurance OE	250,000.00
01-201-23-220-020	Employee Group Insurance OE	1,200,000.00
01-201-23-221-100	Health Benefit Waiver	5,000.00
01-201-23-225-020	Unemployment Insurance OE	2,500.00
01-201-24-465-020	Recycling Tax on Landfill Costs	25,000.00
01-201-25-240-010	Police Department S&W	2,275,000.00
01-201-25-240-020	Police Department OE	65,000.00
01-201-25-252-010	Office of Emergency Management S&W	5,000.00
01-201-25-252-020	Office of Emergency Management OE	15,000.00

01-201-25-253-010	EMS S&W	100,000.00
01-201-25-253-020	EMS OE	20,000.00
01-201-25-261-020	Homeland Security OEM OE	2,500.00
01-201-25-275-010	Municipal Prosecutor S&W	10,000.00
01-201-26-290-010	Streets & Road Maintenance S&W	175,000.00
01-201-26-290-020	Streets and Road Maintenance OE	25,000.00
01-201-26-300-010	Other Public Works Functions S&W	60,000.00
01-201-26-300-020	Other Public Works Functions OE	5,000.00
01-201-26-305-010	Solid Waste Collection S&W	295,000.00
01-201-26-305-020	Solid Waste Collection OE	6,000.00
01-201-26-310-010	Buildings and Grounds S&W	135,000.00
01-201-26-310-020	Buildings and Grounds OE	25,000.00
01-201-26-315-020	Public Works Vehicle Maintenance OE	275,000.00
01-201-27-330-010	Public Health Services S&W	30,000.00
01-201-27-330-020	Public Health Services OE	2,000.00
01-201-27-335-010	Environmental/Shade Tree Services S&W	550.00
01-201-27-335-020	Environmental/Shade Tree Services OE	2,500.00
01-201-27-340-020	Animal Control OE	22,000.00
01-201-28-370-010	Recreation Services and Programs S&W	50,000.00
01-201-28-370-020	Recreation Services and Programs OE	10,000.00
01-201-28-372-010	Senior Citizens Programs S&W	50,000.00
01-201-28-372-020	Senior Citizens Programs OE	25,000.00
01-201-28-375-020	Maintenance of Parks OE	45,000.00
01-201-29-390-010	Education Municipal Library S&W	175,000.00
01-201-29-390-020	Education Municipal Library OE	180,000.00
01-201-30-412-020	Publicity & Tourism OE	2,750.00
01-201-30-420-020	Celebration of Public Events OE	2,500.00
01-201-31-430-020	Electricity OE	52,500.00
01-201-31-435-020	Street Lighting OE	60,000.00
01-201-31-440-020	Telephone OE	40,000.00
01-201-31-445-020	Water OE	12,000.00
01-201-31-446-020	Natural Gas OE	35,000.00
01-201-31-450-020	Telecommunications Costs OE	35,000.00
01-201-31-460-020	Gasoline OE	85,000.00
01-201-32-465-020	Solid Waste Disposal OE	483,000.00
01-201-36-471-020	Statutory Expenses PERS OE	975,000.00
01-201-36-472-020	Statutory Expenses Social Security OE	280,000.00
01-201-36-475-020	Statutory Expenses PFRS OE	2,535,000.00
01-201-36-477-020	Statutory Expense - DCRP	1,000.00
01-201-41-700-010	SrCitizens Title III S&W	50,000.00
01-201-42-120-020	Interlocal - Clerk	2,500.00
01-201-42-210-020	Interlocal - Liability Insurance OE	25,000.00
01-201-42-240-020	Interlocal - Police Department OE	10,000.00
01-201-42-247-020	Interlocal - ANSWER Team OE	4,300.00
01-201-42-250-020	Interlocal - Police Dispatch 911 OE	25,000.00
01-201-42-253-010	Interlocal - County of Monmouth EMS S&W	1,500.00
01-201-42-315-020	Interlocal - Vehicle Maintenance OE	20,000.00

01-201-43-490-010	Municipal Court Municipal Court S&W	90,000.00
01-201-43-490-020	Municipal Court OE	7,800.00
01-201-43-495-010	Municipal Court Public Defender S&W	6,000.00
01-201-45-925-020	Debt Service Payment of Notes	25,000.00
01-201-45-930-020	Debt Service Bond Interest	254,000.00
01-201-45-935-020	Debt Service Note Interest	25,000.00
01-201-45-940-020	Debt Service Green Acres Loan Payment	36,060.00
01-201-45-945-020	Debt Service MCIA	135,000.00
		\$12,286,240.00

SEWER UTILITY - 2021 TEMPORARY BUDGET

Account	Description	Amount
07-201-55-501-010	Utility Operating S&W	\$150,000.00
07-201-55-501-020	Utility Operating OE	250,000.00
07-201-55-505-020	TNSA Annual Charge	1,020,000.00
07-201-55-507-020	Group Insurance	75,000.00
07-201-55-511-020	Capital Improvement Fund	25,000.00
07-201-55-512-020	Capital Outlay	25,000.00
07-201-55-521-020	Payment of BANs & Capital Notes	25,000.00
07-201-55-522-020	Interest on Bonds	49,975.00
07-201-55-523-020	Interest on Notes	500.00
07-201-55-525-020	MCIA Capital Lease Program	15,000.00
07-201-55-526-020	NJ ENVIRONMENTAL INFRASTRUCTURE TRUST	19,954.23
07-201-55-540-020	PERS Contribution	55,000.00
07-201-55-541-020	Social Security - FICA	12,000.00
07-201-55-542-020	Unemployment Comp Ins	500.00
		\$1,722,929.23

MARINA UTILITY - 2021 TEMPORARY BUDGET

Account	Description	Amount
09-201-55-501-010	Utility Operating S&W	\$40,000.00
09-201-55-501-020	Utility Operating OE	30,000.00
09-201-55-511-020	Capital Improvement Fund	5,000.00
09-201-55-512-020	Capital Outlay	10,000.00
09-201-55-521-020	Payment of BANs & Capital Notes	10,000.00
09-201-55-523-020	Interest on Notes	5,000.00
09-201-55-525-020	MCIA Capital Lease Program	7,500.00
09-201-55-540-020	PERS Contribution	2,500.00
09-201-55-541-020	Social Security - FICA	2,300.00
		\$112,300.00

RESOLUTION #21-44 - 1/1/21

DESIGNATE MEETING NIGHTS FOR THE YEAR 2021

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month (unless otherwise noted) (one meeting only in the months of July and August) at the Neptune Municipal Complex, 2<sup>nd</sup> Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT FURTHER RESOLVED, that instructions on public access to the meetings, due to the on-going public health emergency, will be available on the Township web site; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2021 in accordance with the requirements of R.S. 10:4-18:

January 11	June 28
January 25	July 26
February 8	August 23
February 22	September 13
March 8	September 27
March 22	October 7 (Thursday)
April 12	October 25
April 26	November 8
May 10	November 22
May 24	December 6 (1 <sup>st</sup> Monday)
June 14	December 20 (3 <sup>rd</sup> Monday)

January 1, 2022 - 11:55 A.M.  
Sine Die Meeting  
January 1, 2022 - 12:00 P.M.  
Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

Dated: January 1, 2021

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttoli, Municipal Clerk

RESOLUTION #21-45 - 1/1/21

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2021 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.
2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.
4. This resolution shall take effect immediately.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuffee, Municipal Clerk



RESOLUTION #21-46 - 1/1/21

ESTABLISH A GRACE PERIOD FOR TAX, SEWER  
AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,

BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cottrell, Municipal Clerk

RESOLUTION #21-47 - 1/1/21

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated:

Police	Chief James Hunt	250.00
Finance	Michael J. Bascom	200.00
Library	John Bonney	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttred, Municipal Clerk

RESOLUTION #21-48 - 1/1/21

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.
3. This resolution shall be published in its entirety once in the Coaster.
4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuticoll, Municipal Clerk

RESOLUTION #21-49 - 1/1/21

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE  
FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following 2021 rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township business; and,

Fifty-six (56) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttroll, Municipal Clerk

RESOLUTION #21-50 - 1/1/21

ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED  
BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2021:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	25.00 per ton
Disposal Fee	125.00 per ton
Plywood	30.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll
All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Curfoll, Municipal Clerk

RESOLUTION #21-51 – 1/1/21

ESTABLISH FEE SCHEDULE FOR EMERGENCY MEDICAL SERVICES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following fee schedule is hereby adopted for services provided by Neptune Township Emergency Medical Services for the year 2021 to be billed in accordance with the provisions of Ordinance No. 16-07:

- Basic Life Support Response/Transport Fee - \$800
- Non-Emergency transport (Scheduled) - \$500
- Refusal of Medical Attention or Transport (with or without treatment) -\$150
- Additional crew required to assist/transport - \$125
- Epinephrine Auto Injector - \$200
- Continuous Positive Airway Pressure - \$75
- Automatic External Defibrillator - \$95
- Collar - \$35
- Oxygen - \$100
- Tourniquet - \$50
- Narcan - \$150
- Aspirin - \$25
- Albuterol - \$25

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the EMS Manager, Business Administrator and Finance Department.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cottrell, Municipal Clerk

RESOLUTION #21-52 - 1/1/21

AUTHORIZE THE EXECUTION OF STIPULATIONS AND FILING OF CROSS APPEALS  
AND ASSESSOR APPEALS FOR CORRECTIONS ONLY  
IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2020 and 2021 County and State Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor, Deputy Tax Assessor and Township Attorney sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor, Deputy Tax Assessor and Township Attorney be and are hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that Arthur J. Lehman will act as the Township expert in defense of 2020 and 2021 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Assessor, and the County Board of Taxation.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuffelli, Municipal Clerk

RESOLUTION #21-53 - 1/1/21

REAUTHORIZE CHANGE FUNDS IN VARIOUS DEPARTMENTS

WHEREAS, various departments within the Township Government accept payments and require change funds,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following change drawers are hereby reauthorized:

Current Fund - \$775

Tax Collection Department - \$425  
Municipal Clerk's Office - \$20  
Vital Statistics/Dog Licensing - \$80  
Construction Department - \$100  
Municipal Court - \$100  
Police Department - \$50

Sewer Utility - \$200

Marina Utility - \$50

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 7, 2021



Richard J. Curran Municipal Clerk



RESOLUTION #21-54 - 1/1/21

ESTABLISH 2021 HOURLY RATES FOR PART-TIME POSITIONS

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2021; and,

WHEREAS, funds will be provided for the first three months of 2021 in the 2021 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2021:

Title	2021 Hourly Rate
Yard Attendant	16.72
Bus Driver	18.16
Kitchen Aid	16.72
Building Inspector	34.28
Sub-Code Official	43.48
Marina Attendant	16.72
Tourism Representative	16.72
Special Law Enforcement Officer - Class 1	18.39
Special Law Enforcement Officer - Class 2	22.29
Supervising Special Law Enforcement Officer	26.76
Special Law Enforcement Officer - Class 2 (School Resource Officer)	36.00
Part-Time On Call Custodian w/o Black Seal	22.29
Part-Time On Call Custodian with Black Seal	23.41
Violations Clerk	16.72
Municipal Intern	10.00
Emergency Medical Technician/not compliant with schedule	21.22
Senior Emergency Medical Technician/not compliant with schedule	25.75
Property Maintenance	20.06
Customer Service Representative	16.72
Code Enforcement Inspector	18.39
Jailer	22.29
School Crossing Guard	16.72
DPW Seasonal Worker	15.45
DPW On Call Snow Plow Driver	30.00
Senior Center Part Time Kitchen Aid	16.72

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 14, 2021**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-55 – 1/1/21

ESTABLISH SALARIES FOR PART-TIME POSITIONS NOT COVERED BY CONTRACT

WHEREAS, there exists a number of part-time positions in the Township of Neptune that are not covered by a collective bargaining contract for which the Township Committee desires to establish salaries for years 2021-2024 to coincide with the term of the newly negotiated bargaining unit contracts; and,

WHEREAS, funds will be provided for the first three months of 2021 in the 2021 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2021-2024 will be provided in the Budgets for the years 2021-2024, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes salaries for certain stipend positions not covered by a collective bargaining contract or employment agreement for the years 2021-2024:

<u>Position</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Rent Leveling Board Secretary	\$4,000.00	\$4,140.00	\$4,285.00	\$4,435.00
Public Agency Compliance Officer	\$1,500.00	\$1,560.00	\$1,615.00	\$1,675.00
Shade Tree / Env Comm Secretary	\$2,000.00	\$2,070.00	\$2,150.00	\$2,225.00
Mercantile Officer	\$8,500.00	\$8,800.00	\$9,100.00	\$9,425.00
Assistant Mercantile Officer	\$3,000.00	\$3,105.00	\$3,220.00	\$3,335.00
Taxi Licenses	\$3,000.00	\$3,105.00	\$3,220.00	\$3,335.00
OEM Secretary	\$4,500.00	\$4,660.00	\$4,825.00	\$4,995.00
OEM Assistant Deputy Coordinator	\$4,000.00	\$4,140.00	\$4,285.00	\$4,435.00
OEM Deputy Coordinator	\$6,000.00	\$6,210.00	\$6,430.00	\$6,650.00
OEM Coordinator	\$8,500.00	\$8,800.00	\$9,100.00	\$9,425.00
Playground Safety Inspector	\$1,600.00	\$1,660.00	\$1,720.00	\$1,780.00
Alliance Coordinator	\$5,520.00	\$5,700.00	\$5,900.00	\$6,100.00
Zoning Compliance Officer	\$6,100.00	\$6,315.00	\$6,540.00	\$6,770.00
Technical Assistant to Construction Official	\$6,100.00	\$6,315.00	\$6,540.00	\$6,770.00
2nd Sewer Operator License	\$4,000.00	\$4,140.00	\$4,285.00	\$4,435.00
Mayor	\$10,500.00	\$10,900.00	\$11,280.00	\$11,675.00
Township Committee Member	\$9,000.00	\$9,315.00	\$9,650.00	\$9,990.00
Medical Director	\$3,000.00	\$3,200.00	\$3,400.00	\$3,550.00
Land Use Administrator	\$6,600.00	\$6,830.00	\$7,070.00	\$7,320.00
Assistant Zoning Officer	\$3,700.00	\$3,830.00	\$3,965.00	\$4,100.00
Sewer Operator	\$8,500.00	\$8,800.00	\$9,100.00	\$9,425.00
EDC Secretary	\$4,000.00	\$4,140.00	\$4,285.00	\$4,435.00
Fire- Sub Code Official	\$12,000.00	\$12,400.00	\$12,800.00	\$13,250.00
Assistant Director of Public Works	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Qualified Purchasing Agent	\$1,500.00	\$1,552.50	\$1,606.84	\$1,663.08

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 11, 2021**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #21-56 – 1/1/21

ESTABLISH POLICY FOR SELECTING PROFESSIONAL SERVICES  
FROM THE ENGINEERING POOL LIST

WHEREAS, Neptune Township maintains an Engineering Pool List of engineers who are chosen for professional services when needed, and in accordance with the Public Contract Law, and based on their listing on the Engineering Pool List and expertise in the area needed by Neptune Township; and

WHEREAS, any engineer on the Engineering Pool List, which is selected for professional services on behalf of Neptune Township cannot serve or be retained by private clients in Neptune Township on services that require the attention or review of Municipal Officials, Agencies or Boards, since such dual representation of both Neptune Township and private clients would serve as a conflict of interest; and

WHEREAS, Neptune Township desires to establish a policy to address potential and actual conflicts of interest with regard to the Request for Professional Services in the area of engineering, which is the basis of this Resolution.


THEREFORE, BE IT RESOLVED, by Township Committee of the Township of Neptune, that the governing body shall continue to maintain through the Engineering Department of Neptune Township, an Engineering Pool List of qualified engineers to be used for various engineering projects sponsored by Neptune Township, but in furtherance of the policy to avoid conflicts of interest, shall require any engineer on the Engineering Pool List who is selected for services to execute a Certification concerning conflict of interest certifying that the particular engineer/engineering firm, while providing services under any contract with Neptune Township for Neptune Township, shall not be representing private clients in Neptune Township at the same time, where such representation of private clients would require action or review by Neptune Township Municipal Officials, Agencies or Boards in fulfilling the engineer's obligations for a private client; and,

BE IT FURTHER RESOLVED, that should an engineer have a conflict, it shall not be selected by Neptune Township on a municipal project while the conflict exists, and should the conflict be discovered by Neptune Township and confirmed after an engineer on the Engineering Pool List certifies that no conflict exists, then that engineer/firm shall be removed from the Engineering Pool List, and not be returned to the Engineering Pool List for a period of at least three years, with further certification of lack of conflict of interest at the time of future placement on the Engineering Pool List; and,

BE IT FURTHER RESOLVED, that the Municipal Engineer shall provide a monthly report to the governing body as to the selection of engineers for services by the Municipal Engineering Department, and the basis for such selection from the Engineering Pool List.

**CERTIFICATION**

**HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021**



**Richard J. Cuttrell, Municipal Clerk**

RESOLUTION #21-57 - 1/1/21

ESTABLISH CASH MANAGEMENT PLAN AND  
FINANCIAL MANAGEMENT POLICIES

WHEREAS, pursuant to Chapter 8, Laws of 2082, The Township of Neptune is required to annually adopt a Cash Management Plan and Financial Management Policies,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan and Financial Management Policies, dated January 1, 2021, and on file in the offices of the Municipal Clerk and Chief Financial Officer shall be adopted for the year 2021; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Gifford, Municipal Clerk

RESOLUTION #21-58 – 1/1/21

AUTHORIZE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF SHREWSBURY FOR MUNICIPAL CLERK SERVICES

WHEREAS, the Township of Shrewsbury is in need of a part-time Municipal Clerk to provide services of a Municipal Clerk for Shrewsbury Township; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes municipalities to contract with each other for shared services; and

WHEREAS, the Township of Shrewsbury wishes to renew a Shared Service Agreement with Neptune Township for the year 2021 in order to share Neptune Township's Deputy Clerk, Pamela Howard, for one 7-hour day per week during regular business hours, namely Tuesdays, while allowing Ms. Howard to work privately for Shrewsbury Township under a contract separate and distinct from this Agreement for other hours outside of Tuesday, such as evenings and Saturdays, so as not to conflict with her position in Neptune Township; and

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the governing body hereby authorizes the Township of Neptune enter into a Shared Service Agreement with Shrewsbury Township for the shared services aforesaid and the terms set forth above for the year 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION  
HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Curtinelli, Municipal Clerk

RESOLUTION #21-59 - 1/1/21

CORRECT RESOLUTION #20-419 WHICH AWARDED BID FOR  
SOUTH RIVERSIDE DRIVE BICYCLE AND PEDESTRIAN PATH

WHEREAS, on October 27, 2020, the Township Engineer received bids for the award of a contract for the South Riverside Drive Bicycle and Pedestrian Path; and,

WHEREAS, funding was received for this project through a New Jersey Department of Transportation Federal Aid TAP Grant; and,

WHEREAS, said bids were reviewed by the Township Engineer and Township Attorney who have recommended that the bid be awarded to the lowest bid submitted by Albert Marine Construction, Inc. contingent upon approval by the New Jersey Department of Transportation; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinances No. 13-28 and the Chief Financial Officer has so certified in writing; and,

WHEREAS, on December 21, 2020, the Township Committee adopted Resolution #20-419 which awarded the bid to Albert Marine Construction; and,

WHEREAS, the Township Engineer has advised that the amount of the bid stated in Resolution #20-410 of \$477,749.55 is incorrect and should be corrected to \$447,749.55,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Resolution #20-419 be and is hereby corrected to reflect the contract award to Albert Marine Construction for the South Riverside Drive Bicycle and Pedestrian Path is based on their lowest responsible bid of \$447,749.55, subject to approval by the New Jersey Department of Transportation; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Township Attorney and Township Engineer.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021



Richard J. Cuttroll, Municipal Clerk



RESOLUTION #21-60 - 1/1/21

AUTHORIZE A PERSON TO PERSON TRANSFER OF THE LIQUOR LICENSE  
PRESENTLY ISSUED TO CLONES, LLC T/A CLANCY'S TAVERN

WHEREAS, Sea Crab, Inc. has applied for a person-to-person transfer of Plenary Retail Consumption License # 1334-33-018-013 which is presently issued to Clones, LLC t/a Clancy's Tavern for premises at 25 South Main Street, Neptune, NJ; and,

WHEREAS, the application is complete in all respects; and,

WHEREAS, the required Affidavit of the source of funds of said liquor license has been filed by the applicant for the transfer and examined by the members of the Township Committee; and,

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey statutes, the regulations promulgated thereunder as well as the pertinent local ordinances and conditions imposed consistent with Title 33; and,

WHEREAS, all transfer procedures as outlined by state statute and local ordinances have been completed satisfactorily,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the person-to-person transfer of Plenary Retail Consumption License #1334-33-018-013 as stated herein to Sea Crab, Inc. for the premises located at 25 South Main Street effective January 5, 2021; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the New Jersey Division of ABC, the Chief of Police and the Applicant.

CERTIFICATION

**HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 1, 2021**



Richard J. Cottrell, Municipal Clerk