

TOWNSHIP COMMITTEE WORKSHOP MEETING – January 23, 2023 – 6:00 P.M.

Mayor Cafferty calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

Roll Call	Present/ Absent
Dr. Michael Brantley	_____
Robert Lane, Jr.	_____
Tassie D. York	_____
Nicholas Williams	_____
Keith Cafferty	_____

Also present: Gina M. LaPlaca, Business Administrator; Gene Anthony, Township Attorney; Gabriella Siboni, Municipal Clerk.

Mayor Cafferty announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2023, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Ordinance 23-05 Parking Restriction on Main Ave. Ocean Grove
2. Committee Calendars

Res #23- 081 Authorize An Executive Session As Authorized By The Open Public Meetings Act.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

TOWNSHIP OF NEPTUNE

ORDINANCE NO.

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII, SECTION 7-7.5 OF THE CODE OF THE TOWNSHIP OF NEPTUNE TO ADD A PARKING TIME LIMITATION TO A PORTION OF MAIN AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

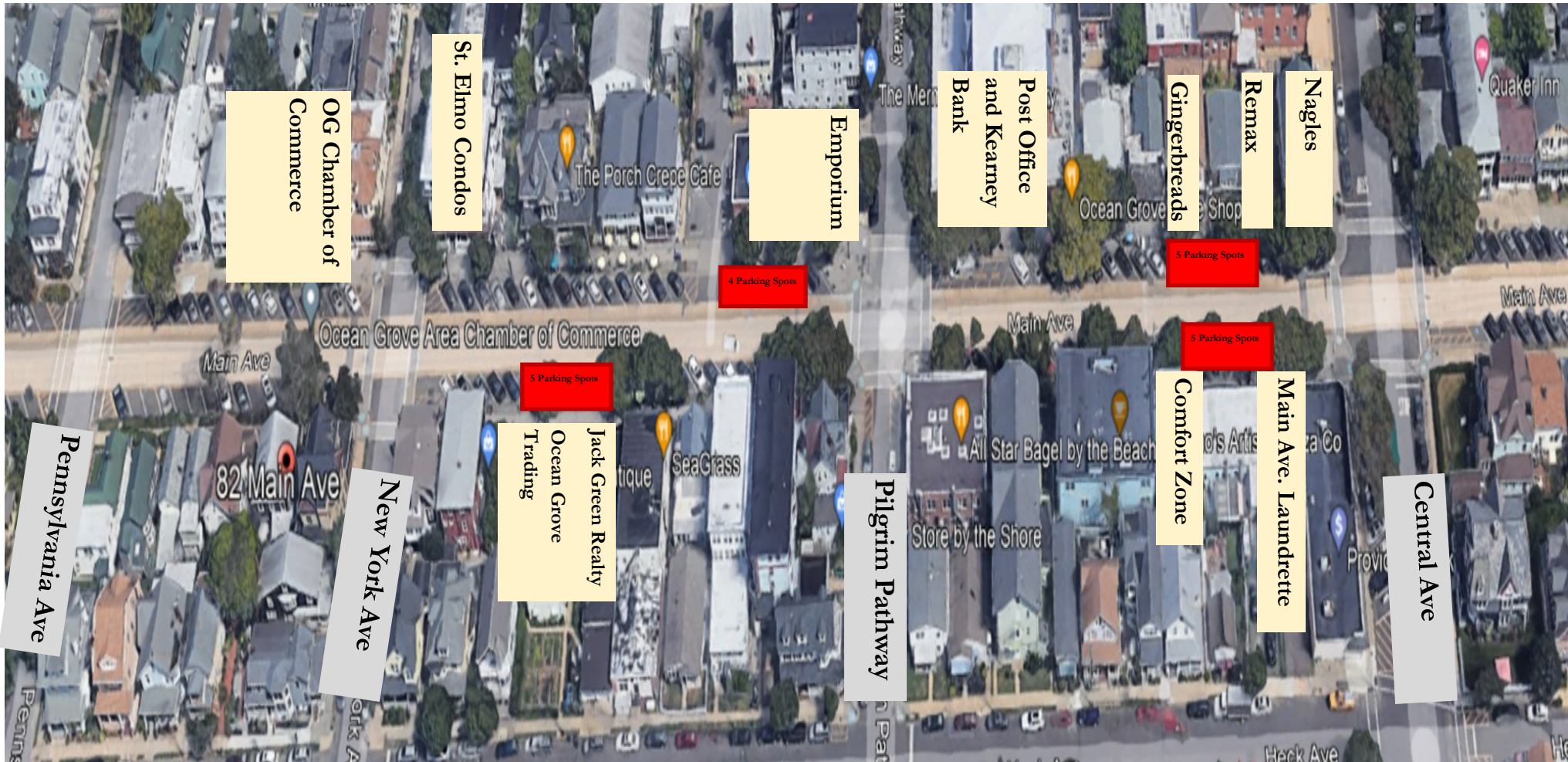
Volume I, Chapter VII, Section 7-7.5 – Parking Time Limited on Certain Streets – is hereby amended to add the following:

<u>Name of Street</u>	<u>Side</u>	<u>Hours</u>	<u>Max Time</u>	<u>Day</u>	<u>Location</u>
Main Avenue	North	9:00AM-6:00PM	3 Hours	May 15- September 15	66 feet to 124 feet west of the Northwest corner of Central Ave. Main Ave.
Main Avenue	North	9:00AM-6:00PM	3 Hours	May 15- September 15	59 Feet to 104 Feet west of the north west Corner of Pilgrim Pathway and Main Ave.
Main Avenue	South	9:00AM-6:00PM	3 Hours	May 15- September 15	43 Feet west to 99 feet west of the Southwest corner of Central Ave. and Main Ave.
Main Avenue	South	9:00AM-6:00PM	3 Hours	May 15- September 15	100 feet to 156 feet east of the South East Corner of New York Ave. and Main Ave.

SECTION 2

This ordinance shall take effect upon publication by law.

Proposed 3 Hour Parking Limitation on Main Ave. in Ocean Grove



Shows Location and Number of parking spaces that would be included in the proposed ordinance

Highlighted Landmarks

TOWNSHIP COMMITTEE MEETING – January 23, 2023 – 7:00 P.M.

Mayor Cafferty calls the meeting to order and asks the Clerk to call the roll:

Roll Call	Present/ Absent
Dr. Michael Brantley	_____
Robert Lane, Jr.	_____
Tassie D. York	_____
Nicholas Williams	_____
Keith Cafferty	_____

Also present: Gina M. LaPlaca, Business Administrator; Gene Anthony, Township Attorney; Gabriella Siboni, Municipal Clerk.

MOMENT OF SILENCE AND FLAG SALUTE

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Cafferty announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2023, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, ordinances, and resolutions are posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

APPROVAL OF MINUTES

Motion offered by _____, seconded by _____, to approve the minutes of meetings of January 1, 2023.

Motion offered by _____, seconded by _____, to approve the minutes of meetings of January 9, 2023.

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

REPORT OF THE BUSINESS ADMINISTRATOR

The Business Administrator will report on capital projects and matters of general interest.

PUBLIC COMMENTS ON RESOLUTIONS

The Clerk will announce additional information in regards to Separated Resolutions if necessary.

Public comments regarding resolutions presented on this agenda only.

The public comment portion of our meeting is to allow the public to bring to the Committee’s attention their concerns or comments. In accordance with N.J.S.A. 10: 4-12(a) and the Neptune Rules of Committee, the Committee asks the public to limit their comments to five minutes or less. The Committee will respect the public’s time by refraining any comment until the speaker has finished with their allotted time. It should be further noted that public comment portion of our meeting is not structured as a question and answer session. If a member of the public has questions they seek answers to, an appointment can be made with the appropriate office, Business Administrator or Township Committee Liaison during regular business hours. The Township Clerk will regulate the time during the comment portion of our meeting. The Committee reserves the right to respond to comments or questions at the conclusion of the speakers time.

ORDINANCES - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

PUBLIC HEARING AND FINAL ADOPTION ORDINANCES:

Ordinance 23-01 An Ordinance To Amend Volume I, Chapter VII, Section 7-11 Of The Code Of The

Township Of Neptune By Establishing A Stop Intersection At Yale Road And Harvard Avenue

Explanatory Statement: The purpose of this ordinance is to add a stop intersection on Yale Road at the intersection of Yale Road and Harvard Avenue.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

Ordinance 23-02 An Ordinance To Amend Volume I, Chapter II Of The Code Of The Township Of Neptune By Amending The Fee For The Summer Recreation Program

Explanatory Statement: This ordinance is increasing the fees for the Summer Recreation Program.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

Ordinance 23-03 An Ordinance Creating And Setting The Salary Range For New Job Titles And Amending The Salary Ranges For All Other Existing Job Titles Of The Township Of Neptune And Repealing All Parts Of Previous Ordinances Inconsistent Herewith

Explanatory Statement: The purpose of this ordinance is to include the position of Laborer and Assistant Deputy Emergency Management Coordinator and establish the salary range for same.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

ORDINANCES FOR FIRST READING

Ordinance 23-04 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank (N.J.S.A. 40a: 4-45.14)

Explanatory Statement: This ordinance permits the introduction of the annual municipal budget with a maximum increase in total appropriations of 3.5%. This ordinance does not change or negate the 2% tax levy cap.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

The Clerk announces the public hearing on ordinances listed will be held on February , 2023

CONSENT AGENDA

- Res #23- 082** Authorizing The Application For Recreation Improvement Grant From The New Jersey Department Of Community Affairs
- Res #23- 083** Place Lien On Various Properties
- Res #23- 084** Resolution Of The Township Committee Of The Township Of Neptune Authorizing Shared Service Agreement With The City Of Asbury Park For Geese Management Of Wesley Lake
- Res #23- 085** A Resolution Of The Township Committee Of The Township Of Neptune To Authorize The Cancellation Of UDAG Mortgages
- Res #23- 086** Authorizing Settlement In The Matter Of James M. Hunt, Jr. V. Neptune Of Neptune, Under Docket No. MON-L-3834-20
- Res #23- 087** Resolution Authorizing Execution Of The Side Bar Agreement With Neptune Township Department/Division Head Association

Res #23- 088 Resolution Authorizing Execution Of The Side Bar Agreement With Employees With Individual Employment Contracts

Res #23- 089 Authorize Payment of Bills

CONSENT AGENDA

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

SEPARATED RESOLUTIONS

Res #23- 090 A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions- Public Works

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township.

The public comment portion of our meeting is to allow the public to bring to the Committee’s attention their concerns or comments. In accordance with N.J.S.A. 10: 4-12(a) and the Neptune Rules of Committee, the Committee asks the public to limit their comments to five minutes or less. The Committee will respect the public’s time by refraining any comment until the speaker has finished with their allotted time. It should be further noted that public comment portion of our meeting is not structured as a question and answer session. If a member of the public has questions they seek answers to, an appointment can be made with the appropriate office, Business Administrator or Township Committee Liaison during regular business hours. The Township Clerk will regulate the time during the comment portion of our meeting. The Committee reserves the right to respond to comments or questions at the conclusion of the speakers time.

ADJOURNMENT

Offered by: _____ Seconded by: _____

Time adjourned: _____

**TOWNSHIP OF NEPTUNE
ORDINANCE NO. 23- 01**

**AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII, SECTION 7-11 OF THE CODE OF
THE TOWNSHIP OF NEPTUNE BY ESTABLISHING A STOP INTERSECTION AT YALE
ROAD AND HARVARD AVENUE**

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-11 – STOP INTERSECTIONS - is hereby amended to add the following:

Intersection

Yale Road and Harvard Avenue

Stop Sign On:

Yale Road

SECTION 2

This ordinance shall become effective immediately upon its adoption and publication according to law.

Motion/ Second	Roll Call To Adopt On First Reading YAY NAY ABSTAIN ABSENT Dr. Michael Brantley Robert Lane, Jr. Tassie D. York Nicholas Williams Keith Cafferty	Adopted on First Reading Dated: _____ Gabriella Siboni, RMC Township Clerk
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Motion/ Second	Roll Call To Adopt On Second and Final Reading YAY NAY ABSTAIN ABSENT Dr. Michael Brantley Robert Lane, Jr. Tassie D. York Nicholas Williams Keith Cafferty	Adopted on Second Reading Dated: _____ Gabriella Siboni, RMC Township Clerk
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Gabriella Siboni
Township Clerk

Keith Cafferty
Mayor

TOWNSHIP OF NEPTUNE

ORDINANCE NO. 23-02

AN ORDINANCE TO AMEND VOLUME I, CHAPTER II OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY AMENDING THE FEE FOR THE SUMMER RECREATION PROGRAM

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter II, Section 2-61.3 – MISCELLANEOUS FEES – Recreation Department is hereby amended as follows:

§2-61.3 – Recreation Department

Neptune Day:

Food Vendor	\$100.00
Merchandise (non-food) Vendor	\$50.00
Nonprofit or Civic Group Not Selling Items	No Charge

Summer Recreation Program:

\$60 per child
\$300.00 per child
No Sibling Discount
Half-Price Scholarship Program as
Administered by Recreation Department
All fees are nonrefundable

SECTION 2

This ordinance shall take effect upon publication in accordance with law.

Motion/ Roll Call To Adopt On First Reading Adopted on First Reading
Second YAY NAY ABSTAIN ABSENT Dated:

Dr. Michael Brantley
Robert Lane, Jr.
Tassie D. York
Nicholas Williams
Keith Cafferty

Gabriella Siboni, RMC
Township Clerk

Motion/ Roll Call To Adopt On Second and Final Reading Adopted on Second Reading
Second YAY NAY ABSTAIN ABSENT Dated:

Dr. Michael Brantley
Robert Lane, Jr.
Tassie D. York
Nicholas Williams
Keith Cafferty

Gabriella Siboni, RMC
Township Clerk

Gabriella Siboni
Township Clerk

Keith Cafferty
Mayor

**TOWNSHIP OF NEPTUNE
ORDINANCE NO. 23-03**

**AN ORDINANCE CREATING AND SETTING THE SALARY RANGE FOR NEW JOB
TITLES AND AMENDING THE SALARY RANGES FOR ALL OTHER EXISTING JOB
TITLES OF THE TOWNSHIP OF NEPTUNE AND REPEALING ALL PARTS OF PREVIOUS
ORDINANCES INCONSISTENT HEREWITH**

BE IT ORDAINED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

SECTION 1. The salary ranges for all existing job titles in the Township of Neptune are hereby amended and established as follows:

<u>Title</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>
Accountant	\$ 35,000.00	\$ 70,000.00
Administrative Assistant	\$ 37,000.00	\$ 85,000.00
Affirmative Action Officer (Public Agency Compliance Officer)	\$ 1,000.00	\$ 3,500.00
Assessing Clerk	\$ 27,300.00	\$ 48,000.00
Assessing/Land Use Inspector	\$ 34,000.00	\$ 56,000.00
Assessment Search Officer	\$ 1,500.00	\$ 6,000.00
Assessor	\$ 80,000.00	\$ 150,000.00
Assistant Assessor	\$ 36,000.00	\$ 70,000.00
Assistant Business Administrator	\$ 90,000.00	\$ 150,000.00
Assistant CFO	\$ 15,000.00	\$ 110,000.00
Assistant Construction Official	\$ 15,000.00	\$ 85,000.00
<u>Assistant Deputy Emergency Management Coordinator</u>	<u>\$ 4,000.00</u>	<u>\$ 8,000.00</u>
Assistant Director of Code and Construction	\$ 5,000.00	\$ 25,000.00
Assistant EMS Manager	\$ 55,000.00	\$ 88,000.00
Assistant Engineer	\$ 55,500.00	\$ 90,000.00
Assistant Mercantile License Officer	\$ 2,500.00	\$ 6,000.00
Assistant Purchasing Agent	\$ 40,000.00	\$ 85,000.00
Assistant Zoning Officer	\$ 3,000.00	\$ 8,000.00
Asst. Economic Development Coordinator	\$ 3,500.00	\$ 8,000.00
Asst. Public Works Director	\$ 3,500.00	\$ 105,000.00
Bi-Lingual Translator	\$ 300.00	\$ 800.00
Black Seal License	\$ 500.00	\$ 750.00
Bookkeeper	\$ 30,000.00	\$ 70,000.00
Building Inspector	\$ 40,000.00	\$ 95,000.00
Building Sub-Code Official	\$ 45,000.00	\$ 120,000.00
Business Administrator	\$ 90,000.00	\$ 190,000.00
Captain of Police	\$ 130,000.00	\$ 165,000.00
Chief Financial Officer	\$ 90,000.00	\$ 180,000.00
Chief of Police	\$ 150,000.00	\$ 210,000.00
Citizens Board Administrator	\$ 39,000.00	\$ 80,000.00
Code Enforcement Supervisor	\$ 60,000.00	\$ 95,000.00
Code/Construction Inspector	\$ 32,000.00	\$ 97,000.00

Community Programs Coordinator	\$	32,500.00	\$	70,000.00
Construction Official	\$	80,000.00	\$	145,000.00
Custodian	\$	31,200.00	\$	75,000.00
Customer Service Representative	\$	27,300.00	\$	55,000.00
Departmental Secretary	\$	34,500.00	\$	95,000.00
Deputy Chief of Police	\$	150,000.00	\$	190,000.00
Deputy Court Administrator	\$	33,500.00	\$	72,000.00
Deputy Emergency Management Coordinator	\$	4,000.00	\$	10,000.00
Deputy Municipal Clerk	\$	50,000.00	\$	85,000.00
Deputy Registrar of Vital Statistics	\$	29,000.00	\$	55,000.00
Deputy Senior Center Director	\$	43,000.00	\$	78,000.00
Deputy Sewer Collector	\$	5,000.00	\$	20,000.00
Deputy Tax Assessor	\$	50,000.00	\$	102,000.00
Deputy Tax Collector	\$	50,000.00	\$	102,000.00
Detective	\$	2,500.00	\$	3,000.00
Director of Code and Construction	\$	10,000.00	\$	85,000.00
Director of Engineering and Planning	\$	80,000.00	\$	170,000.00
Driver	\$	31,200.00	\$	78,000.00
Economic Development Administrative Assistant	\$	2,000.00	\$	6,000.00
Economic Development Coordinator	\$	5,000.00	\$	35,000.00
Economic Development Secretary	\$	3,500.00	\$	6,000.00
Elections Clerk	\$	6,000.00	\$	12,000.00
Electrical Inspector	\$	30,000.00	\$	80,000.00
Electrical Sub-Code Official	\$	54,000.00	\$	105,000.00
Emergency Management Coordinator	\$	4,000.00	\$	12,000.00
Emergency Management Secretary	\$	2,000.00	\$	9,000.00
Emergency Medical Services Manager	\$	60,000.00	\$	105,000.00
Emergency Medical Technician	\$	42,000.00	\$	70,000.00
Emergency Medical Technician Supervisor	\$	43,000.00	\$	72,000.00
Engineer	\$	50,000.00	\$	90,000.00
Engineer Technician	\$	40,000.00	\$	75,000.00
Environmental / Shade Tree Secretary	\$	2,000.00	\$	4,000.00
Finance Dept. Secretary	\$	3,500.00	\$	75,000.00
Fire Sub-Code Official	\$	12,000.00	\$	52,000.00
Foreman	\$	65,000.00	\$	90,000.00
Grant Coordinator	\$	35,000.00	\$	65,000.00
Harbor Master	\$	40,000.00	\$	65,000.00
Health Benefits Opt-Out	\$	2,500.00	\$	3,500.00
Heavy Equipment Operator	\$	3,500.00	\$	82,000.00
Historic Preservation Comm. Secretary	\$	2,500.00	\$	15,000.00
Human Resources Director	\$	65,000.00	\$	140,000.00
Human Resources Specialist	\$	58,000.00	\$	75,000.00
Jailer	\$	34,500.00	\$	58,000.00
Laborer	\$	31,500.00	\$	52,000.00

Land Use Administrator	\$	4,000.00	\$	150,000.00
Lead Communications Operator	\$	32,500.00	\$	85,000.00
Lieutenant of Police	\$	130,000.00	\$	158,000.00
M.I.S. Manager	\$	56,000.00	\$	72,000.00
M.I.S. Specialist	\$	46,500.00	\$	65,000.00
Matron	\$	500.00	\$	1,500.00
Mayor	\$	8,000.00	\$	12,500.00
Medical Director	\$	2,000.00	\$	6,000.00
Mercantile Clerk	\$	1,000.00	\$	1,200.00
Mercantile License Officer	\$	2,000.00	\$	10,000.00
MIS Director	\$	75,000.00	\$	120,000.00
Municipal Alliance Coordinator	\$	4,000.00	\$	17,500.00
Municipal Clerk	\$	70,000.00	\$	135,000.00
Municipal Court Administrator	\$	50,000.00	\$	108,000.00
Municipal Court Judge	\$	50,000.00	\$	75,000.00
Municipal Prosecutor	\$	30,000.00	\$	55,000.00
Outreach Coordinator	\$	32,500.00	\$	60,000.00
Outreach Worker	\$	31,500.00	\$	53,000.00
Paramedic	\$	42,000.00	\$	72,000.00
Parks Inspector	\$	1,000.00	\$	25,000.00
Patrolman	\$	40,000.00	\$	130,000.00
Pesticide License	\$	500.00	\$	1,500.00
Plumbing Sub-Code Official	\$	54,000.00	\$	105,000.00
Police Director	\$	25,000.00	\$	100,000.00
Police Information System Manager	\$	46,300.00	\$	95,000.00
Police Support Systems Manager	\$	48,000.00	\$	95,000.00
Principal Assessing Clerk	\$	30,000.00	\$	52,000.00
Public Defender	\$	18,000.00	\$	32,000.00
Public Works Director	\$	90,000.00	\$	140,000.00
Public Works Supervisor	\$	80,000.00	\$	120,000.00
Purchasing Agent	\$	60,000.00	\$	120,000.00
Records Clerk	\$	27,300.00	\$	65,000.00
Recreation Coordinator (Recreation Dept)	\$	35,000.00	\$	70,000.00
Recreation Coordinator (Sr Ctr)	\$	35,000.00	\$	55,000.00
Recreation Director	\$	60,000.00	\$	120,000.00
Recycling Coordinator	\$	500.00	\$	3,500.00
Registrar of Vital Statistics	\$	45,000.00	\$	85,000.00
Rent Leveling Board Secretary	\$	2,500.00	\$	5,000.00
Secondary Sewer Operators License	\$	2,500.00	\$	8,000.00
Senior Center Bus Driver	\$	31,200.00	\$	50,000.00
Senior Center Director	\$	65,000.00	\$	105,000.00
Senior Center Kitchen Aid	\$	27,300.00	\$	45,000.00
Senior Center Kitchen Manager	\$	30,000.00	\$	52,000.00
Senior Programs Representative	\$	31,000.00	\$	50,000.00

Senior Violations Clerk	\$	30,000.00	\$	60,000.00
Sergeant of Police	\$	115,000.00	\$	145,000.00
Sewer Collector	\$	10,000.00	\$	50,000.00
Sewer Operators License	\$	7,500.00	\$	20,000.00
Special Projects Coordinator	\$	35,000.00	\$	75,000.00
Superintendent of Buildings	\$	65,000.00	\$	105,000.00
Tax Collector	\$	75,000.00	\$	140,000.00
Tax Search Officer	\$	1,500.00	\$	6,000.00
Technical Asst. to Construction Official	\$	5,000.00	\$	65,000.00
Township Committee Member	\$	6,000.00	\$	12,000.00
Transportation Coordinator	\$	27,500.00	\$	55,000.00
Violations Clerk	\$	27,300.00	\$	50,000.00
Zoning Compliance Officer	\$	5,000.00	\$	70,000.00

Hourly Rates:

Assistant Engineer	\$	20.00	\$	42.00
Bus/Van Driver	\$	15.00	\$	22.00
Carpenter	\$	18.00	\$	35.00
Code Enforcement Inspector	\$	15.70	\$	25.00
Construction Code Inspector	\$	25.00	\$	50.00
Court Security Officer	\$	15.00	\$	25.00
Crossing Guard	\$	15.00	\$	22.00
Custodian	\$	15.00	\$	27.00
Customer Service Representative	\$	15.00	\$	20.00
Emergency Medical Technician	\$	17.50	\$	30.00
Fire Sub-Code Official	\$	25.00	\$	50.00
Investigator	\$	20.00	\$	30.00
Jailer	\$	15.00	\$	25.00
Kitchen Aid	\$	15.00	\$	25.00
Litter Control Attendant	\$	15.00	\$	18.00
Marina Attendant	\$	15.00	\$	25.00
Municipal Intern	\$	10.00	\$	12.00
Property Maintenance Worker	\$	15.00	\$	30.00
Recreation Attendant	\$	12.00	\$	20.00
Senior Emergency Medical Technician	\$	24.00	\$	35.00
Special Law Enforcement Officer (Class I)	\$	15.00	\$	22.00
Special Law Enforcement Officer (Class II SRO)	\$	22.00	\$	40.00
Special Law Enforcement Officer (Class II)	\$	17.00	\$	38.00
Special Law Enforcement Officer (Class III)	\$	20.00	\$	38.00
Supervising Special Law Enforcement Officer	\$	22.00	\$	40.00
Temporary Skilled Worker		NJ Prevailing Wage		NJ Prevailing Wage
Tourism Director	\$	15.00	\$	25.00
Tourism Representative	\$	15.00	\$	20.00
Violations Clerk	\$	15.00	\$	20.00

Yard Attendant \$ 15.00 \$ 25.00

SECTION 2. This ordinance shall become effective September 1, 2022

SECTION 3. The salary for each position named above shall be established within the aforesaid ranges by adoption of a contract with employees of AFSCME Local 1844, AFSCME Local 2792, the Neptune Township Management and Department Heads Association, P.B.A. Local #74, F.O.P. Local #19 or by individual contract for employees not represented by a bargaining unit.

SECTION 4. That all ordinances or parts of ordinances of the Township of Neptune, in conflict or inconsistent with this ordinance are hereby repealed.

Motion/ Second	Roll Call To Adopt On First Reading	Adopted on First Reading
	YAY NAY ABSTAIN ABSENT	Dated:
	Dr. Michael Brantley	
	Robert Lane, Jr.	
	Tassie D. York	
	Nicholas Williams	_____
	Keith Cafferty	Gabriella Siboni, RMC Township Clerk

Motion/ Second	Roll Call To Adopt On Second and Final Reading	Adopted on Second Reading
	YAY NAY ABSTAIN ABSENT	Dated:
	Dr. Michael Brantley	
	Robert Lane, Jr.	
	Tassie D. York	
	Nicholas Williams	_____
	Keith Cafferty	Gabriella Siboni, RMC Township Clerk

Gabriella Siboni
Township Clerk

Keith Cafferty
Mayor

Keith Cafferty, Mayor
Tassie York, Deputy Mayor
Dr. Michael Brantley
Robert Lane Jr.
Nicholas Williams



Gina M. LaPlaca, Esq.
Business Administrator
Gabriella Siboni, R.M.C.
Township Clerk
Michael J. Bascom, C.M.F.O., C.T.C.
Chief Financial Officer

MEMORANDUM

To: Township Committee

From: Michael J. Bascom, Chief Financial Officer

Date: January 12, 2023

RE: Budget COLA Rate Ordinance

You will note that there will be an ordinance on the next meeting to increase the “Budget Appropriations CAP” from 2.5% to 3.5% in connection with the development of the Municipal Budget. I have provided below a brief overview of what this ordinance permits, which includes the authority to increase the Budget CAP as well as to “bank” an unused portion of this authorization to allow budget flexibility in subsequent years.

The COLA increase ordinance is about budget management, it has no impact whatsoever on the amount of taxes anyone would pay. This does not change the Tax Levy Cap in any way. The ordinance is about maintaining local control of the budget.

There are two different “CAPS” on the budget, one is the appropriations cap which impacts roughly 65% of the total budget. This is the CAP that we are looking to change from 2.5% to 3.5%. This gives us the flexibility to determine how much of the total budget we would like to commit for various departments and programs. It prevents us from increasing operating costs in certain areas of the budget, excluding debt service, grant programs, the reserve for uncollected and certain departments like the library. Departments limited by the Appropriations CAP include Police, Public Works, Administration, Code Enforcement, Construction, Recreation, Senior Center and many other operating departments. By expanding the CAP from 2.5% to 3.5% we give ourselves the ability to manage the budget as we are elected and appointed to do. Even when we go to a 3.5% Appropriations CAP we are bound by the same 2% Levy CAP.

The 2% Levy CAP is a CAP on the total amount of taxes we can raise in support of the budget. This CAP does not change. The only way to change the Levy CAP is by passing a local referendum. We are not considering this.

To be clear, the amount raised by taxation will not change. The only thing that changes is the portion of the taxes that are available for “inside the CAP appropriations”.

**TOWNSHIP OF NEPTUNE
ORDINANCE 23-04**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Neptune in the County of Monmouth finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$383,420.48 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Neptune, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of Neptune shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 1,341,971.68. and that the CY 2023 municipal budget for the Township of Neptune be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion/ Second	Roll Call To Adopt On First Reading	YAY NAY ABSTAIN ABSENT	Adopted on First Reading Dated:
	Dr. Michael Brantley Robert Lane, Jr. Tassie D. York Nicholas Williams Keith Cafferty		_____ Gabriella Siboni, RMC Township Clerk

Motion/ Second	Roll Call To Adopt On Second and Final Reading	YAY NAY ABSTAIN ABSENT	Adopted on Second Reading Dated:
	Dr. Michael Brantley Robert Lane, Jr. Tassie D. York Nicholas Williams Keith Cafferty		_____ Gabriella Siboni, RMC Township Clerk

Gabriella Siboni
Township Clerk

Keith Cafferty
Mayor

**TOWNSHIP OF NEPTUNE
RESOLUTION 23-081**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE AUTHORIZING
THE DISCUSSION OF MATTERS IN A CLOSED SESSION PURSUANT TO THE STATUTORY EXCLUSIONS
OF N.J.S.A. 10:4-12**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

WHEREAS, the matters to be discussed relate to a statutorily excluded topic pursuant N.J.S.A 10:4-12(b) 1-9, specifically:

- X Attorney- client privilege;
- X Employment and personnel;
- Imposition of civil penalty;
- Investigation;
- Leasing or acquisition of property;
- Pending or anticipated litigation;
- Privacy;
- Public Safety;
- Educational matter;
- Contract Negotiation

Description of matter:

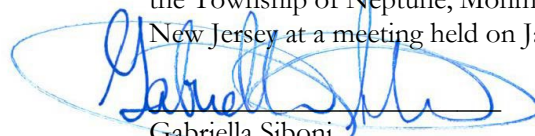
1. Personnel
 - o Appointments, policy
2. Attorney- Client Privilege
 - o Litigation Update

WHEREAS, this may be disclosed to the public at a time when the necessity for confidentiality no longer exists, or within six months or less from the date hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune as follows:

1. That the Township Committee shall retire into executive session where the public shall be excluded and where said matters shall be discussed.
2. That the Township Committee shall reconvene in public session upon conclusions of the discussions.
3. That the minutes of this executive session shall be closed from public inspection and shall so remain until the reason for confidentiality ceases to exist, or upon formal action by the Township Committee at an official meeting.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on January 23, 2023


Gabriella Siboni
Township Clerk

TOWNSHIP OF NEPTUNE

RESOLUTION 23-082

**AUTHORIZING THE APPLICATION FOR RECREATION IMPROVEMENT GRANT FROM
THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS, the Township of Neptune desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for \$100,000.00 to carry out a project to make improvements to Bert Willis Park, and;

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The Township of Neptune does hereby authorize the application for such a grant, and;
2. Recognizes and accepts that the department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Neptune and the New Jersey Department of Community Affairs.
3. That the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Gabriella Siboni
Township Clerk

Keith Cafferty
Mayor

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on January 23, 2023

Gabriella Siboni
Township Clerk

**TOWNSHIP OF NEPTUNE
RESOLUTION #23-083**

PLACE LIEN ON VARIOUS PROPERTIES

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well-being of residents in this township unless abated without delay, the Director of Code Enforcement may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Director of Code Enforcement determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Director of Code Enforcement has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Director of Code Enforcement has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

Block	Lot	Address	Amount
2301	82	730 John Terrace	\$315.00

BE IT FURTHER RESOLVED that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-084

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AUTHORIZING SHARED SERVICE AGREEMENT WITH THE CITY OF ASBURY PARK FOR
GEESE MANAGEMENT OF WESLEY LAKE**

WHEREAS, the *Uniform Shared Services and Consolidation Act* (N.J.S.A. 40A:65-1 through 40A:65-35) authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and,

WHEREAS, the City of Asbury Park (“City”) and the Township of Neptune in coordination with the Wesley Lake Commission have determined the need for Geese Management Services; and

Whereas, the City of Asbury Park has solicited and obtained two quotes from Birds Beware and Geese Chasers LLC, and;

WHEREAS, the City of Asbury Park is desirous of awarding a contract for geese management for 2023 to Geese Chasers LLC for these services, and;

WHEREAS, the Township of Neptune would share equally in costs with the City of Asbury Park for the services provided which will include clearing and maintenance for Wesley Lake at an annual cost of \$11,628.00, plus any egg addling needed at a cost of \$85.00 per nest, (\$5,814.00 annually per municipality and \$42.50 per nest per municipality) and;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey that the Mayor and Clerk are hereby authorized and directed to enter into a Shared Services Agreement (“Agreement”) with the City of Asbury Park to engage the services of Birds Beware to provide geese management services, at an annual cost of \$11,628.00, plus any egg addling needed at a cost of \$85.00 per nest, (\$5,814.00 annually per municipality and \$42.50 per nest per municipality, and;

BE IT FURTHER RESOLVED, that the terms of this Agreement shall take effect upon the adoption of appropriate Resolutions and execution of the Agreement by the parties thereto; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and EMS Manager.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on January 23, 2023.

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the execution of shared service agreement with Asbury Park for Geese Management.

Account Name
Shared Services Agreement-Asbury Park- Wesley Lake

Account Number
01-201-42-335-100

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE

RESOLUTION 23-085

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
TO AUTHORIZE THE CANCELLATION OF UDAG MORTGAGES**

WHEREAS, The Township of Neptune holds mortgages in connection with a UDAG reciprocal loan granted to those listed below:

Mortgage Date	Mortgagee	Address	Amount	Cancellation Effective Date
3/1/2015	Sunniland Furniture	216 Highway 35	\$26,190.94	12/31/2022
5/15/2003	Riverfront LLC, t/a Sunsets	302 South Concourse Ave.	\$17,608.10	12/31/2022

WHEREAS, the loan has been paid in full and the Township desires to cancel said mortgages,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and they are hereby authorized to execute two cancellations of mortgages in connection with the UDAG reciprocal loans noted above; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Grants Coordinator and RCA Attorney.

TOWNSHIP OF NEPTUNE

RESOLUTION #23-086

AUTHORIZING SETTLEMENT IN THE MATTER OF JAMES M. HUNT, JR. V. NEPTUNE OF NEPTUNE, UNDER DOCKET NO. MON-L-3834-20

WHEREAS, Plaintiff, James M. Hunt, Jr., filed a lawsuit in 2020 against Neptune Township; alleging various causes of action, including reverse discrimination, in the Superior Court of New Jersey, Law Division, under Docket No. MON-L-3834-20; and

WHEREAS, as a result of negotiations with legal counsel for the Township's Joint Insurance Fund representing Neptune Township, and based on the recommendation of the Insurance Carrier representing Neptune Township, a settlement has been reached between the parties for, and in the amount of, Five Hundred Thousand Dollars (\$500,000.00) inclusive of legal fees, based on the Reasonableness Standard, which shall be paid by the Township's Insurance Carrier in total; subject to the consent of the Neptune Township Committee; and

WHEREAS, Plaintiff has retired since the filing of the lawsuit, in the normal course of events, from his position of Chief of Police.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, hereby authorizes the Settlement Agreement and General Release provided by the Township's Insurance Carrier in the case of James M. Hunt, Jr. v. Township of Neptune; which shall be paid in full by the Township's Insurance Carrier, inclusive of all other damages; including legal fees.

BE IT FURTHER RESOLVED, that the Township Committee hereby authorizes the Mayor and Clerk to executed the Settlement Agreement and General Release provided by the Township's Insurance Carrier in this matter, and authorizes the disbursement of the aforesaid funds from said Insurance Carrier.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-087

**RESOLUTION AUTHORIZING EXECUTION OF THE SIDE BAR AGREEMENT WITH
NEPTUNE TOWNSHIP DEPARTMENT/DIVISION HEAD ASSOCIATION**

WHEREAS, the Township of Neptune wishes to authorize the a side bar agreement with Neptune Township Department/Division Head Association; and

WHEREAS, the Township and Neptune Township Department/Division Head Association have met to discuss restoring ability to earn up to 56 hours of compensation time per year and have memorialized those terms in this side bar agreement; and

Now, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The side bar agreement for Neptune Township Department/Division Head Association is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Human Resources Director.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-088

**RESOLUTION AUTHORIZING EXECUTION OF THE SIDE BAR AGREEMENT WITH
EMPLOYEES WITH INDIVIDUAL EMPLOYMENT CONTRACTS**

WHEREAS, the Township of Neptune wishes to authorize the a side bar agreement with Employees with Individual Employment Contracts; and

WHEREAS, the Township and Employees with Individual Employment Contracts have met to discuss restoring ability to earn up to 56 hours of compensation time per year and have memorialized those terms in this side bar agreement; and

Now, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The side bar agreement for Employees with Individual Employment Contracts is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Human Resources Director.

TOWNSHIP OF NEPTUNE

RESOLUTION #23-089

AUTHORIZING THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

January 23, 2023 Bill List

Current Fund	\$7,342,844.56
Grant Fund	\$36,405.62
Trust Other	\$70,380.77
General Capital	\$406,830.41
Sewer Operating Fund	\$116,817.85
Sewer Capital Fund	\$92,071.06
Marina Operating Fund	\$28,871.63
Dog Trust	\$15.60
Library Trust	\$1,958.14
Bill List Total	\$8,096,195.64

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Assistant C.F.O.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-090

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AUTHORIZING CERTAIN PERSONNEL ACTIONS- PUBLIC WORKS**

WHEREAS, the following appointments have been reviewed by the Department Heads of the respective Departments; and

WHEREAS, the Human Resources Director in consultation with the Township Administrator and the Department Heads involved have recommended the appointments of the following individuals; and

WHEREAS, the Township Administrator concurs with the findings of the Department Head and hereby recommends to the Township Committee that the following appointments be made.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Neptune that the following personnel actions be and are hereby authorized on the effective date included herein.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
	Public Works	CDL Class A Driver		

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on January 23, 2023.

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the above noted personnel actions.

Account Name

Account Number

Michael Bascom, Chief Financial Officer

Date