



**Historic Preservation Commission  
Special Meeting, January 30, 2024, Via ZOOM @ 7:00PM**

This regular meeting of the Historic Preservation Commission will be taking place remotely via ZOOM and will commence at 7:00 PM at which time you may appear via Zoom and present any objection or questions you may have at the appropriate time. There will be no individuals present at the Municipal Building due to current COVID-19 rules and regulations. Instructions on how to access the meeting via Zoom are listed below:

**Public Access to Zoom Meeting**

To access the virtual hearing, you must join the ZOOM meeting. To access the ZOOM meeting, you will need access to computer with internet access and/or dial in through a mobile or land line phone to log into the meeting. To join the ZOOM meeting, click on the link below and type in the Meeting ID and Password. You will join the meeting and be able to listen and view the evidence shared on the screen at the meeting.

**Public Participation in Zoom Meeting**

You will be able to participate when the Commission Chairperson opens the meeting to the public for the public participation portion of the meeting at the end of testimony for each of the applicants and/or their professionals for you to ask questions and/or cross examine these witnesses and make statements. The Commission Chairperson will limit public comments to 5 minutes per person. We ask that if you have questions of the applicant prepared in advance, that you e-mail them to the Commission Administrative Assistant, Heather Kepler at [HKepler@neptunetownship.org](mailto:HKepler@neptunetownship.org) prior to the meeting. Your question will be acknowledged and read into the record and answered. If you have information or exhibits you wish to be considered and entered into the record, you will have to e-mail them to the Commission Administrative Assistant, Heather Kepler at [HKepler@neptunetownship.org](mailto:HKepler@neptunetownship.org) of the meeting so they may be marked into evidence. For those who are in opposition of the proposal, you have the right to obtain an attorney to represent you, although this is not a requirement.

**Public Access to Application Files**

You will be able to access the application files that are shown in the meeting via the Neptune Township Website found on this page: <http://neptunetownship.org/agendas-minutes/historic-preservation-commission>.

**Alternate Access to Application Files**

If you are unable to access the information for the application via computer, or need assistance in logging on or using this technology, you may contact the Commission Administrative Assistant, Heather Kepler at 732-988-5200 ext. # 278 or [HKepler@neptunetownship.org](mailto:HKepler@neptunetownship.org). If you would like to view the files in person, you may schedule an appointment with the Commission Secretary. If you wish a particular file to be e-mailed or mailed to you, you must request that with 72 hours advanced notice.

If you have any questions concerning any of the above, you may contact the Commission Administrative Assistant, Heather Kepler at 732-988-5200 ext. 278 or [HKepler@neptunetownship.org](mailto:HKepler@neptunetownship.org)

Topic: HISTORIC PRESERVATION COMMISSION \*SPECIAL MEETING\* 2024.30.1

Time: Jan 30, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81615577851?pwd=cjVJR1hKbzIkdjloVk1UOEY6NC9EUT09>

Meeting ID: 816 1557 7851

Passcode: 535576

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One tap mobile

+13126266799,,81615577851# US (Chicago)  
+16465588656,,81615577851# US (New York)

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Dial by your location

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- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US

Meeting ID: 816 1557 7851

Find your local number: <https://us02web.zoom.us/j/81615577851>

## **CALL TO ORDER**

### **OPEN PUBLIC MEETING STATEMENT**

Notice requirements of R.S.10-14-8, "Open Meetings Act" has been satisfied by the publication of the required advertisement in the Asbury Park Press, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and on the Township website [www.neptunetownship.org](http://www.neptunetownship.org).

The procedure for the conduct of the meeting is as follows:

Each applicant will be sworn in and give a description of their proposal. Commissioners will then question the applicant and make suggestions and/or comments regarding the proposal. At the direction of the Chair, the public portion will open for questions regarding the proposal or project before the Commission. At that point, we ask that the public come forward, give their name and address and be sworn in. The Chair has the right to limit the public to one five-minute session per application. At the completion of the public portion, Mr. Steve Tombalakian, Attorney for the Commission will review the conditions, suggestions and/or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:30 PM, with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the compact disc will be on file at the HPC Office for review. We ask for the cooperation of the public in limiting any unnecessary noise by muting your microphone before and after the public participation portion of the meeting."

## **FLAG SALUTE**

## **ROLL CALL**

Shaffer, Jenny	_____	Cavano, Kurt	_____	Rudell, Jeffrey	_____
Moyer, Scott	_____	MacMorris, Douglas	_____	Heinlein, Lucinda	_____
Osepchuk, Deborah	_____	Kristen Esposito (Alt 1)	_____	Linda Henderson (Alt 2)	_____

### **SWEARING IN OF NEW / RE-APPOINTED MEMBERS**

Historic Preservation Commission Class B Member 4 Year 1/1/2024 12/31/2027 Jeff Rudell

Historic Preservation Commission Alternate #1 1 Year 1/1/2024 12/31/2024 Kristen Esposito

Historic Preservation Commission Alternate #2 1 Year 1/1/2024 12/31/2024 Linda Henderson

### **2023 REORGANIZATION**

Election of Chair Person

Election of 1st Vice Chair Person

Election 2nd Vice Chair Person

### **Establishment of 2024 Regular Meeting Dates**

February 13, 2024

March 12, 2024

April 9, 2024

May 14, 2024

June 11, 2024

July 9, 2024

August 13, 2024

September 10, 2024

October 8, 2024

November 12, 2024

December 10, 2024

January 14, 2025 (Reorganization)

### **AJOURNMENT OF REORGANIZATION & OPEN REGULAR MEETING**

Motion for Adjournment \_\_\_\_\_ Second \_\_\_\_\_ Time:

### **PRIVILEGE OF THE FLOOR/OPEN PUBLIC DISCUSSION**

### **OLD BUSINESS**

### **NEW BUSINESS**

### **ADMINISTRATIVE APPROVALS**

**Administrative Approval of Minor Application from December 6, 2023 to January 6, 2023**

Motion to  
made by: \_\_\_\_\_

Motion second by: \_\_\_\_\_

Shaffer, Jenny	_____	Cavano, Kurt	_____	Rudell, Jeffrey	_____
Moyer, Scott	_____	MacMorris, Douglas	_____	Heinlein, Lucinda	_____
Osepchuk, Deborah	_____	Kristen Esposito (Alt 1)	_____	Linda Henderson (Alt 2)	_____

**APPLICATIONS FOR REVIEW**

**1. Application #HPC 2023 - 164– 129 Inskip Ave. – Block 287, Lot 9 – Morgan**

Discussion Items: Proposal to add a window to the mud room that alters the previously approved rhythm of the proposed fenestrations.

Motion to  
made by: \_\_\_\_\_

Motion second by: \_\_\_\_\_

Shaffer, Jenny	_____	Cavano, Kurt	_____	Rudell, Jeffrey	_____
Moyer, Scott	_____	MacMorris, Douglas	_____	Heinlein, Lucinda	_____
Osepchuk, Deborah	_____	Kristen Esposito (Alt 1)	_____	Linda Henderson (Alt 2)	_____

**2. Application #HPC 2023 – 071 – 7 Ocean Pathway – Block 115, Lot 6 – O’Connor – Mark Pavliv, AIA**

Discussion Items: Residential addition. Massing, configuration of 2<sup>nd</sup> floor rear roof, rear appearing as a front of home, original door on east ground floor to be moved, east windows on 1<sup>st</sup> & 2<sup>nd</sup> floor, east side new window proposal, west side 1<sup>st</sup> floor removal of original window, west side original window resizing and adding a new window, and Siding.

Motion to  
made by: \_\_\_\_\_

Motion second by: \_\_\_\_\_

Shaffer, Jenny	_____	Cavano, Kurt	_____	Rudell, Jeffrey	_____
Moyer, Scott	_____	MacMorris, Douglas	_____	Heinlein, Lucinda	_____
Osepchuk, Deborah	_____	Kristen Esposito (Alt 1)	_____	Linda Henderson (Alt 2)	_____

**PUBLIC COMMENT**

**DISCUSSION ITEMS**

**ADJOURNMENT**

Motion made by: \_\_\_\_\_

Motion second by: \_\_\_\_\_

Shaffer, Jenny	_____	Cavano, Kurt	_____	Rudell, Jeffrey	_____
Moyer, Scott	_____	MacMorris, Douglas	_____	Heinlein, Lucinda	_____
Osepchuk, Deborah	_____	Kristen Esposito (Alt 1)	_____	Linda Henderson (Alt 2)	_____

Next regular meeting is scheduled for Tuesday, February 13, 2024