

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES APRIL 12, 2012

OPENING

The meeting called to order by Commissioner McEwan, followed by the flag salute.

The clerk announced the meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been published in a March 2012 issue of the Asbury Park Press and The Coaster.

Roll Call: √ Commissioner Robert McEwan, Chairman
 √ Commissioner William Ball
 √ Commissioner Edwin Deuchar
 √ Commissioner Matthew Gannon
 √ Commissioner Scott Jarmer

√ indicates present, A indicates absent

Also attending, CFO Rick Cuttrel, Attorney Jim Hundley, and Clerk David Shotwell Jr.

MINUTES OF PREVIOUS MEETING

The minutes of the March 2012 meeting were reviewed and unanimously approved following the motion of Commissioner Jarmer and second of Commissioner Gannon.

COMMUNICATIONS

Washington Fire Co. #1., advised of the application of Chris Thomas and his membership in Washington Fire Company.

Email communication was received by the Clerk from Joseph San Felice III informing the board of insufficient water flow on a yellow hydrant and requesting NJAWC and FD representatives meet regarding same.

ACTION ON COMMUNICATIONS

No formal action. Chris Thomas will be sworn in upon presenting to the Clerk or the Board. The hydrant issue will be addressed at a later time after review with Ron Cole.

INVESTITURE OF NEW MEMBERS

Kyle Bauter, Eagle Hook & Ladder Co. #1, was sworn and received badge # 785
Randy Thorne, Eagle Hook & Ladder Co. #1, was sworn and received badge # 787

TREASURER'S REPORT

The report and bill list was reviewed and approved unanimously following the motion of Commissioner Jarmer, second of Commissioner Deuchar

OLD BUSINESS

Brief discussion was held regarding a standardized application form for the fire companies to use when taking in new members. An example from Neptune Fire District No. 1 was provided for review. No formal action followed.

NEW BUSINESS

Motion to authorizing closed session for personnel and legal matter.

Offered by: Commissioner Gannon Second by: Commissioner Jarmer

Roll Call: Y Commissioner Robert McEwan, Chairman
Y Commissioner William Ball
Y Commissioner Edwin Deuchar
Y Commissioner Matthew Gannon
Y Commissioner Scott Jarmer

FIRE OFFICIAL AND CHIEF'S REPORT

No written reports were received. Neither the fire official, nor the chief were in attendance.

PUBLIC HEARING

2nd Lt. Ben Benfer (E.H. Stokes Fire Co. #3) brought the following matter to the Board's attention. The fire hydrant located at the corner of Abbott and New York Avenues was relocated to a position adjacent to an existing handicap parking spot, creating a "no parking" space within a designated parking space. CFO Rick Cuttrell indicated he would explore and attempt to resolve the problem through his capacity as municipal clerk.

The Board adjourned to closed session to discuss a legal matter presently in litigation.

Motion to reopen meeting following closed session

Offered by: Commissioner Jarmer Second by: Commissioner Deuchar

Roll Call: Y Commissioner Robert McEwan, Chairman
Y Commissioner William Ball
Y Commissioner Edwin Deuchar

Y Commissioner Matthew Gannon
Y Commissioner Scott Jarner

No further action was taken by the Board.

The Board adjourned at 8:00 p.m. after unanimous agreement on the motion of
Commissioner Deuchar and second of Commissioner Gannon.

*approved
C. Deuchar*

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF MARCH 31, 2012**

<u>REVENUES</u>	<u>2012 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$80,000.00	\$80,000.00	\$0.00
STATE FEES	\$10,000.00	\$0.00	\$10,000.00
LOCAL FEES	\$15,000.00	\$0.00	\$15,000.00
STATE FIRE GRANT	\$6,000.00	\$0.00	\$6,000.00
INTEREST EARNED	\$500.00	\$58.29	\$441.71
AMOUNT RAISED BY TAX	\$628,834.00	\$156,204.06	\$472,629.94
TOTAL REVENUES	\$740,334.00	\$236,262.35	\$504,071.65
<u>APPROPRIATIONS</u>	<u>2012 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SALARIES	\$154,239.00	\$35,155.94	\$119,083.06
Administration	\$33,400.00	\$6,634.97	\$26,765.03
Operations	\$95,839.00	\$21,302.64	\$74,536.36
Uniform Fire Safety	\$25,000.00	\$7,218.33	\$17,781.67
BENEFITS	\$130,095.00	\$56,383.08	\$73,711.92
Administration	\$54,083.00	\$12,548.32	\$41,534.68
Operations	\$76,012.00	\$43,834.76	\$32,177.24
HYDRANT RENTAL	\$32,000.00	\$5,353.08	\$26,646.92
RESERVE FOR CAPITAL	\$20,000.00	\$0.00	\$20,000.00
INSURANCE	\$83,000.00	\$26,858.50	\$56,141.50
PROFESSIONAL SERVICES	\$22,000.00	\$2,561.00	\$19,439.00
ADVERTISING	\$1,500.00	\$456.43	\$1,043.57
ELECTION	\$1,500.00	\$764.97	\$735.03
TRAVEL	\$3,000.00	\$0.00	\$3,000.00
DUES	\$3,000.00	\$75.00	\$2,925.00
SUPPLIES	\$60,000.00	\$23,584.65	\$36,415.35
UTILITIES	\$36,000.00	\$4,295.12	\$31,704.88
OFFICE SUPPLIES	\$7,000.00	\$126.45	\$6,873.55
MAINTENANCE & REPAIRS	\$120,000.00	\$13,542.77	\$106,457.23
TRAINING	\$3,000.00	\$540.00	\$2,460.00
COMMUNICATIONS	\$22,000.00	\$3,665.23	\$18,334.77
FIRE SAFETY - OTHER EXP.	\$27,000.00	\$198.49	\$26,801.51
INTERLOCAL - CSOs	\$15,000.00	\$0.00	\$15,000.00
TOTAL APPROPRIATIONS	\$740,334.00	\$173,560.71	\$566,773.29
2011 APPROPRIATION RESERVES	\$96,587.18	\$35,875.54	\$60,711.64
<u>CASH ON HAND</u>			
PNC MONEY MARKET	\$234,480.37		
CENTRAL JERSEY CHECKING	\$79,843.40		
TOTAL	\$314,323.77		
GENERAL FUND		\$199,323.77	
CAPITAL RESERVE FUND		\$115,000.00	

BILL LIST - APRIL 2012

CHECK	PAYEE	DESCRIPTION	AMOUNT
1329	Ronald Cole Jr.	Payroll	\$3,249.61
1330	Ronald Cole Jr.	Payroll	\$3,269.88
1331	Richard J. Cuttrell	Payroll	\$845.36
1332	Scott Liddick	Payroll	\$586.76
1333	David Shotwell, Jr.	Payroll	\$559.15
1334	Eagle Hook & Ladder Co.	Building maintenance	\$700.00
1335	Washington Fire Co.	Building maintenance	\$700.00
1336	Stokes Fire Co.	Building maintenance	\$700.00
1337	JCP&L	Electric	\$784.71
1338	NJAWC	Hydrants/water	\$2,798.98
1339	NJNG	Natural gas	\$895.58
1340	Nextel Communications	Cell phones	\$202.45
1341	Verizon	Phones	\$254.82
1342	Township of Neptune	Gas/annual pymt for CSO interlocal	\$16,888.42
1343	Unemployment Trust Acct	1st qtr payroll	\$103.56
1344	PL Custom	Service on 401	\$4,382.87
1345	Cablevision	Internet/phone	\$174.75
1346	New Jersey Fire Equipment Co.	15 Scott bottles/thermal image camera	\$19,832.00
1347	The Starving Artist	Meals for drill	\$46.95
1348	Cooper Electric Supply	Generator service contract	\$540.80
1349	Bradley Care Car	Service on van	\$38.49
1350	East Coast Auto Body	Service on inspector car	\$229.50
1351	S&J Mechanical Contractors	UST abandonment at HQ	\$3,000.00
1352	Cowley's Pest Control	Monthly service	\$100.00
1353	Peaceable Kingdom	Monument repair	\$157.50
1354	All Hands Fire Equipment	Turnout gear	\$519.93
1355	RZ Termite & Pest Control	Pest removal and trim repair at Eagle	\$270.00
1356	Danskin Insurance Agency	Annual employee bond	\$200.00
1357	Fire Security Technologies	Alarm inspections/repairs	\$856.38
1358	Prudential Retirement	Pension Payments	\$136.79
1359	The Coaster	Legal notices	\$22.36
1360	On-Site Computer Service	Computer for Fire Bureau	\$599.99
1361	NFPA	Annual dues	\$165.00
1362	Continental Fire & Safety	Evaluation of thermal camera	\$129.00
1363	Ocean Grove Hardware	Building supplies	\$24.75
1364	Home Depot	Building supplies	\$163.40
1365	New Jersey Press Media Solutions	Legal notices	\$129.00
1366	Seaboard Welding Supply	Air rental (3 months)	\$23.25
1367	James Hundley	Legal services	\$533.00
	VOID Check #1305	License fee waived by State	-\$45.00
Dir. Debit	State of NJ - NJ927	1st qtr payroll	\$858.02
Dir. Debit	Internal Revenue Service	Payroll Taxes	\$1,674.73
Dir. Debit	NJSHBP	Health Benefits	\$6,159.66
Dir. Debit	PFRS/PERS/PERS Life Ins.	Pension Payments	\$936.38

BILL LIST TOTAL

\$74,398.78