

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES MAY 10, 2012

OPENING

The meeting called to order at 7:30 p.m., with the Flag Salute and the announcement the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been published in a March 2012 issue of the Asbury Park Press and The Coaster.

Chairing the meeting was Commissioner Robert McEwan. Also present were Commissioner William Ball, Commissioner Edwin Deuchar, Commissioner Matthew Gannon, Commissioner Scott Jarmer

MINUTES of LAST MEETING

The minutes of the April meeting were read and approved.
Motion by Commissioner Jarmer, Second by Commissioner Gannon, unanimously approved.

COMMUNICATIONS

E.H. Stokes Co. #3 advised of new members William Cate and David Matteo and the appointment of both to 5 year terms to the Fire Police.

State required Financial Disclosure forms must be completed and returned. The June 30, 2012 deadline can be met by completing and returning the form tonight.

Joseph San Felice III, re hydrant flow and meeting with NJAWC

ACTION ON COMMUNICATIONS

INVESTITURE OF NEW MEMBERS

Chris Thomas, Washington Fire Co. #1 affirmed the oath of firefighter and issued badge #790.

William Clark Cate, E.H. Stokes Fire Co. #3 and David Matteo, E.H. Stokes Fire Co. #3 were both affirmed and sworn to serve 5 years terms with the Fire Police.

TREASURER'S REPORT

The report of the treasure and the bill list were provided by the Rick Cuttrell. Motion to approve by Commissioner Deuchar, Second by Commissioner Gannon, unanimously approved.

OLD BUSINESS

No action was taken under Old Business

NEW BUSINESS

Discussion of the following topics occurred:

Former Eagle Company member and accounting for gear thought to be in his possession.

Bamboozle Festival

Motion by Commissioner Jarmer, second by Commissioner Ball, to send a letter to all firefighters regarding requirements for active firefighter status, indicating the certifications on file, deficiencies, requiring corrections as indicated, prohibiting non-compliant members from being present at a fire scene, and requiring all members to turn in "out of date" gear. The clerk will work with the Chief to prepare the letter, assemble the information, and coordinate the mailing and response.

Unanimously approved.

FIRE OFFICIAL AND CHIEF'S REPORT

The Chief reports 58 alarms to date, roughly 17 participants at live burn drill, intent to schedule make up date, and to schedule Gemtor training.

The Fire Official reported 33 Inspections, Permits, Tests or Complaints for the March-May10 period.

PUBLIC HEARING

ADJOURNMENT

Motion by Commissioner Jarmer, Second by Commissioner Deuchar, unanimously approved.

approved


BILL LIST - MAY 2012

| CHECK | PAYEE | DESCRIPTION | AMOUNT |
|--------------|----------------------------------|----------------------------------|---------------|
| 1368 | Ronald Cole Jr. | Payroll | \$3,269.88 |
| 1369 | Ronald Cole Jr. | Payroll | \$3,269.88 |
| 1370 | Richard J. Cuttrell | Payroll | \$845.36 |
| 1371 | Scott Liddick | Payroll | \$920.00 |
| 1372 | David Shotwell, Jr. | Payroll | \$559.15 |
| 1373 | Eagle Hook & Ladder Co. | Building maintenance | \$700.00 |
| 1374 | Washington Fire Co. | Building maintenance | \$700.00 |
| 1375 | Stokes Fire Co. | Building maintenance | \$700.00 |
| 1376 | JCP&L | Electric | \$779.23 |
| 1377 | NJAWC | Hydrants/water | \$2,798.98 |
| 1378 | NJNG | Natural gas | \$492.87 |
| 1379 | Nextel Communications | Cell phones | \$309.16 |
| 1380 | Verizon | Phones | \$167.80 |
| 1381 | Township of Neptune | 3rd of 4 insurance payment | \$14,619.94 |
| 1382 | Richard J. Cuttrell | Replenish phone system acct | \$250.00 |
| 1383 | Bradley Care Car | Repairs to Chiefs car | \$178.58 |
| 1384 | Cablevision | Internet/phone | \$174.75 |
| 1385 | New Jersey Fire Equipment Co. | Turnout gear/hydro-test | \$2,495.82 |
| 1386 | Horizon BC-BS Dental | 2nd quarter dental insurance | \$187.59 |
| 1387 | Scott Liddick | Turn signal bulbs for Chiefs car | \$5.77 |
| 1388 | A.R. Communications | Pager repair | \$54.30 |
| 1389 | OGSA | 1st qtr sewer charges, | \$19.95 |
| 1390 | Fire & Safety Services | Hose bed divider | \$1,351.79 |
| 1391 | Cowley's Pest Control | Monthly service | \$100.00 |
| 1392 | NJEV | Service on Pierce | \$2,302.77 |
| 1393 | All Hands Fire Equipment | Helmet fronts/shirts/badges | \$1,240.96 |
| 1394 | Fire Security Technologies | Fire alarm services | \$112.50 |
| 1395 | Prudential Retirement | Pension Payments | \$173.03 |
| 1396 | Ronald Cole Jr. | Payroll | \$130.96 |
| 1397 | Barbara Williams | Payroll | \$386.10 |
| 1398 | Seaboard Fire & Safety | SCBA testing | \$176.55 |
| 1399 | Home Depot | Building supplies | \$26.37 |
| 1400 | New Jersey Press Media Solutions | Legal ad | \$73.00 |
| 1401 | Craftmaster Printing | Copies | \$50.50 |
| 1402 | PJ's Car Wash Park | Vehicle washes | \$169.68 |
| Dir. Debit | Internal Revenue Service | Payroll Taxes | \$1,891.23 |
| Dir. Debit | NJSHBP | Health Benefits | \$6,159.66 |
| Dir. Debit | PFRS/PERS/PERS Life Ins. | Pension Payments | \$936.38 |

BILL LIST TOTAL**\$48,780.49**

OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF APRIL 30, 2012

| <u>REVENUES</u> | <u>2012 BUDGET</u> | <u>REALIZED</u> | <u>UNREALIZED</u> |
|-----------------------------|---------------------|---------------------|---------------------|
| SURPLUS | \$80,000.00 | \$80,000.00 | \$0.00 |
| STATE FEES | \$10,000.00 | \$0.00 | \$10,000.00 |
| LOCAL FEES | \$15,000.00 | \$0.00 | \$15,000.00 |
| STATE FIRE GRANT | \$6,000.00 | \$0.00 | \$6,000.00 |
| INTEREST EARNED | \$500.00 | \$77.51 | \$422.49 |
| AMOUNT RAISED BY TAX | \$628,834.00 | \$208,718.50 | \$420,115.50 |
| TOTAL REVENUES | \$740,334.00 | \$288,796.01 | \$451,537.99 |
| | | | |
| <u>APPROPRIATIONS</u> | <u>2012 BUDGET</u> | <u>REALIZED</u> | <u>UNREALIZED</u> |
| SALARIES | \$154,239.00 | \$46,471.46 | \$107,767.54 |
| Administration | \$33,400.00 | \$8,634.96 | \$24,765.04 |
| Operations | \$95,839.00 | \$28,205.88 | \$67,633.12 |
| Uniform Fire Safety | \$25,000.00 | \$9,630.62 | \$15,369.38 |
| BENEFITS | \$130,095.00 | \$62,706.74 | \$67,388.26 |
| Administration | \$54,083.00 | \$16,706.79 | \$37,376.21 |
| Operations | \$76,012.00 | \$45,999.95 | \$30,012.05 |
| HYDRANT RENTAL | \$32,000.00 | \$8,115.96 | \$23,884.04 |
| RESERVE FOR CAPITAL | \$20,000.00 | \$0.00 | \$20,000.00 |
| INSURANCE | \$83,000.00 | \$27,058.50 | \$55,941.50 |
| PROFESSIONAL SERVICES | \$22,000.00 | \$3,094.00 | \$18,906.00 |
| ADVERTISING | \$1,500.00 | \$607.79 | \$892.21 |
| ELECTION | \$1,500.00 | \$764.97 | \$735.03 |
| TRAVEL | \$3,000.00 | \$0.00 | \$3,000.00 |
| DUES | \$3,000.00 | \$195.00 | \$2,805.00 |
| SUPPLIES | \$60,000.00 | \$46,036.40 | \$13,963.60 |
| UTILITIES | \$36,000.00 | \$6,441.08 | \$29,558.92 |
| OFFICE SUPPLIES | \$7,000.00 | \$126.45 | \$6,873.55 |
| MAINTENANCE & REPAIRS | \$120,000.00 | \$24,490.93 | \$95,509.07 |
| TRAINING | \$3,000.00 | \$586.95 | \$2,413.05 |
| COMMUNICATIONS | \$22,000.00 | \$4,724.06 | \$17,275.94 |
| FIRE SAFETY - OTHER EXP. | \$27,000.00 | \$865.00 | \$26,135.00 |
| INTERLOCAL - CSOs | \$15,000.00 | \$15,000.00 | \$0.00 |
| TOTAL APPROPRIATIONS | \$740,334.00 | \$247,285.29 | \$493,048.71 |
| | | | |
| 2011 APPROPRIATION RESERVES | \$96,587.18 | \$35,875.54 | \$60,711.64 |
| | | | |
| <u>CASH ON HAND</u> | | | |
| PNC MONEY MARKET | \$234,499.59 | | |
| CENTRAL JERSEY CHECKING | \$57,959.06 | | |
| TOTAL | \$292,458.65 | | |
| | | | |
| GENERAL FUND | | \$177,458.65 | |
| CAPITAL RESERVE FUND | | \$115,000.00 | |

OCEAN GROVE BUREAU OF FIRE PREVENTION

50 OLIN STREET
OCEAN GROVE, NJ 07756
732-774-0306

Ronald Cole, Fire Official

Scott Liddick, Fire Inspector

May 10, 2012

Fire Official Summary Report Mar/Apr/May

1. Pump test was completed on 401,402,602,702 and on all 5" valves and wyes. All passed and 701 was out of service at the time of test.
2. Inspected Francis Asbury Manor – certificate issued
3. Inspected Majestic Hotel – certificate pending
4. Inspected Bia Restaurant – certificate pending
5. Inspected House by the Sea – certificate issued
6. Inspected Camp Meeting Office – certificate issued
7. Inspected Community Room – certificate issued
8. Inspected Youth temple – certificate issued
9. Registration and permit fees logged in book. Checks deposited in bank totaling \$1610.00
10. NFIRS Reports
11. Inspected 94 Mt Zion Way and determined that it was not required to inspect by the Fire Bureau
12. Follow up with 67 Main Ave with the replacement of the Fire Alarm
13. Inspection of 30 Ocean Pathway – certificate issued
14. Inspection 23 Surf Ave – certificate issued
15. Inspection 48 Cookman Ave – certificate issued
16. Inspection 94 S Main St – certificate issued
17. Inspection 50 Main Ave – certificate issued
18. Inspection 48 Main Ave – certificate issued
19. Inspection 43 Pilgram Pathway – certificate issued
20. Inspection 65 Mt Herman Way – certificate issued
21. Inspection 76 Main Ave – certificate issued
22. Received complaint from Don Clare (electrical inspector) about 17 Embury Ave, the SeaCrest Manor, in regards to the removal of Fire Escape. Investigated and the owner put up a temporary means of egress while during construction.
23. Permits and inspections of vendors for the Food Festival
24. Inspection of 41 Pilgram Pathway – certificate issued
25. Inspection of 56 Main Ave – certificate issued
26. Inspection of 55 Embury Ave – certificate issued

Ocean Grove Fire Department Chiefs Report

May 10,2012

Fire Calls:

| | | |
|----------|---|---------|
| 03-08-12 | 215 Ocean Park Ave, Bradley Beach, Fire alarm | 0146hrs |
| 03-08-12 | 70 Main Ave, possible electrical fire, water on GFI | 1924hrs |
| 03-10-12 | 67 Main Ave, Fire alarm, broken pull station | 0233hrs |
| 03-25-12 | 20 Surf Ave, Fire alarm, unknown cause | 0950hrs |
| 03-25-12 | 20 Surf Ave, Fire alarm, unknown cause | 2340hrs |
| 03-26-12 | 20 Surf Ave, fire alarm, unknown cause | 0230hrs |
| 03-27-12 | 81 Franklin Ave, fire alarm, bad detector | 0210hrs |
| 03-27-12 | 81 Franklin Ave, repeat alarm | 0222hrs |
| 03-27-12 | 81 Franklin Ave, repeat alarm | 0235hrs |
| 03-30-12 | 96 Franklin ave, CO2, bad battery | 2353hrs |
| 04-03-12 | 118 Park Place, mutual aid, structure fire | 0933hrs |
| 04-06-12 | 801 Ocean Ave, mutual aid, structure fire | 1130hrs |
| 04-10-12 | 151 Stockton Ave, smoke condition, brush | 1434hrs |
| 04-11-12 | 68 Main Ave, fire alarm, steam from shower | 1051hrs |
| 04-11-12 | New York/Main Ave, trash can fire | 1819hrs |
| 04-15-12 | 19 Main Ave, fire alarm, steam from shower | 0708hrs |
| 04-16-12 | 32 Embury Ave, fire alarm, cooking | 0945hrs |
| 04-16-12 | Cover assignment Dist 86 | 1236hrs |
| 04-17-12 | New York/ Mt Tabor way, smell of smoke | 2205hrs |
| 04-18-12 | 4 Ocean Ave, fire alarm, unknown cause | 0831hrs |
| 04-20-12 | 81 Franklin Ave, fire alarm, bad battery | 1131hrs |
| 04-21-12 | 68 Mt Tabor Way, fire alarm, bad battery | 0530hrs |
| 04-21-12 | 143 Main Ave, car accident | 1810hrs |
| 04-22-12 | 147 S Main St, not our area, cancelled en route | 0930hrs |
| 04-29-12 | 19 Main Ave, fire alarm, steam from shower | 0810hrs |
| 04-29-12 | 77 Main Ave, fire alarm, set off by steam machine | 1331hrs |
| 05-01-12 | Inskip/Delaware Aves, wires arching | 1105hrs |
| 05-07-12 | 20 Surf Ave, fire alarm, unknown cause | 0730hrs |
| 05-07-12 | 144 Broadway, possible structure, burnt wires | 1647hrs |
| 05-10-12 | Lake Ave/Whitfield Ave, rescue, baby stroller | 0745hrs |
| 05-10-12 | 28 Surf, possible structure, oven fire | 1130hrs |

Ocean Grove Fire Department Chiefs Report

Total for the Year: 58

The Live Burn Drill at Brick Fire Academy went well. Compliments were given to the guys on how well they all work together. Roughly 17 guys participated! I will be reaching out to other members who wish to make up the smoke house at Monmouth County.

Would like a letter sent from the Board to every member stating that if you did not meet the yearly requirements (RTK, BB, Hazmat Awareness) that you are not permitted on a fire scene. Also in the same letter stating that if you have gear that is out of date you must turn it in. We have to start somewhere in getting a handle on all the outdated gear and people who are not certified anymore.

Gemtor Training?

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OCEAN GROVE, NJ 07756
732-774-0306

Ronald Cole, Fire Official

Scott Liddick, Fire Inspector

27. Inspection 108 Lake Ave – certificate issued
28. Inspection The Great Auditorium – certificate issued
29. Inspection The Tabernacle – certificate issued
30. Inspection The Book Store – certificate issued
31. Inspection Thornley Chapel – certificate issued
32. Inspection 126 Lake Ave – certificate issued
33. Received complaint from Neptune Township about 48 Broadway in regard to Burglar Bars on the first floor windows. The bars did not interfere with the means of egress.