

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES JULY 12, 2012

The meeting was called to order by Commissioner McEwan. Following the flag salute, the Clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been published in a March 2012 issue of the Asbury Park Press and The Coaster.

Present were: Commissioner Robert McEwan, Chairman, Commissioner William Ball, , Commissioner Matthew Gannon, and Commissioner Scott Jarmer. Commissioner Deuchar arrived shortly after the meeting started and before any action was taken.

The minutes of the June 14, 2012 meeting were noted to contain the date June 12, and unanimously approved with the date correction following the motion of Commissioner Jarmer and second of Commissioner Gannon.

COMMUNICATIONS

Letters were received from Washington Fire Company requesting equipment, and from Matthew Coleman in reference to his application to Eagle Hook & Ladder.

ACTION ON COMMUNICATIONS

On the motion of Commissioner Jarmer and second of Commissioner Gannon, the letter request for two gated wyes was unanimously approved.

Mr. Coleman's letter matter was referred to Eagle Hook & Ladder with no action taken by the Board.

INVESTITURE OF NEW MEMBERS

None

TREASURER'S REPORT

The Treasurer's report was received and the bill list unanimously approved on the motion of Commissioner Jarmer and second of Commissioner Ball

OLD BUSINESS

none

NEW BUSINESS

On the motion of Commissioner Ball and second of Commissioner Gannon, with all approving, the September meeting was moved from September 13th to September 20th, 2012. The Clerk will advertise same accordingly.

The audit report was distributed for review by the Commissioners. No action was proposed at this meeting.

On the motion of Commissioner Gannon, and second of Commissioner Ball, with all voting in the affirmative, a cap of \$500.00 was approved to repair the fence along the yard at the southeast corner of the Olin Street firehouse.

Motion to authorizing closed session for personnel and legal matter.

Offered by: Commissioner Jarmer, Second by: Commissioner Ball

Roll Call: Aye Commissioner Robert McEwan, Chairman
 Aye Commissioner William Ball
 Aye Commissioner Edwin Deuchar
 Aye Commissioner Matthew Gannon
 Aye Commissioner Scott Jarmer

FIRE OFFICIAL AND CHIEF'S REPORT

Written reports from the Fire Official and the Fire Chief were received.

PUBLIC HEARING

The floor was opened to the public.

Following the Public Hearing, the Board went into closed session to discuss one matter involving litigation and one personnel matter. A brief closed session ensued during which Attorney Hundley discussed the Parkview matter, and Chief Liddick alerted the Board to a potential personnel matter

Motion to reopen meeting following closed session

Offered by: Commissioner Gannon, Second by: Commissioner Duechar

Roll Call: Aye Commissioner Robert McEwan, Chairman
 Aye Commissioner William Ball
 Aye Commissioner Edwin Deuchar
 Aye Commissioner Matthew Gannon
 Aye Commissioner Scott Jarmer

approved
[Signature]

ADJOURNMENT No further matters to be brought before the Board, on the Motion of Commissioner Gannon and second by Commissioner Jarmer, the Board adjourned at 20:06

OCEAN GROVE BUREAU OF FIRE PREVENTION

50 OLIN STREET
OCEAN GROVE, NJ 07756
732-774-0306

Ronald Cole, Fire Official

Scott Liddick, Fire Inspector

July 12, 2012

Fire Official Summary Report June/July

- 1 – Re inspect Carrage House – Cert Issued
- 2 – Grove Hall – Cert Issued
- 3 – 4 Ocean Ave, Seaside Condos – Cert Pending
- 4 – 37 Ocean Pathway – Cert Pending
- 5 – Cordova Hotel 6/27/12 – Cert Pending
- 6 – OG Beach Shacks – Cert Issued
- 7 – Ocean Pride – Cert Pending
- 8 – 101 Mt Tabor Way was determined last they do not need any inspections due to no common areas and are being taken off the list
- 9 – Re inspect Ocean Pride – Cert Issued, door closers on units
- 10 – Re Inspect Cordova Hotel – Cert Issued, Phone line problems on the alarm system have been repaired
- 11 – Re inspect Carrage House – Cert Issued
- 12 – Jersey Shore Arts Center – Cert Issued, received all fire alarm, sprinkler, and standpipe reports. All good
- 13 – Ladder testing on 601 passed, 602 needs minor repairs to get certified. It is currently out of service at P and L for repairs
- 14 - NFIRS reports are up to date
- 15 – Inspected 12 Vendors at the Giant Flea Market
- 16 – Inspected Diana Turton – Cert Issued
- 17 – Organic Style - Cert Issued
- 18 – GingerBreads - Cert Issued
- 19 – Barbaric Bean - Cert Issued
- 20 – Nagles - Cert Issued
- 21 – All you need is cake - Cert Issued
- 22 – Refried Beans - Cert Issued
- 23 – Windmill - Cert Issued
- 24 – Pathway Market - Cert Issued
- 25 – Starving Artist - Cert Issued
- 26 – Days Ice Cream - Cert Issued
- 27 – Sawbucks - Cert Issued

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- 28 – Fernando Carassale Salon - Cert Issued
- 29 – Cheese Shop - Cert Issued
- 30 – OG Bake Shoppe - Cert Issued
- 31 – Main Ave Gallarie - Cert Issued
- 32 – OG Emporium - Cert Issued
- 33 – Century 21 - Cert Issued
- 34 – Seasons – Cert Pending install of new smoke detector
- 35 – Devils Food - Cert Issued
- 36 – Inspected one Vendor at Bridgefest – permit issued
- 37 – Seagrass - Cert Issued
- 38 – Main Ave Laundette - Cert Issued
- 39 – April Cornell - Cert Issued
- 40 – Patricias Boutique - Cert Issued
- 41 – Yvonne's Café – Cert pending fire alarm report
- 42 – Smugglers Cove Cert Issued
- 43 – Comfort Zone I and II - Cert Issued
- 44 – OG Flower shop - Cert Issued
- 45 – Historical Society - Cert Issued
- 46 – Pizza Shoppe – Cert pending reports

Ocean Grove Fire Department Chiefs Report

July 12, 2012

Fire Calls:

06/18/12	132 ½ Heck Ave, medical lift assist	1932hrs
06/20/12	66 ½ Embury Ave, Fire alarm, set off by construction	1107hrs
06/21/12	26 Webb Ave, Smoke alarm malfunction	1850hrs
06/21/12	136 Abbott Ave, Dispatched and cancelled	1902 hrs
06/23/12	26 Webb Ave, Smoke alarm malfunction	1212hrs
06/27/12	114 Delaware Ave, smoke alarm	1200hrs
06/29/12	88 Mt Carmel Way, smoke alarm	1725hrs
07/02/12	50 ½ Cookman Ave, wires	1522hrs
07/04/12	1 Ocean Ave, overflowed toilet , water in alarm system	1933hrs
07/04/12	Mutual Aid 318 McCabb Ave, tree fire/wires	2048hrs
07/04/12	24 Embury Ave, transformer/ medical assist	2208hrs
07/07/12	New York/ Mt Tabor Way, smell of gas	1418hrs
07/10/12	68 Main Ave, Fire alarm	0458hrs

Total 85

Gemtor Harness training went very well. Roughly 10 guys now have the proper training for the harnesses and were issued them.

Officer meeting will be held on Sunday 15th

A fire preplan is completed for the Warrington Hotel / Parkview. When I finish typing it up it will be present to the Board for their review.

BILL LIST - JULY 2012

CHECK	PAYEE	DESCRIPTION	AMOUNT
1440	Ronald Cole Jr.	Payroll	\$3,269.88
1441	Ronald Cole Jr.	Payroll	\$3,269.88
1442	Richard J. Cuttrell	Payroll	\$843.76
1443	Scott Liddick	Payroll	\$608.51
1444	David Shotwell, Jr.	Payroll	\$559.15
1445	Barbara Williams	Payroll	\$430.18
1446	Ronald Cole Jr.	Payroll - Overtime/power outage	\$194.22
1447	Eagle Hook & Ladder Co.	Building maintenance	\$700.00
1448	Washington Fire Co.	Building maintenance	\$700.00
1449	Stokes Fire Co.	Building maintenance	\$700.00
1450	JCP&L	Electric	\$1,000.34
1451	NJAWC	Hydrants/water	\$2,834.88
1452	NJNG	Natural gas	\$195.22
1453	Nextel Communications	Cell phones	\$205.22
1454	Verizon	Phones	\$169.09
1455	Defined Contribution Retirement Prog	Annual Life Ins contribution	\$317.71
1456	Ocean Grove Hardware	Building supplies	\$19.95
1457	PL Custom	Repairs on 402	\$1,142.19
1458	Cablevision	Internet/phone	\$174.75
1459	Aerial Testing Company	Annual aerial and ground ladder tests	\$3,412.10
1460	Fail Safe	Annual hose tests	\$3,528.80
1461	Bradley Car Care	Repairs to Fire Official vehicle	\$117.49
1462	A.R. Communications	Battery	\$43.90
1463	Ronald Cole Jr.	Postage reimbursement	\$6.40
1464	Township of Neptune	All lines ins. - final installment/gas	\$13,817.02
1465	RZ Termite & Pest Control	Monthly service	\$100.00
1466	Seaboard Welding Supply	Air rental	\$7.75
1467	All Hands Fire Equipment	Harness training/tags/hats/gloves	\$1,861.12
1468	S&J Mechanical	State boiler inspection	\$625.00
1469	Meridian Occupational Health	OSHA review	\$90.00
1470	Ocean Grove Flower & Gifts	Memorial Day flowers	\$342.00
1471	Cross Over Networks	Security system update	\$94.00
1472	Unemployment Trust Account	2nd qtr payroll	\$37.54
1473	Prudential Retirement	Pension Payments	\$139.15
1474	Home Depot	Building supplies	\$59.79
1475	James Hundley	Legal svcs	\$619.00
Dir. Debit	State of NJ - NJ 927	2nd qtr payroll	\$807.25
Dir. Debit	Internal Revenue Service	Payroll Taxes	\$1,825.94
Dir. Debit	NJSHBP	Health Benefits	\$6,159.66
Dir. Debit	PFRS/PERS/PERS Life Ins.	Pension Payments	\$937.98

BILL LIST TOTAL**\$51,966.82**

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF JUNE 30, 2012**

<u>REVENUES</u>	<u>2012 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$80,000.00	\$80,000.00	\$0.00
STATE FEES	\$10,000.00	\$1,692.60	\$8,307.40
LOCAL FEES	\$15,000.00	\$0.00	\$15,000.00
STATE FIRE GRANT	\$6,000.00	\$0.00	\$6,000.00
INTEREST EARNED	\$500.00	\$116.60	\$383.40
AMOUNT RAISED BY TAX	\$628,834.00	\$313,747.38	\$315,086.62
TOTAL REVENUES	\$740,334.00	\$395,556.58	\$344,777.42
<u>APPROPRIATIONS</u>	<u>2012 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SALARIES	\$154,239.00	\$70,100.71	\$84,138.29
Administration	\$33,400.00	\$13,104.94	\$20,295.06
Operations	\$95,839.00	\$42,308.82	\$53,530.18
Uniform Fire Safety	\$25,000.00	\$14,686.95	\$10,313.05
BENEFITS	\$130,095.00	\$75,593.50	\$54,501.50
Administration	\$54,083.00	\$25,071.28	\$29,011.72
Operations	\$76,012.00	\$50,522.22	\$25,489.78
HYDRANT RENTAL	\$32,000.00	\$13,664.65	\$18,335.35
RESERVE FOR CAPITAL	\$20,000.00	\$0.00	\$20,000.00
INSURANCE	\$83,000.00	\$40,487.75	\$42,512.25
PROFESSIONAL SERVICES	\$22,000.00	\$16,669.00	\$5,331.00
ADVERTISING	\$1,500.00	\$680.79	\$819.21
ELECTION	\$1,500.00	\$764.97	\$735.03
TRAVEL	\$3,000.00	\$0.00	\$3,000.00
DUES	\$3,000.00	\$220.00	\$2,780.00
SUPPLIES	\$60,000.00	\$54,770.78	\$5,229.22
UTILITIES	\$36,000.00	\$9,928.24	\$26,071.76
OFFICE SUPPLIES	\$7,000.00	\$1,241.67	\$5,758.33
MAINTENANCE & REPAIRS	\$120,000.00	\$45,506.94	\$74,493.06
TRAINING	\$3,000.00	\$586.95	\$2,413.05
COMMUNICATIONS	\$22,000.00	\$5,600.17	\$16,399.83
FIRE SAFETY - OTHER EXP.	\$27,000.00	\$1,011.12	\$25,988.88
INTERLOCAL - CSOs	\$15,000.00	\$15,000.00	\$0.00
TOTAL APPROPRIATIONS	\$740,334.00	\$351,827.24	\$388,506.76
2011 APPROPRIATION RESERVES	\$96,587.18	\$35,875.54	\$60,711.64
<u>CASH ON HAND</u>			
PNC MONEY MARKET	\$234,538.68		
CENTRAL JERSEY CHECKING	\$60,667.92		
TOTAL	\$295,206.60		
GENERAL FUND		\$180,206.60	
CAPITAL RESERVE FUND		\$115,000.00	