

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

Minutes JANUARY 10, 2013

OPENING

Meeting called to order.

Flag Salute

Announce the meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been published in a March 2012 issue of the Asbury Park Press and The Coaster.

Present: Commissioner Robert McEwan, Chairman
Commissioner William Ball
Commissioner Edwin Deuchar
Commissioner Matthew Gannon
Commissioner Scott Jarmer

MINUTES of LAST MEETING

Approved unanimously following the motion of Commissioner Jarmer and second of Commissioner Deuchar

COMMUNICATIONS

Four letters from Washington Fire Company:

- (1) Memorial Window,
- (2) formation of Truck Committee,
- (3) Endorsement of Chief,
- (4) Notice of water damage to company room

Letter from Larry Hecker, AFLAC

ACTION ON COMMUNICATIONS

- (1) The district approved payment of 1/3 of the cost of the Memorial Window at a prior meeting.
- (2) The formation of the committee is noted, however, other than the purchase of the pumper already underway, Board does not contemplate purchase of additional apparatus in the near future.
- (3) no action required
- (4) the Board requires additional information, including information on the bill indicating prior payment, credit, and a balance due that is a variance with the amount quoted.

TREASURER'S REPORT

A motion to pay the bills was unanimously approved following the motion of Commissioner Deuchar and second of Commissioner Ball

NEW BUSINESS

RESOLUTION #2013-1-1

Authorize the transfer of 2012 appropriation reserves

Offered by: Commissioner Gannon, Second by: Commissioner Jarmer

In Favor: Commissioner Robert McEwan, Chairman
Commissioner William Ball
Commissioner Edwin Deuchar
Commissioner Matthew Gannon
Commissioner Scott Jarmer

(None against, none abstained)

RESOLUTION #2013-1-2

To advertise for bids for Class A CAFS pumper in accordance with specifications.

Offered by: Commissioner Gannon, Second by: Commissioner Jarmer

In Favor: Commissioner Robert McEwan, Chairman
Commissioner William Ball
Commissioner Edwin Deuchar
Commissioner Matthew Gannon
Commissioner Scott Jarmer

(None against, none abstained)

RESOLUTION #2013-1-3

Authorize the transfer of 2012 appropriation reserves

Offered by: Commissioner Gannon, Second by: Commissioner Jarmer

In Favor: Commissioner Robert McEwan, Chairman
Commissioner William Ball
Commissioner Edwin Deuchar

Commissioner Matthew Gannon
Commissioner Scott Jarmer

(None against, none abstained)

PUBLIC HEARING 2013 Budget

RESOLUTION #2013-1-3

Resolution approving the 2013 Budget and authorizing same to be advertised, posted and placed on the February 16, 2013 ballot for approval by the voters

Offered by: Commissioner Gannon Second by: Commissioner Jarmer

In Favor: Commissioner Robert McEwan, Chairman
 Commissioner William Ball
 Commissioner Edwin Deuchar
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer
(none opposed, none abstained)

FIRE OFFICIAL AND CHIEF'S REPORT

PUBLIC HEARING

Motion to authorizing closed session for personnel regarding storm duty roster

Offered by: Commissioner Deuchar, Second by: Commissioner Gannon

Roll Call: Commissioner Robert McEwan, Chairman
 Commissioner William Ball
 Commissioner Edwin Deuchar
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer

Motion to reopen meeting following closed session, no Board action followed.

Offered by: Commissioner Gannon, Second by: Commissioner Jarmer

In Favor: Commissioner Robert McEwan, Chairman
 Commissioner William Ball
 Commissioner Edwin Deuchar
 Commissioner Matthew Gannon

Commissioner Scott Jarmer
(None opposed, none abstained)

ADJOURNMENT

Motion to adjourn

Offered by: Commissioner Deuchar, Second by: Commissioner Jarmer

In Favor: Commissioner Robert McEwan, Chairman
 Commissioner William Ball
 Commissioner Edwin Deuchar
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer

*Approved 2/14/13
C. McEwan*

RESOLUTION #2013-1-1

AUTHORIZE THE TRANSFER OF 2012 APPROPRIATION RESERVES

WHEREAS, N.J.S.A. 40:14, et. seq. permits the transfer of prior year appropriation reserves during the first three months of the subsequent year; and,

WHEREAS, the Financial Officer recommends the following appropriation reserves transfer:

FROM:

Utilities \$ 5,200.00

TO:

Salaries – Part-Time Secretary \$ 1,000.00
Hydrant Rental \$ 1,200.00
Maintenance & Repairs \$ 3,000.00

THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Neptune Township Fire District #2 hereby authorizes the transfer of 2012 appropriation reserves as described herein.

BILL LIST - JANUARY 2013

CHECK	PAYEE	DESCRIPTION	AMOUNT
1669	Ronald Cole Jr.	Payroll	\$3,257.46
1670	Ronald Cole Jr.	Payroll	\$3,257.46
1671	Richard J. Cuttrell	Payroll	\$845.18
1672	Scott Liddick	Payroll	\$378.13
1673	David Shotwell, Jr.	Payroll	\$561.79
1674	Eagle Hook & Ladder Co.	Building maintenance	\$700.00
1675	Washington Fire Co.	Building maintenance	\$700.00
1676	Stokes Fire Co.	Building maintenance	\$700.00
1677	JCP&L	Electric	\$813.13
1678	NJAWC	Hydrants/water	\$2,834.98
1679	NJNG	Natural gas	\$1,561.21
1680	Nextel Communications	Cell phones	\$266.57
1681	Verizon	Phones	\$73.38
1682	Township of Neptune	Gasoline	\$1,403.32
1683	Ocean Grove Hardware	Building supplies	\$11.86
1684	Eagle Hook & Ladder Co.	Reimbursement for painting	\$3,588.00
1685	Cablevision	Internet/phone	\$202.31
1686	Seaboard Welding Supply	Air rental	\$7.75
1687	R.N Demaio	Building supplies	\$92.87
1688	Bradley Car Care	Chiefs car service	\$54.23
1689	A.R. Communications	Pager repairs/program radios	\$1,027.50
1690	The New Coaster	Legal ads	\$54.02
1691	RZ Termite & Pest Control	Monthly service	\$100.00
1692	Craftmaster Printing	Envelopes	\$208.10
1693	East Coast Auto Body	Detail Chief's car and Inspector's car	\$300.00
1694	Prudential Retirement	Pension Payments	\$117.35
1695	New Jersey Fire Equipment Co.	Turnout gear	\$2,355.40
1696	Ronald Cole Jr.	Payroll - Overtime	\$133.83
1697	Home Depot	Building supplies	\$486.37
Dir. Debit	Internal Revenue Service	Payroll Taxes	\$1,726.34
Dir. Debit	NJSHBP	Health Benefits	\$6,251.44
Dir. Debit	PFRS/PERS/PERS Life Ins.	Pension Payments	\$965.22

BILL LIST TOTAL**\$35,035.20**

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF DECEMBER 31, 2012**

<u>REVENUES</u>	<u>2012 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$80,000.00	\$80,000.00	\$0.00
STATE FEES	\$10,000.00	\$8,394.75	\$1,605.25
LOCAL FEES	\$15,000.00	\$11,500.00	\$3,500.00
STATE FIRE GRANT	\$6,000.00	\$6,250.20	(\$250.20)
INTEREST EARNED	\$500.00	\$267.61	\$232.39
AMOUNT RAISED BY TAX	\$628,834.00	\$628,834.00	\$0.00
TOTAL REVENUES	\$740,334.00	\$735,246.56	\$5,087.44
<u>APPROPRIATIONS</u>	<u>2012 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SALARIES	\$169,239.00	\$162,415.84	\$6,823.16
Administration	\$33,400.00	\$33,850.00	(\$450.00)
Operations	\$110,839.00	\$103,565.84	\$7,273.16
Uniform Fire Safety	\$25,000.00	\$25,000.00	\$0.00
BENEFITS	\$130,095.00	\$120,464.57	\$9,630.43
Administration	\$54,083.00	\$50,102.80	\$3,980.20
Operations	\$76,012.00	\$70,361.77	\$5,650.23
HYDRANT RENTAL	\$32,000.00	\$30,397.87	\$1,602.13
RESERVE FOR CAPITAL	\$20,000.00	\$20,000.00	\$0.00
INSURANCE	\$68,000.00	\$53,917.00	\$14,083.00
PROFESSIONAL SERVICES	\$22,000.00	\$19,294.00	\$2,706.00
ADVERTISING	\$1,500.00	\$810.89	\$689.11
ELECTION	\$1,500.00	\$764.97	\$735.03
TRAVEL	\$3,000.00	\$0.00	\$3,000.00
DUES	\$3,000.00	\$589.00	\$2,411.00
SUPPLIES	\$70,000.00	\$65,489.02	\$4,510.98
UTILITIES	\$36,000.00	\$20,154.22	\$15,845.78
OFFICE SUPPLIES	\$7,000.00	\$4,648.74	\$2,351.26
MAINTENANCE & REPAIRS	\$110,000.00	\$106,554.09	\$3,445.91
TRAINING	\$3,000.00	\$1,448.65	\$1,551.35
COMMUNICATIONS	\$22,000.00	\$17,544.70	\$4,455.30
FIRE SAFETY - OTHER EXP.	\$27,000.00	\$8,676.93	\$18,323.07
INTERLOCAL - CSOs	\$15,000.00	\$15,000.00	\$0.00
TOTAL APPROPRIATIONS	\$740,334.00	\$648,170.49	\$92,163.51
2011 APPROPRIATION RESERVES	\$96,587.18	\$35,875.54	\$60,711.64
<u>CASH ON HAND</u>			
PNC MONEY MARKET	\$234,645.97		
CENTRAL JERSEY CHECKING	\$103,076.00		
TOTAL	\$337,721.97		
GENERAL FUND		\$202,721.97	
CAPITAL RESERVE FUND		\$135,000.00	