

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

**The Commissioners of
Fire District No. 2
Township of Neptune, County of Monmouth**

**MINUTES
OCTOBER 10, 2013**

OPENING

The meeting was called to order at 7:30 p.m., followed by the flag salute.

The clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been listed a regular meeting in a March 2013 issue of the Asbury Park Press and The Coaster.

Roll Call

Commissioner Robert McEwan, Chairman	Present
Commissioner William Ball	Absent
Commissioner Edwin Deuchar	Present
Commissioner Matthew Gannon	Present
Commissioner Scott Jarmer	Absent

MINUTES of LAST MEETING

The minutes of the September 12, 2013 meeting were read and approved on the motion of Commissioner Deuchar, second of Commissioner Gannon, and unanimous approval.

COMMUNICATIONS

Letter from Capt. Joe Ryan, Eagle Hook & Ladder Co.

Letter from Washington Fire Co., with receipts.

Phone request for contact: Blaze Emergency Equipment Company

ACTION ON COMMUNICATIONS

On the motion of Commissioner Gannon, second of Commissioner Deuchar and unanimous approval, the receipts presented were endorsed to the Finance Officer for audit and reimbursement, with the exception of any sales tax.

The Blaze Emergency Equipment Company contact request was referred to Ron Cole, as was the equipment request from Eagle Hook & Ladder Co. No other action was taken.

TREASURER'S REPORT

The report of the Treasurer was accepted and the bill list approved for payment on the motion of Commissioner Deuchar, second of Commissioner Gannon, and unanimous approval.

OLD BUSINESS

No action.

NEW BUSINESS

Motion to join the New Jersey Association of Fire Districts.

Offered by: Commissioner Gannon
Second by: Commissioner Deuchar

Commissioner McEwan	Yes
Commissioner Jarmer	Absent
Commissioner Gannon	Yes
Commissioner Ball	Absent
Commissioner Deuchar	Yes

2013-10-01

Resolution to purchase and install a replacement generator powered by natural gas, estimated to cost \$23,700.00, but not to exceed \$28,000.00.

Offered by: Commissioner Deuchar
Second by: Commissioner Gannon

Commissioner McEwan	Yes
Commissioner Jarmer	Absent
Commissioner Gannon	Yes
Commissioner Ball	Absent
Commissioner Deuchar	Yes

FIRE OFFICIAL AND CHIEF'S REPORT

Written reports were not available. The fire chief reported 191 alarms to date. The fire official reported reinspections were in progress.

PUBLIC HEARING

The floor was opened for public participation.

ADJOURNMENT

At the conclusion of the opportunity for public address, noting no one requesting the floor, on the motion of Commissioner Deuchar and second of Commissioner Gannon, with unanimous approval, the meeting was adjourned.

OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF SEPTEMBER 30, 2013

<u>REVENUES</u>	<u>2013 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$80,000.00	\$80,000.00	\$0.00
STATE FEES	\$10,000.00	\$12,362.84	(\$2,362.84)
LOCAL FEES	\$15,000.00	\$0.00	\$15,000.00
STATE FIRE GRANT	\$6,000.00	\$6,250.20	(\$250.20)
INTEREST EARNED	\$300.00	\$375.58	(\$75.58)
AMOUNT RAISED BY TAX	\$644,742.00	\$482,828.03	\$161,913.97
TOTAL REVENUES	\$756,042.00	\$581,816.65	\$174,225.35
<u>APPROPRIATIONS</u>	<u>2013 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SALARIES	\$157,836.00	\$108,757.30	\$49,078.70
Administration	\$34,620.00	\$19,309.91	\$15,310.09
Operations	\$98,216.00	\$67,838.64	\$30,377.36
Uniform Fire Safety	\$25,000.00	\$21,608.75	\$3,391.25
BENEFITS	\$138,206.00	\$92,728.29	\$45,477.71
Administration	\$58,887.00	\$35,668.43	\$23,218.57
Operations	\$79,319.00	\$57,059.86	\$22,259.14
HYDRANT RENTAL	\$32,000.00	\$22,323.20	\$9,676.80
RESERVE FOR CAPITAL	\$20,000.00	\$0.00	\$20,000.00
INSURANCE	\$85,000.00	\$54,720.00	\$30,280.00
PROFESSIONAL SERVICES	\$24,000.00	\$13,617.00	\$10,383.00
ADVERTISING	\$1,500.00	\$552.90	\$947.10
ELECTION	\$1,500.00	\$805.70	\$694.30
TRAVEL	\$3,000.00	\$0.00	\$3,000.00
DUES	\$3,000.00	\$195.00	\$2,805.00
SUPPLIES	\$80,000.00	\$29,699.43	\$50,300.57
UTILITIES	\$36,000.00	\$19,179.56	\$16,820.44
OFFICE SUPPLIES	\$7,000.00	\$2,862.91	\$4,137.09
MAINTENANCE & REPAIRS	\$100,000.00	\$62,065.99	\$37,934.01
TRAINING	\$3,000.00	\$1,044.36	\$1,955.64
COMMUNICATIONS	\$22,000.00	\$5,019.02	\$16,980.98
FIRE SAFETY - OTHER EXP.	\$27,000.00	\$790.18	\$26,209.82
INTERLOCAL - CSOs	\$15,000.00	\$15,300.00	(\$300.00)
TOTAL APPROPRIATIONS	\$756,042.00	\$429,660.84	\$326,381.16
2012 APPROPRIATION RESERVES	\$92,163.51	\$15,998.08	\$76,165.43
<u>CASH ON HAND</u>			
PNC MONEY MARKET	\$235,065.27		
CENTRAL JERSEY CHECKING	\$195,941.36		
TOTAL	\$431,006.63		
GENERAL FUND		\$296,006.63	
CAPITAL RESERVE FUND		\$135,000.00	

BILL LIST - OCTOBER 2013

CHECK	PAYEE	DESCRIPTION	AMOUNT
1963	Ronald Cole Jr.	Payroll	\$3,262.11
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1965	Richard J. Cuttrell	Payroll	\$843.29
1966	Scott Liddick	Payroll	\$421.67
1967	David Shotwell, Jr.	Payroll	\$561.62
1968	Ronald Cole Jr.	Payroll	\$134.60
1969	Barbara Williams	Payroll	\$247.05
1970	Eagle Hook & Ladder Co.	Building maintenance	\$700.00
1971	Washington Fire Co.	Building maintenance	\$700.00
1972	Stokes Fire Co.	Building maintenance	\$700.00
1973	JCP&L	Electric	\$1,076.62
1974	NJAWC	Hydrants/water	\$2,855.31
1975	NJNG	Natural gas	\$148.10
1976	Optimum	Internet/phone	\$215.65
1977	Verizon	Phones	\$177.18
1978	Horizon BC/BS Dental	4th quarter dental ins	\$195.09
1979	F&C Automotive Supply	Vehicle parts	\$25.96
1980	Cross Over Networks	Upgrade camera software	\$365.00
1981	Nextel Communications	Cell phone charges	\$266.06
1982	Danskin Insurance Agency	Accident & Sickness supp. Insurance	\$5,264.00
1983	New Jersey Emergency Vehicles	Outrigger/low voltage alarm repair 1-90	\$166.25
1984	Vics Restaurant	Departmental Drill refreshments	\$146.25
1985	Edwards Tire	Tires for 1-91	\$974.00
1986	IAFC	Annual dues	\$209.00
1987	All Hands Fire Equipment	Saw service	\$300.00
1988	Prudential Retirement	Pension payment	\$122.22
1989	New Jersey Fire Equipment Co.	Two turnout coats/one pants	\$3,295.14
1990	Home Depot	Building supplies	\$41.53
1991	Ocean Grove Hardware	Building supplies	\$11.51
1992	Seaboard Welding Supply	Air rental	\$7.75
1993	Unemployment Trust Acct	3rd quarter Unemployment	\$25.08
1994	James Hundley	Legal services	\$195.00
Dir. Debit	State of NJ - NJ927	3rd quarter payroll taxes	\$917.52
Dir. Debit	Internal Revenue Service	Payroll Taxes	\$1,806.02
Dir. Debit	NJSHBP	Health Benefits	\$6,002.33
Dir. Debit	PFRS/PERS/PERS Life Ins.	Pension Payments	\$966.87

BILL LIST TOTAL**\$36,607.89**