

OCEAN GROVE
BOARD OF FIRE COMMISSIONERS
NEPTUNE TOWNSHIP FIRE DISTRICT No. 2.

MINUTES

January 12, 2023

OPENING

Meeting called to order.

Flag Salute.

This meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2022 issue of the Coaster.

Roll Call:

present	Commissioner Robert McEwan, Chairman
absent	Commissioner Paul Bagdanov
present	Commissioner Matthew Gannon
present	Commissioner Scott Jarmer
present	Commissioner Lori Moses-Day

MINUTES OF LAST MEETING

Motion to approve the minutes of the December 8, 2022 meeting.

Motion: Comm. Moses-Day Second: Comm. Gannon

Roll Call:	yes	Commissioner Robert McEwan, Chairman
		Commissioner Paul Bagdanov
	yes	Commissioner Matthew Gannon
	yes	Commissioner Scott Jarmer
	yes	Commissioner Lori Moses-Day

COMMUNICATIONS

1. Estimate /Proposal for Training from Chief Hansen

ACTION ON COMMUNICATIONS

- 1. No action. Proposal is compatible with budgeted amounts for training.

REPORT OF THE TREASURER

Motion to approve bill list and accept the report of the Financial Officer.

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call: yes Commissioner Robert McEwan, Chairman
 Commissioner Paul Bagdanov
 yes Commissioner Matthew Gannon
 yes Commissioner Scott Jarmer
 yes Commissioner Lori Moses-Day

OLD BUSINESS

- 1. Don Colarusso, Office of Emergency Management presented information on the training facility located on Heck Avenue at the public works site, and on the Chief360 app.
- 2. Eagle Fire Company Training prop, action deferred pending more information on a similar prop that will be available at the OEM training site.
- 3. Electrical work at Eagle Firehouse is scheduled for 1/24
- 4. Cap for GMC pickup truck - deferred

NEW BUSINESS

None

PUBLIC HEARING for the 2023 Budget

The Chairman opened the floor for comments pertaining to the 2023 budget.

Following opportunity for public comment and conclusion of same when no further questions were presented, the resolution was called.

2023-01-01
Adopted Budget Resolution

Resolution adopting the 2023 Budget, further subject to voter approval at the district election on February 18, 2023

Motion: Comm. Gannon Second: Comm. Moses-Day

Roll Call: yes Commissioner Robert McEwan, Chairman
 yes Commissioner Paul Bagdanov
 yes Commissioner Matthew Gannon
 yes Commissioner Scott Jarmer
 yes Commissioner Lori Moses-Day

REPORT OF FIRE OFFICIAL

written report attached

REPORT OF FIRE CHIEF

3 alarms, year to date; training proposal will proceed.

PUBLIC HEARING

The chairman opened the floor for public comment. A question was asked regarding availability of the budget document on the webpage. The document was posted on the webpage following the December 2022 meeting and remains available there. Printed copies were posted, and also provided to every person requesting same. Following ample opportunity for comment, the chairman entertained a motion for adjournment.

ADJOURNMENT

There being no further business before the Board at this meeting, motion to adjourn meeting.

Motion: Comm. Gannon Second: Comm. Moses-Day

Roll Call: yes Commissioner Robert McEwan, Chairman
 yes Commissioner Paul Bagdanov (arrived as meeting adjourned)
 yes Commissioner Matthew Gannon
 yes Commissioner Scott Jarmer
 yes Commissioner Lori Moses-Day

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF DECEMBER 31, 2022**

<u>REVENUES</u>	<u>2022 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$115,000.00	\$115,000.00	\$0.00
RESTRICTED SURPLUS	\$60,000.00	\$0.00	\$60,000.00
STATE FEES	\$10,000.00	\$8,193.25	\$1,806.75
LOCAL FEES	\$20,000.00	\$0.00	\$20,000.00
STATE FIRE GRANT	\$6,251.00	\$6,250.50	\$0.50
INTEREST EARNED	\$100.00	\$8.65	\$91.35
AMOUNT RAISED BY TAX	\$754,194.00	\$754,194.00	\$0.00
TOTAL REVENUES	\$965,545.00	\$883,646.40	\$81,898.60
UNANTICIPATED REVENUES		\$65,720.00	
<u>APPROPRIATIONS</u>	<u>2022 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$64,900.00	\$64,900.00	\$0.00
SALARIES	\$182,540.00	\$139,313.18	\$43,226.82
Administration	\$33,540.00	\$33,540.00	\$0.00
Operations	\$119,000.00	\$75,773.18	\$43,226.82
Uniform Fire Safety	\$30,000.00	\$30,000.00	\$0.00
BENEFITS	\$105,585.00	\$89,985.59	\$15,599.41
Administration	\$7,030.00	\$5,508.68	\$1,521.32
Operations	\$98,555.00	\$84,476.91	\$14,078.09
HYDRANT RENTAL	\$39,000.00	\$38,858.95	\$141.05
INSURANCE	\$80,000.00	\$68,771.00	\$11,229.00
PROFESSIONAL SERVICES	\$30,000.00	\$9,955.32	\$20,044.68
ADVERTISING	\$1,500.00	\$242.33	\$1,257.67
ELECTION	\$2,500.00	\$1,639.21	\$860.79
DUES & EDUCATION	\$6,000.00	\$599.50	\$5,400.50
SUPPLIES	\$108,500.00	\$32,023.07	\$76,476.93
UTILITIES	\$30,000.00	\$23,506.84	\$6,493.16
OFFICE SUPPLIES	\$8,500.00	\$7,891.25	\$608.75
BUILDING MAINTENANCE	\$75,000.00	\$73,297.84	\$1,702.16
VEHICLE MAINTENANCE	\$45,000.00	\$40,597.91	\$4,402.09
EQUIP MAINTENANCE/TESTS	\$25,000.00	\$21,894.94	\$3,105.06
TRAINING	\$12,000.00	\$6,331.80	\$5,668.20
COMMUNICATIONS	\$22,000.00	\$7,770.15	\$14,229.85
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$0.00	\$21,000.00
CAPITAL VEHICLE PURCHASE	\$60,000.00	\$0.00	\$60,000.00
DEBT SERVICE	\$46,520.00	\$44,960.00	\$1,560.00
TOTAL APPROPRIATIONS	\$965,545.00	\$672,538.88	\$293,006.12
2021 APPROPRIATION RESERVES	\$272,053.65	\$69,092.71	\$202,960.94
<u>CASH ON HAND</u>			
PNC MONEY MARKET			
KEARNY CHECKING	\$341,714.14		
TOTAL	\$341,714.14		
		\$277,392.14	
GENERAL FUND		\$64,322.00	
CAPITAL RESERVE FUND			

Ocean Grove Bd of Fire Commissioners
Transactions by Account
As of January 31, 2023

Type	Date	Num	Name	Memo	Split	Credit
Checking - Kearny 2102						
Deposit	01/09/2023			Deposit	State Fees	
Paycheck	01/11/2023		David Shotwell, Jr.		-SPLIT-	955.20
Paycheck	01/11/2023		Debra Latshaw-Ada...		-SPLIT-	903.60
Paycheck	01/11/2023		Scott Liddick		-SPLIT-	2,939.29
Liability Check	01/12/2023	EPIC	NJSHBP		-SPLIT-	7,592.92
Check	01/12/2023	EPIC	NJSHBP		Administrative	383.69
Liability Check	01/12/2023	EFTPS	Internal Revenue Se...	21-6000958	-SPLIT-	2,406.44
Liability Check	01/12/2023	EPIC	EPIC		-SPLIT-	951.71
Liability Check	01/12/2023	1305	Life Insur		Life Insurance	31.67
Liability Check	01/12/2023	To Print	Prudential Retirement	Plan #316149 Su...	-SPLIT-	126.44
Liability Check	01/12/2023	To Print	NJFSCP	CS90013880B	Child Support	450.67
Liability Check	01/12/2023	To Print	NJFSCP	CS90239065A	Child Support	472.33
Check	01/12/2023		Eagle Hook & Ladd...		Building	800.00
Check	01/12/2023		Stokes Fire Co	Reimburse Share...	Building	800.00
Check	01/12/2023		Washington Fire Co		Building	800.00
Check	01/12/2023		Cross Over Networks	Inv 2022-1211-10...	-SPLIT-	573.00
Check	01/12/2023		Danskin Insurance ...	Policy #FB-0800...	Insurance	200.00
Check	01/12/2023		Elbow Grease Detail...	R&M Vehicle	Appropriation R...	750.00
Check	01/12/2023		Firehouse Grants LLC	Application Fee	Contract Servic...	1,000.00
Check	01/12/2023		Fire Security Techno...	Inv 62371, 62370...	-SPLIT-	2,301.00
Check	01/12/2023		FIS on Site Service ...	various Invoices	-SPLIT-	1,030.81
Check	01/12/2023		Hackensack Merida...	Inv 494758	Appropriation R...	644.00
Check	01/12/2023		Home Depot	60353225025216...	Supplies	98.29
Check	01/12/2023		Janitor Supply Corp	Inv 10772 8/26/22	Appropriation R...	418.90
Check	01/12/2023		Township of Neptune	Fuel & Fleet Mal...	Appropriation R...	846.05
Check	01/12/2023		NJ Fire Equipment Co	Inv 2018790 Dec	Appropriation R...	306.00
Check	01/12/2023		Ocean Grove Hardw...	Inv 2212-204068 ...	Appropriation R...	5.29
Check	01/12/2023		MCFPA		Dues & Educat...	30.00
Check	01/12/2023		The New Coaster LLC	Inv 59611 1/5/23 ...	Advertising	46.74
Bill Pmt -Check	01/12/2023		AT&T Mobility	287315871760	Accounts Paya...	118.99
Bill Pmt -Check	01/12/2023		JCP&L		Accounts Paya...	622.27
Bill Pmt -Check	01/12/2023		NJAWC		Accounts Paya...	3,963.43
Bill Pmt -Check	01/12/2023		NJNG		Accounts Paya...	1,377.85
Bill Pmt -Check	01/12/2023		Optimum		Accounts Paya...	446.05
Bill Pmt -Check	01/12/2023		Verizon	250-777-106-000...	Accounts Paya...	115.15
Total Checking - Kearny 2102						34,507.78
TOTAL						34,507.78

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OCEAN GROVE BUREAU OF FIRE PREVENTION

50 OLIN STREET
OCEAN GROVE, NJ 07756
732-774-0306

Fire Marshal Scott Liddick

January 9, 2023

- As of Jan 1, 2023, 32 inspections are scheduled and 2 re inspections to take place for the month of Jan. Jan 1, 2023 to present 0 periodic, 0 re-inspections, 0 complaint, 0 follow up to complaint, 0 Fire Investigation, and 0 permits inspections have been completed.
- Still waiting on the electrician for eagles.
- Update on Radio: Still waiting to hear back on our repeater for a change in the channel we use for dispatch. Also, I am having a demo on Jan 10 for laptop quote for possible install of the Chiefs truck and Fire Marshals truck with use of spillman. The cost of aircards(wifi for the trucks) are (getting prices)
- Here is a list of upcoming events for OG. NONE !!!!!!!
- I would like to attend the NJAAI annual training conference to be held on March 1st – March 3rd.
- Pump testing was completed and a few minor repairs are needed on the engines. Ladder testing was also completed. A few issues need to be addressed on the seagrave. Waiting on report to verify what needs to be done.
- Minor repairs are scheduled for the Fire Alarm system at Eagles, also see attach quote from Fire Securities Technologies in regards to a recall on Heat Detectors at Fire HQ. This is only a recommended option right now. They all currently are working.